

**NOTICE OF A REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE  
OLIVENHAIN MUNICIPAL WATER DISTRICT  
1966 Olivenhain Road, Encinitas, CA 92024  
Tel: (760) 753-6466 • Fax: (760) 753-5640  
VIA TELECONFERENCE AND IN PERSON**

Pursuant to AB3035, effective January 1, 2003, any person who requires a disability related modification or accommodation in order to participate in a public meeting shall make such a request in writing to Stephanie Kaufmann, Executive Secretary, for immediate consideration.

DATE: WEDNESDAY, FEBRUARY 19, 2025

**TIME: 4:00 P.M.**

PLACE: HYBRID REGULAR MEETING VIA ZOOM AND IN-PERSON

The meeting is being held virtually as a convenience to the public. The meeting will not stop or suspend its in-person meeting should a technological interruption occur with respect to the Zoom or call-on options listed on the agenda.

**For Zoom Participation:**

[www.zoom.us/join](http://www.zoom.us/join)  
Meeting ID: 890 6428 3169  
Passcode: 514637

**For Zoom Call-in Only:**

Call: (669) 900-9128  
Meeting ID: 890 6428 3169  
Passcode: 514637

**Public Participation/Comment:** Members of the public can participate in the meeting by emailing your comments on an agenda item to the Board Secretary at [skaufmann@olivenhain.com](mailto:skaufmann@olivenhain.com) or address the board directly in real-time under either of the public comment sections. If you do not receive a confirmation email that your comment has been received, please call (760) 632-4648 or address the board under either of the public comment sections to ensure that your comments are heard in real-time. The subject line of your email should clearly state the item number you are commenting on and should include your name and phone number. All comments will be emailed to the Board of Directors.

*NOTE: ITEMS ON THE AGENDA MAY BE TAKEN OUT OF SEQUENTIAL ORDER  
AS THEIR PRIORITY IS DETERMINED BY THE BOARD OF DIRECTORS*

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. DETERMINATION OF A QUORUM
5. ADOPTION OF AGENDA

- 6. PERSONAL APPEARANCES AND PUBLIC COMMENTS
- 7. PRESENTATION OF AWARDS AND HONORABLE MENTIONS

Service Awards, Promotions and Honorable Mentions

- \* Abran Baza – Utility I – New Hire
- \* Evan DeWindt – Water Treatment Facilities Supervisor – 15 Years
- \* California Water Environment Association’s San Diego Section Plant of the Year Award - 4S Ranch Water Reclamation Facility
- \* California Society of Municipal Finance Officers Operating Budget Excellence Award for FYs 2024-2025 and 2025-2026

- 8. CONSIDER APPROVAL OF THE MINUTES OF THE JANUARY 15, 2025, REGULAR BOARD OF DIRECTORS MEETING
- 9. CONSENT CALENDAR

*NOTE: ANY ITEM MAY BE REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION*

C-a	CONSIDER ADOPTION OF A MOTION APPROVING THE PAYMENT OF LISTED WARRANTS FROM THE DISTRICT’S REVOLVING AND REGULAR ACCOUNTS; LISTED TRANSFERS OF FUNDS; REIMBURSEMENT OF EXPENSES TO BOARD MEMBERS AND STAFF; AND MONTHLY INVESTMENT REPORTS
C-b	CONSIDER ADOPTION OF A MOTION APPROVING THE DISTRICT’S CONSOLIDATED STATEMENT OF NET POSITION, CONSOLIDATED STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION, CONSOLIDATED STATEMENT OF CASH FLOWS, CONSOLIDATED ACTUAL VS BUDGET SUMMARY, AND CONSTRUCTION IN PROGRESS REPORTS
C-c	CONSIDER APPROVAL OF A CONTRACT WITH KONECRANES, INC. IN THE AMOUNT OF \$64,994.68 FOR THE DAVID C. MCCOLLOM WATER TREATMENT PLANT BRIDGE CRANE REHABILITATION PROJECT, INCLUDING WAIVER OF A MINOR IRREGULARITY TO EXCLUDE A BID BOND, APPROPRIATION OF \$20,000 FROM THE CAPITAL RESERVE FUND AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF OMWD
C-d	CONSIDER ADOPTION OF A RESOLUTION HONORING MARCO SAN ANTONIO FOR HIS SERVICE REPRESENTING DIVISION 1 ON THE BOARD OF DIRECTORS
C-e	CONSIDER ACCEPTANCE OF THE 14740 LAS QUINTAS (CHARLES SHER) WATER SERVICE INSTALLATION INTO OMWD’S SYSTEM AND ORDER A NOTICE OF COMPLETION FILED
C-f	CONSIDER ACCEPTANCE OF THE LA COSTA CANYON HIGH SCHOOL REDUCED BACKFLOW PRESSURE PREVENTOR ASSEMBLY INSTALLATION PROJECT (SAN DIEGUITO UNION HIGH SCHOOL DISTRICT) INTO OMWD’S SYSTEM AND ORDER A NOTICE OF COMPLETION FILED
C-g	CONSIDER APPROVAL OF PRIVATE ENCROACHMENT PERMIT NO. 427 FOR THE TIDWELL FAMILY TRUST TO CONSTRUCT FACILITIES WITHIN EASEMENT 845 LOCATED AT 2901 WISHBONE WAY AND ORDER THE PERMIT BE RECORDED

C-h	CONSIDER ACCEPTANCE OF THE UNIT A RANCHO SANTA FE POTABLE WATER PIPELINE REPLACEMENT PROJECT INTO OMWD’S SYSTEM AND ORDER A NOTICE OF COMPLETION FILED
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10. INFORMATIONAL REPORT ON THE PROCESS TO FILL THE BOARD VACANCY IN DIVISION 1, AN OPPORTUNITY FOR BOARD MEMBERS TO PROVIDE INPUT TO THE PERSONNEL COMMITTEE ON THE NARROWING OF CANDIDATES AND QUALIFICATIONS PRIOR TO FORMAL INTERVIEWS BY THE BOARD IN MARCH, AND TO PROVIDE DIRECTION TO STAFF TO BRING BACK AN ITEM AT THE MARCH BOARD MEETING FOR A NEW DESIGNATION OF OFFICER POSITIONS AND WAIVER OF ONE YEAR SERVICE REQUIREMENT FOR CALENDAR YEARS 2025-2026
11. CONSIDER ADOPTION OF A RESOLUTION OF THE BOARD OF DIRECTORS OF THE OLIVENHAIN MUNICIPAL WATER DISTRICT DESIGNATING DEPOSITORIES AND AUTHORIZING INVESTMENTS FOR THE MONEY OF THE DISTRICT AND DESIGNATING THE SIGNATORIES FOR THE MANAGEMENT OF THE DISTRICT DEPOSITS AND RESCINDING RESOLUTION 2024-04
12. CONSIDER INFORMATIONAL REPORT TO BOARD ON THE HISTORY AND STATUS OF FLUORIDATION AT OMWD AND PROVIDE INPUT TO STAFF FOR POTENTIAL NEXT STEPS
13. CONSIDER ANNUAL UPDATE ON ELFIN FOREST RECREATIONAL RESERVE (INFORMATIONAL ITEM)
14. CONSIDER ADOPTION OF AN ORDINANCE AMENDING OLIVENHAIN MUNICIPAL WATER DISTRICT’S ADMINISTRATIVE AND ETHICS CODE (Article 26 – Regulations of the Elfin Forest Recreational Reserve and Other District Parks)
15. CONSIDER INFORMATIONAL REPORT ON OMWD’S WILDFIRE PREPAREDNESS
16. CONSIDER APPROVAL OF CONSTRUCTION CHANGE ORDERS 3 AND 4 WITH TEICHERT ENERGY AND UTILITIES GROUP INC. DBA TEICHERT UTILITIES IN THE COMBINED AMOUNT OF \$350,572.14 FOR THE RECYCLED WATER PIPELINE EXTENSIONS FOR CALLE BARCELONA, VILLAGE PARK, AND SUMMERHILL PROJECT, INCREASE PROJECT BUDGET \$250,000, APPROPRIATE AN ADDITIONAL \$200,000 FOR FY25, AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF OMWD
17. INFORMATIONAL UPDATE OF THE GENERAL MANAGER’S DECLARATION OF THE FIREHOUSE PUMP STATION SEWER FORCE MAIN EMERGENCY LEAK REPAIR PROJECT
18. INFORMATIONAL REPORTS
  - A. PRESIDENT
  - B. GENERAL MANAGER
  - C. CONSULTING ENGINEER
  - D. GENERAL COUNSEL
  - E. SAN DIEGO COUNTY WATER AUTHORITY REPRESENTATIVE
  - F. LEGISLATIVE
  - G. TWELVE MONTH CALENDAR / OTHER MEETINGS / REPORTS BY BOARD MEMBERS PER AB 1234
  - H. BOARD COMMENTS
19. CORRESPONDENCE
20. AUTHORIZATION TO ATTEND UPCOMING MEETINGS / CONFERENCES / SEMINARS

21. FUTURE AGENDA ITEMS
22. CONSIDER PUBLIC COMMENTS
23. CLOSED SESSION
  - A) CONSIDER LITIGATION – OLIVENHAIN MUNICIPAL WATER DISTRICT v. COUNTY OF SAN DIEGO [PURSUANT TO GOVERNMENT CODE SECTION 54956.9]
  - B) CONSIDER LITIGATION – STANLEY D. JONES ET AL. VS. OLIVENHAIN MUNICIPAL WATER DISTRICT [PURSUANT TO GOVERNMENT CODE SECTION 54956.9]
24. OPEN SESSION
25. ADJOURNMENT



# Memo

To: Board of Directors  
From: Stephanie Kaufmann, Executive Secretary  
Via: Kimberly A. Thorner, General Manager  
Subject: BOARD MEETING MINUTES

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Draft minutes of the most recently held Board of Directors meeting will be provided separately. Following board approval, the minutes will be posted on OMWD's website.

# Memo

Date: February 19, 2025  
To: Olivenhain Municipal Water District Board of Directors  
From: Rainy Selamat, Finance Manager  
Via: Kimberly Thorner, General Manager  
Subject: **CONSIDER ADOPTION OF A MOTION APPROVING THE PAYMENT OF LISTED WARRANTS FROM THE DISTRICT'S REVOLVING AND REGULAR ACCOUNTS; LISTED TRANSFERS OF FUNDS; REIMBURSEMENT OF EXPENSES TO BOARD MEMBERS AND STAFF; AND MONTHLY INVESTMENT REPORTS**

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The following monthly financial reports are enclosed for review and approval by the Board of Directors:

- January 2025 Summary of payment of listed warrants from the District's checking account and listed transfer of funds.
- January 2025 Monthly Summary of Reimbursement Expenses to Board Members and Staff.
- December 2024 Monthly Investment Reports

Olivenhain Municipal Water District  
Proposed Motions for February 19, 2025 Board of Directors Meeting  
January 2025 Activities  
Consent Calendar Item # C-a

Proposed Motions:

I. That the following warrants and transfers be approved:

Regular Account	Warrants - by check	036397	to	036522	\$	798,377.83
	Warrants - by EFT	EFT000000002002	to	EFT000000002084		1,317,558.39
						2,115,936.22
	ACH Payments - Payroll					239,476.62
	Wire - SDCWA - Monthly Purchased Water Payment					7,790,776.80
	ACH Payments - Payroll					233,294.82
	Wire - SDCWA - Quarterly Capacity Fees					37,496.00
	ACH Payments - Payroll					270,841.92
					\$	10,687,822.38

Major Category of Disbursements

Total warrants from the District's checking account:

\$ 2,115,936.22

Following is a breakdown of this total by major categories:

Category

Outside services	\$	1,007,807.35
Inventory and supplies		265,033.52
Utilities		259,491.51
Repairs and maintenance		269,645.69
Other		35,008.24
Refunds		5,132.66
Insurance		168,830.29
Permit Fees		104,986.96

Total

\$ 2,115,936.22

Sincerely,



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Rainy K. Selamat/Finance Manager

Olivenhain Municipal Water District  
Proposed Motions for February 19, 2025 Board of Directors Meeting  
January 2025 Activities

California Bank and Trust

Regular Account

Warrants - by check	036397	to	036522	\$	798,377.83
Warrants - by EFT	EFT000000002002	to	EFT000000002084		1,317,558.39
					2,115,936.22
	1/2/2025 ACH Payments - Payroll				239,476.62
	1/15/2025 Wire - SDCWA - Monthly Purchased Water Payment				7,790,776.80
	1/16/2025 ACH Payments - Payroll				233,294.82
	1/29/2025 Wire - SDCWA - Quarterly Capacity Fees				37,496.00
	1/30/2025 ACH Payments - Payroll				270,841.92
			Total	\$	10,687,822.38

ACH Payments - Payroll

For Board Consideration and Approval



**Olivenhain Municipal Water District**  
**January 2025 Warrant List - Check & EFT**

Number	Date	Name	Amount	Inv Reference	Multiple Invoices?
036397	1/8/2025	Ahrens Mechanical	976.88	REF:1089976_304315	
036398	1/8/2025	American Conservation & Billing Solutions, Inc.	3,251.00	1/2025 AQUAHAWK SERVICES	
036399	1/8/2025	American Messaging	133.63	L1-072035	
036400	1/8/2025	Annika Kiemm	71.75	REF:1092322_208885	
036401	1/8/2025	AT & T	63.61	Utilities	Yes
036402	1/8/2025	Brandon Barnick	105.00	D4 RENEWAL REIMBURSEMENT	
036403	1/8/2025	California State Disbursement Unit	123.23	Garnishment	
036404	1/8/2025	Coast Waste Mgmt Inc	558.14	19-55615-83004	
036405	1/8/2025	County Of San Diego	2,164.00	19090 VIA AMBIENTE RD	
036406	1/8/2025	County Of San Diego	687.00	19090 VIA AMBIENTE RD	
036407	1/8/2025	DCL Enterprise Inc Db	73.27	KEYS	
036408	1/8/2025	Edco Waste & Recycling	683.19	WASTE DISPOSAL	Yes
036409	1/8/2025	Ferguson Enterprises Inc. #1083	1,998.76	1208N/Gv8 Valve Can Body	Yes
036410	1/8/2025	First Choice Technology	163.60	13001474	Yes
036411	1/8/2025	Gayra LLC	146.80	REF:1088627_168880	
036412	1/8/2025	Gloria Ho	86.04	REF:1048254_177470	
036413	1/8/2025	Golden State Labor	850.00	Labor Compliance for the Recycled Water Pipeline Extension for CB, VP, & SH Project	Yes
036414	1/8/2025	Grangetto's Ag. Supply	27.74	WTP SUPPLIES	Yes
036415	1/8/2025	J.M.D. Landscape Inc	2,940.00	RANCHO LAKES PUMP STATION	
036416	1/8/2025	Jared Graffam	302.00	TUITION REMIMBURSEMENT	
036417	1/8/2025	Jeff Herrmann	50.00	5 YEAR SERVICE AWARD	
036418	1/8/2025	Juliana Shaw	158.26	REF:1095526_237080	
036419	1/8/2025	Vince Dixon Ford dba	191.15	PU100 SUPPLIES	Yes
036420	1/8/2025	Lisa Lanvetta	135.87	REF:1018662_213450	
036421	1/8/2025	McCall's Meter Sales & Service	1,470.00	FLOW TEST - 2" SENSUS METER	Yes
036422	1/8/2025	Newco Inc.	33,294.11	Annual Sodium Fluoride Supply	Yes
036423	1/8/2025	Nick Boess	2,839.30	TUITION REIMBURSEMENT	Yes
036424	1/8/2025	Pacific Pipeline Supply	7,753.65	SUPPLIES	Yes
036425	1/8/2025	Paul Nogueira	96.15	REF:1083513_203365	
036426	1/8/2025	Paul Zamora	150.00	EDUCATION INCENTIVE	
036427	1/8/2025	Republic Services #661	868.07	WASTE DISPOSAL	
036428	1/8/2025	Robert Johnson	66.69	REF:1092436_179605	
036429	1/8/2025	San Diego Gas & Electric	31,565.38	Utilities	Yes
036430	1/8/2025	Seichi Adachi	64.31	REF:1081728_146070	
036431	1/8/2025	SWRCB Accounting Office	95,152.96	ANNUAL SYSTEM FEES	
036432	1/8/2025	Tong Tang	200.00	20 YEAR SERVICE AWARD	
036433	1/8/2025	Travis Letourneau	64.76	REF:1094207_118245	
036434	1/8/2025	US Bank	2,190.51	PRINTERS LEASE	
036435	1/8/2025	VWR International LLC	226.29	WTP SUPPLIES	
036436	1/8/2025	Weichert Corporate Housing	52.99	REF:1086515_136390	
036437	1/8/2025	Mark Wilson	69.35	EXPENSE REIMBURSEMENT - VEHICLE PROCUREMENT	
036438	1/8/2025	Cogsdale Corporation	51,992.20	DYNAMICS GP SUPPORT	
036439	1/15/2025	AT & T	481.08	Utilities	Yes
036440	1/15/2025	California State Disbursement Unit	123.23	Garnishment	
036441	1/15/2025	Carmen Ocampo	63.00	REF:1092393_237230	
036442	1/15/2025	David Ernst	122.75	REF:1094898_191045	
036443	1/15/2025	Edco Waste & Recycling	1,723.00	25-4R 912759	
036444	1/15/2025	Forest Tandberg	92.07	REF:1032969_237875	
036445	1/15/2025	Grangetto's Ag. Supply	33.97	SUPPLIES	Yes
036446	1/15/2025	Hi-Line Electric Company, Inc.	246.46	SHOP SUPPLIES	
036447	1/15/2025	Home Depot/Gecf	4,289.17	12/24 SUPPLIES	
036448	1/15/2025	Ilwoong Cho	87.02	REF:1094630_160500	
036449	1/15/2025	Jennifer Kovarik	104.86	REF:1093437_104025	
036450	1/15/2025	Zeller, Jonathan	300.00	TUITION REIMBURSEMENT	
036451	1/15/2025	Marshae Castrejon	56.98	REF:1045899_193430	
036452	1/15/2025	Moises Aguilar	106.39	REF:1091467_103620	
036453	1/15/2025	Multi W Systems, Inc	1,859.12	WWTP SUPPLIES	
036454	1/15/2025	PTS Communications	75.00	760-489-9971	
036455	1/15/2025	Rancho Santa Fe Community Svs	13,942.02	12/24 16.89 AC/FT RECYCLED WTR	
036456	1/15/2025	Republic Services	2,353.70	4-4530-0333405	
036457	1/15/2025	Republic Services	306.33	WASTE DISPOSAL	
036458	1/15/2025	San Diego Gas & Electric	16,236.19	UTILITIES	Yes
036459	1/15/2025	Santa Fe Irrigation Dist	108.22	008128-005	
036460	1/15/2025	Sunbelt Rentals, Inc.	2,860.50	MINI EXCAVATOR RENTAL	Yes
036461	1/15/2025	United States Treasury	127,737.15	ARBITRAGE REBATE PAYMENT	
036462	1/15/2025	Verizon Connect Fleet USA, LLC	924.85	VEHICLE TRACKING	
036463	1/22/2025	AT & T	953.26	Utilities	Yes
036464	1/22/2025	Calif. Accounts Service Inc.	43.68	WATER ACCOUNT COLLECTIONS	
036465	1/22/2025	City Treasurer	957.99	RECLAIMED WATER SALES	
036466	1/22/2025	City Treasurer	15,953.51	12/24 14.28 AF RECYCLED WATER	
036467	1/22/2025	Corodata	316.06	12/24 OFFSITE RECORDS STORAGE	
036468	1/22/2025	Corodata Shredding, Inc	69.87	PAPER DESTRUCTION SERVICES	
036469	1/22/2025	County Of San Diego	4,660.00	1821 EL CAMINO REAL S	Yes
036470	1/22/2025	DCL Enterprise Inc Db	6.11	KEYS	
036471	1/22/2025	Infrastructure Engineering Corporation	3,237.50	Palms PRS Bypass Valve Sizing	Yes
036472	1/22/2025	J.M.D. Landscape Inc	1,200.00	WWTP SERVICES	
036473	1/22/2025	Zeller, Jonathan	220.00	EMT RECERTIFICATION FEE REIMB	
036474	1/22/2025	Napa Auto Parts	628.28	12/24 SUPPLIES	

**Olivenhain Municipal Water District  
January 2025 Warrant List - Check & EFT**

Number	Date	Name	Amount	Inv Reference	Multiple Invoices?
036475	1/22/2025	RECON Environmental, Inc.	961.00	ELFIN FOREST/CIELO AZUL TRAIL	Yes
036476	1/22/2025	Republic Services	1,375.05	WASTE DISPOSAL	
036477	1/22/2025	Republic Services #661	9,851.31	3-0661-2000037	Yes
036478	1/22/2025	Reward Strategy Group, Inc.	1,980.00	CONSULTING SERVICES	
036479	1/22/2025	S D G & E	264.85	Utilities	
036480	1/22/2025	San Diego Gas & Electric	68,062.31	Utilities	Yes
036481	1/22/2025	Secretary Of State	6.00	OMWD FINANCING AUTH FILING FEE	
036482	1/22/2025	Specialty Seals & Accessories	2,666.64	WTP SUPPLIES	
036483	1/22/2025	SWRCB Accounting Office	1,873.00	2025 ANNUAL PERMIT - OMWD	
036484	1/29/2025	Alyssa Libby	65.18	REF:1091151_147700	
036485	1/29/2025	American Conservation & Billing Solutions, Inc.	3,251.00	2/25 AQUAHAWK SERVICES	
036486	1/29/2025	AT & T	731.29	Utilities	
036487	1/29/2025	California Diesel Compliance	1,500.00	OBD TESTING SERVICES	
036488	1/29/2025	California State Disbursement Unit	123.23	Garnishment	
036489	1/29/2025	Cecilia's Safety Service	1,875.00	964 RANCHO SANTA FE RD	
036490	1/29/2025	Cielo Holdings, LLC	6.06	REF:1088949_302795	
036491	1/29/2025	City Treasurer	81,986.75	10/24 76.22 AF RECYCLED WATER	
036492	1/29/2025	Evan Dewindt	150.00	15 YEAR SERVICE AWARD	
036493	1/29/2025	DXP Enterprises, Inc.	3,091.35	WTP SUPPLIES	
036494	1/29/2025	Encinitas Ford	108.99	PUB4 SUPPLIES	Yes
036495	1/29/2025	Federal Express Corp	256.72	SHIPPING	
036496	1/29/2025	Ferguson Enterprises Inc. #1083	1,589.31	SUPPLIES	
036497	1/29/2025	Guardian	948.60	2/25 DENTAL ADMIN FEES	
036498	1/29/2025	Infosend	14,123.91	WATER BILLING STATEMENT	Yes
036499	1/29/2025	Jennette Company Inc.	2,300.00	BEAM INSTALLATION	
036500	1/29/2025	Lisa Tholen	10.40	REF:1093278_230225	
036501	1/29/2025	Melissa Connolly	113.87	REF:1093237_188070	
036502	1/29/2025	Nicole Durkin	144.12	REF:1009014_206725	
036503	1/29/2025	Pacific Pipeline Supply	2,699.53	SUPPLIES	
036504	1/29/2025	Productive Computing Inc	4,775.00	FILMAKER ANNUAL LICENSE - HR PPR SYSTEM	
036505	1/29/2025	Ryan Shook	9.27	REF:1092217_218070	
036506	1/29/2025	San Diego Building Maintenance	16,188.00	12/24 JANITORIAL SERVICES	Yes
036507	1/29/2025	San Diego Gas & Electric	15,715.97	Utilities	Yes
036508	1/29/2025	Sara Smerillo	13.72	REF:1089117_225645	
036509	1/29/2025	SD-IPMA	130.00	MEMBERSHIP RENEWALS	
036510	1/29/2025	Sennza Construction	1,486.67	REF:1093731_303605	
036511	1/29/2025	Sunbelt Rentals, Inc.	2,286.67	FORKLIFT RENTAL	Yes
036512	1/29/2025	SWRCB Accounting Office	450.00	9SSO10644 (WWTP) PERMIT	
036513	1/29/2025	TASC	717.90	QUARTERLY FEE	Yes
036514	1/29/2025	TC Construction	91,123.26	N. EL CAMINO REAL EMERGENCY	Yes
036515	1/29/2025	Tetra Tech Inc	4,532.50	Engineering Support PLC Replacement Project (Potable/Recycled)	Yes
036516	1/29/2025	Xylem Water Solutions USA, Inc.	11,566.64	SUPPLIES	Yes
036517	1/29/2025	Arlene Stephenson	258.84	REF:1032167_198570	
036518	1/29/2025	Craig Combs	88.41	REF:1088029_218600	
036519	1/29/2025	John Marshall	125.98	REF:1090836_104100	
036520	1/29/2025	Samantha Annuzzi	96.32	REF:1062442_241920	
036521	1/29/2025	Steve Huber	106.12	REF:1094401_131150	
036522	1/29/2025	Susan Chamberlin	54.13	REF:1037599_221160	
EFT000000002002	1/8/2025	Farwest Corrosion	316.18	SUPPLIES	Yes
EFT000000002003	1/8/2025	TS Industrial Supply	946.09	WTP SUPPLIES	Yes
EFT000000002004	1/8/2025	Standard Insurance Co.	6,364.14	1/25 LIFE & LTD PREMIUM	
EFT000000002005	1/8/2025	ACWA	28,285.00	2025 ANNUAL AGENCY DUES	
EFT000000002006	1/8/2025	Southern Counties Lubricants, LLC.	4,686.48	FUEL SUPPLIES	
EFT000000002007	1/8/2025	Hasa	10,258.38	WTP CHEMICALS	Yes
EFT000000002008	1/8/2025	North County Powder Coating	319.88	WTP SERVICES	
EFT000000002009	1/8/2025	McMaster-Carr Supply Co.	207.41	WTP SUPPLIES	Yes
EFT000000002010	1/8/2025	Fallbrook Printing Corp	7,424.65	Printing Services FY 2025	Yes
EFT000000002011	1/8/2025	Hazen and Sawyer	32,887.75	Engineering Services During Construction of the DCMWTP Stage 4 Upgrades	Yes
EFT000000002012	1/8/2025	Volt Management Corp DBA	805.14	WWTP INTERN W/E 12/6/2024	
EFT000000002013	1/8/2025	Traffic Safety Solutions	555.00	CHANGEABLE SIGN BOARD	
EFT000000002014	1/8/2025	D-Max Engineering, Inc.	2,983.28	FOG Inspections for the 4S and Cielo Collection Systems	Yes
EFT000000002015	1/8/2025	Transnet Investigative Group Inc.	82.50	PRE-EMPLOYMENT BACKGROUND	
EFT000000002016	1/8/2025	Alpha Mechanical, Inc	14,906.00	HQ Main Server Room AC Unit Replacement (AC #11)	Yes
EFT000000002017	1/8/2025	Industrial Solution Services, Inc.	219.93	Annual Liquid Ammonium Sulfate Supply	Yes
EFT000000002018	1/8/2025	Martin Marietta Materials Inc	820.00	DUMP BOBTAIL - MATERIALS	
EFT000000002019	1/8/2025	GEL Consultants, Inc	217.40	AS NEEDED WATER QUALITY SVCS	
EFT000000002020	1/8/2025	Rusty Wallis Inc.	4,550.00	WTP CHEMICALS	
EFT000000002021	1/8/2025	YSI, Inc.	3,950.00	THM Analyzer Service Visit September-2024	Yes
EFT000000002022	1/8/2025	Nobel Systems	1,365.00	GIS UPDATES	Yes
EFT000000002023	1/8/2025	USA Blue Book	2,795.67	WWTP SUPPLIES	Yes
EFT000000002024	1/8/2025	Express Services Inc	5,121.52	TEMP LABOR PPE 122924	Yes
EFT000000002025	1/8/2025	Samba Holdings Inc	242.80	DRIVER RECORD MONITORING	
EFT000000002026	1/8/2025	Hadronex Llc	41,382.15	SMART COVER RELOCATIONS	Yes

**Olivenhain Municipal Water District**  
**January 2025 Warrant List - Check & EFT**

Number	Date	Name	Amount	Inv Reference	Multiple Invoices?
EFT000000002027	1/8/2025	CDW Government Inc	177.53	SUPPLIES	Yes
EFT000000002028	1/8/2025	Insight Public Sector, Inc.	82,250.00	M365 G3 Unified FUSL GCC Sub	Yes
EFT000000002029	1/8/2025	Valley Construction Management	38,860.00	Construction Management Services for the Recycled Water Project (23AGR055)	Yes
EFT000000002030	1/8/2025	Harrington Industrial Plastics Inc	11,231.16	WTP SUPPLIES	Yes
EFT000000002031	1/8/2025	Water for People	158.00	WTRPL 1/2/2025	
EFT000000002032	1/15/2025	ACWA - JPIA	161,517.55	2/25 GROUP INSURANCE PREM	
EFT000000002033	1/15/2025	Leucadia Wastewater District	7,460.08	10/24 WATER CAREER DAY	
EFT000000002034	1/15/2025	Stephen Lee Mowry DBA	630.00	LAKES #4 PRS	
EFT000000002035	1/15/2025	Dudek	11,162.50	Design Services	Yes
EFT000000002036	1/15/2025	DLM Engineering Inc	5,530.74	ENGINEER CONSULTING SERVICES	Yes
EFT000000002037	1/15/2025	PSI Water Technologies, Inc	22,398.00	Removal and Reinstallation of Hypochlorite System at the DCMWTP	Yes
EFT000000002038	1/15/2025	Steven L. Sherman DBA	4,920.00	Conservation landscape services-evaluation	Yes
EFT000000002039	1/15/2025	CyberlinkASP Technology	10,501.28	HOSTING SERVICES	
EFT000000002040	1/15/2025	Martin Marietta Materials Inc	261.84	YARD MATERIALS	Yes
EFT000000002041	1/15/2025	Engineered Fluid Inc	49,203.05	Pressure Reducing Station Replacement for the Village Park PRS Station Project	Yes
EFT000000002042	1/15/2025	Express Services Inc	1,385.76	TEMP LABOR PPE	Yes
EFT000000002043	1/15/2025	Global Power Group Inc	1,519.53	WWTP PREVENT MAINT SERVICES	Yes
EFT000000002044	1/15/2025	NBS	11,732.58	1/25-3/25 ADMIN FEES	
EFT000000002045	1/15/2025	Rockwell Construction Services LLC	1,805.00	Construction Mgmt Services PLC Replacement Project (Potable/Recycled)	Yes
EFT000000002046	1/15/2025	Western Hose & Gasket	17,079.24	MATERIALS & SUPPLIES	Yes
EFT000000002047	1/15/2025	Water for People	58.00	WTRPL 1/16/2025	
EFT000000002048	1/15/2025	Pillsbury Winthrop Shaw Pittman LLP	4,345.00	EMPLOYEE BENEFITS CONSULTING	Yes
EFT000000002049	1/15/2025	San Elijo Joint Powers Auth.	38,793.30	12/24 20.3 AF RECYCLED WATER	
EFT000000002050	1/22/2025	Underground Service Alert	270.85	DIG ALERT TICKETS	
EFT000000002051	1/22/2025	Cyber Marketing Network Inc	276.32	Safety Boots	Yes
EFT000000002052	1/22/2025	Encina Wastewater Authority	12,217.52	WWTP SAMPLES	Yes
EFT000000002053	1/22/2025	Vallejos Water District	31,816.97	RECLAIMED WATER SALES	
EFT000000002054	1/22/2025	Myers & Sons	834.89	PARKS SUPPLIES	
EFT000000002055	1/22/2025	Hasa	6,978.36	WTP CHEMICALS	
EFT000000002056	1/22/2025	Evoqua Water Technologies	6,978.73	WWTP VAPORLINK	Yes
EFT000000002057	1/22/2025	NexusTek Phoenix	18,047.38	CLOUD STORAGE	Yes
EFT000000002058	1/22/2025	G. Briest Consulting, Inc.	2,967.21	ENGINEER CONSULTING SERVICES	Yes
EFT000000002059	1/22/2025	WREGIS	1.49	RENEW ENERGY SERVICES	
EFT000000002060	1/22/2025	PWLC I, INC	17,078.00	LANDSCAPE MAINTENANCE	Yes
EFT000000002061	1/22/2025	KDC Inc. dba	73,043.57	PLC Replacement Project Construction (Potable/Recycled)	Yes
EFT000000002062	1/22/2025	GSE Construction Co., Inc.	100,823.50	For Construction of the DCMWTP Stage 4 Upgrades (Centrifuge)	Yes
EFT000000002063	1/22/2025	McGrath RentCorp dba	748.86	PARKS TRAILER RENTAL	
EFT000000002064	1/22/2025	Hemlock Industries Inc. dba	204.73	SUPPLIES	
EFT000000002065	1/22/2025	Patriot Environmental	828.00	WWTP GRIT WASTE DISPOSAL	
EFT000000002066	1/22/2025	CDW Government Inc	78.97	WIRELESS KEYBOARD	Yes
EFT000000002067	1/22/2025	Polydyne Inc	8,464.71	WWTP CHEMICALS	
EFT000000002068	1/22/2025	County of San Diego, RCS	177.00	12/24 RADIO SERVICES	
EFT000000002069	1/29/2025	Southern Counties Lubricants, LLC.	10,782.20	FUEL SUPPLIES	Yes
EFT000000002070	1/29/2025	Wageworks	840.00	12/24 ADMIN FEES	Yes
EFT000000002071	1/29/2025	McMaster-Carr Supply Co.	354.98	PARKS SUPPLIES	
EFT000000002072	1/29/2025	Industrial Solution Services, Inc.	8,787.56	Annual Liquid Ammonium Sulfate Supply	Yes
EFT000000002073	1/29/2025	EcosConnect LLC	10,417.50	BACKFLOW REPORTING	
EFT000000002074	1/29/2025	E.H. Wachs Company	3,185.66	SUPPLIES SYS OPS	Yes
EFT000000002075	1/29/2025	TerraVerde Energy, LLC	1,537.50	Vehicle Fleet Electrification Feasibility Study & Conceptual Plan Phase 1	Yes
EFT000000002076	1/29/2025	N2W Engineering, Inc.	39,070.00	Preliminary Design Services for Palms Reservoir Demolition and Palms PRS Project	Yes
EFT000000002077	1/29/2025	Express Services Inc	2,283.30	TEMP LABOR PPE 011225	Yes
EFT000000002078	1/29/2025	Utility Service Co. Inc	242,338.96	QUARTERLY TANK MAINTENANCE	Yes
EFT000000002079	1/29/2025	Whitson CM	300.00	SITE INSPECTIONS	
EFT000000002080	1/29/2025	CDW Government Inc	84.50	WIRELESS KEYBOARD/MOUSE	
EFT000000002081	1/29/2025	Valley Construction Management	56,889.25	Construction Management Services for Unit A RSF Potable Water Pipeline Replacement Proj.	Yes
EFT000000002082	1/29/2025	Harrington Industrial Plastics Inc	2,319.43	WTP SUPPLIES	Yes
EFT000000002083	1/29/2025	Water for People	58.00	WTRPL 1/30/2025	
EFT000000002084	1/29/2025	Ascensus Holdings, Inc.	1,800.00	GASB 68 CALPERS COST SHARING	
			<u>2,115,936.22</u>		

**Olivenhain Municipal Water District**  
**Monthly Directors Fee and Reimbursed Expenses for Directors and Staff**  
**January 2025**

<u>Name</u>	<u>Payment Date</u>	<u>Check#/ Credit Card</u>	<u>Meals &amp; Lodging</u>	<u>Travel &amp; Transport</u>	<u>Other</u>	<u>Total Reimbursed Expenses</u>	<u>Directors Fee*</u>
Director Guerin			0.00	0.00	0.00	0.00	750.00
			0.00	0.00	0.00	0.00	750.00
Director Hahn			0.00	0.00	0.00	0.00	450.00
			0.00	0.00	0.00	0.00	450.00
Director Maloni			0.00	0.00	0.00	0.00	600.00
			0.00	0.00	0.00	0.00	600.00
Director Meyers			0.00	40.20	0.00	40.20	600.00
			0.00	40.20	0.00	40.20	600.00
Director San Antonio			0.00	0.00	0.00	0.00	300.00
			0.00	0.00	0.00	0.00	300.00
General Manager Thorner			0.00	0.00	0.00	0.00	
			0.00	0.00	0.00	0.00	
Human Resources Manager Joslin			0.00	0.00	0.00	0.00	
			0.00	0.00	0.00	0.00	
Finance Manager Selamat			0.00	0.00	0.00	0.00	
			0.00	0.00	0.00	0.00	
Operations Manager Bartlett-May			0.00	0.00	0.00	0.00	
			0.00	0.00	0.00	0.00	
Engineering Manager Stephenson			0.00	0.00	0.00	0.00	
			0.00	0.00	0.00	0.00	
Assistant General Manager Randall			0.00	0.00	0.00	0.00	
			0.00	0.00	0.00	0.00	
Customer Service Manager Carnegie			0.00	0.00	0.00	0.00	
			0.00	0.00	0.00	0.00	

\*Includes December 2024 and January 2025 Per Diems.

Notes:

- (1) Reviewed and discussed with the Finance Committee (02/05/18).
- (2) Reimbursement of expenses are in compliance with Article 19 of the District's Administrative and Ethics Code.
- (3) Travel and other expenses charged to District's credit cards and paid by the District are recorded and maintained separately.

**Olivenhain Municipal Water District**  
**MONTHLY CASH AND INVESTMENT SUMMARY**  
**As of December 31, 2024**

**Active Deposits**

	<b>Book Value</b>
Checking Accounts	\$ 4,528,444
Cash Restricted for Specific Use	447,066
Petty Cash/Disaster Preparedness	1,496
Total Active Deposits	\$ 4,977,006

**Deposits Not Covered by Investment Policy**

Cash with Fiscal Agents	1,903,302
-------------------------	-----------

<b>Investments</b>	<b>Face Value</b>	<b>Market Value</b>	<b>Current Yield</b>	<b>Book Value</b>
LAIF	\$ 20,390,006	20,432,032	4.43%	\$ 20,390,006
CAMP - US Bank	25,410,704	25,410,704	4.73%	25,410,704
Money Market Funds	5,232,098	5,232,098	3.93%	5,232,098
Municipal Bonds	1,000,000	1,005,600	4.97%	1,216,760
U.S. Treasury Securities	4,500,000	4,456,430	3.71%	4,447,641
U.S. Agency Securities	32,475,000	31,680,392	2.15%	32,473,000
Total Investments	\$ 89,007,808	\$ 88,217,255	3.64%	\$ 89,170,209
<b>Total - All Deposits/Investments</b>				<b>\$ 96,050,517</b>

**Maturity Analysis of Investments**

	<b>Percent</b>	<b>Balance</b>
Demand Deposits	57.2%	\$ 51,032,808
Maturity within the next two months	6.1%	5,463,163
Maturity within three months and one year	5.9%	5,216,760
Maturity beyond one year	30.8%	27,457,478
<b>Total Investments</b>	<b>100.0%</b>	<b>\$ 89,170,209</b>

**Weighted Average Days to Maturity** **217**

**Other Required Disclosures:**

Accrued interest receivable as of 12/31/2024 \$ 376,289

The above investments are in accordance with the portfolio limitations in the Investment Policy approved by the Board in December 2024.

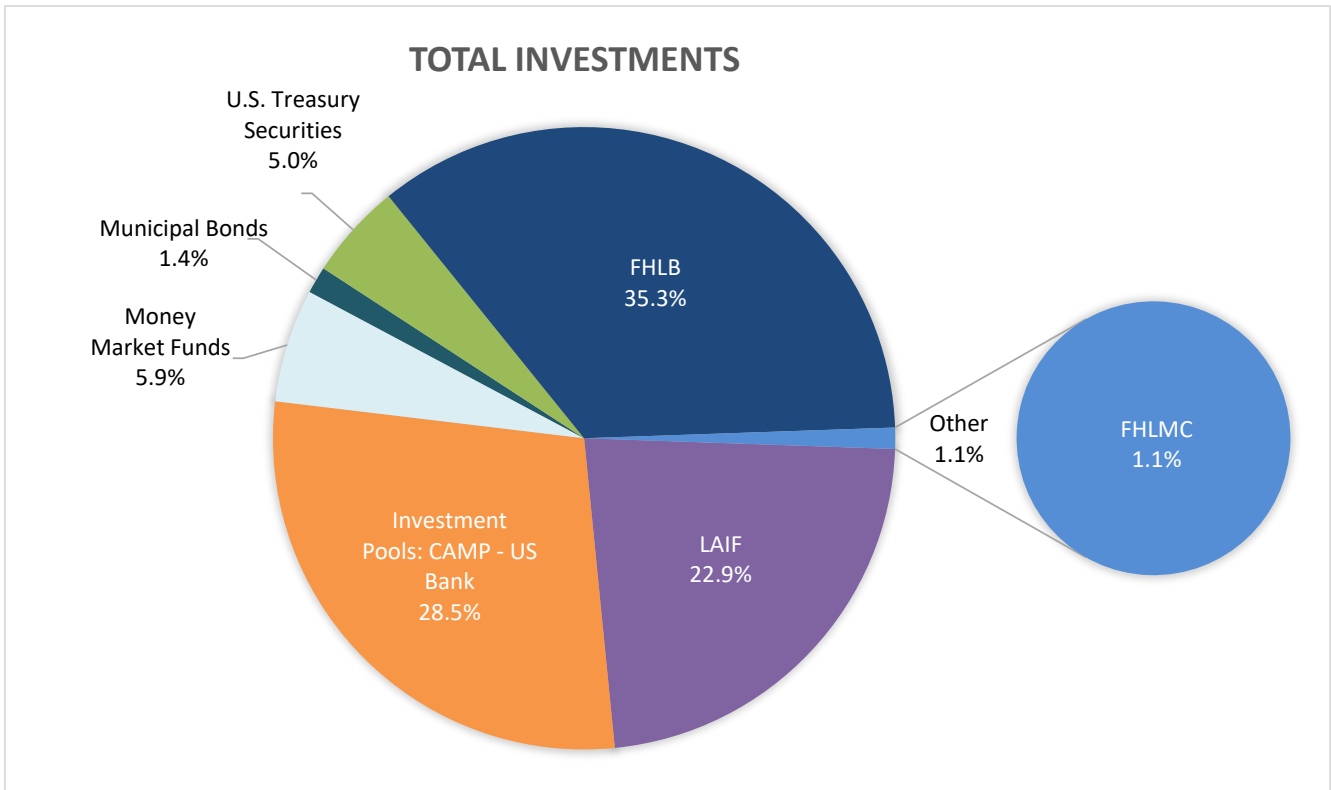
The District has sufficient funds on hand to meet the next 60 days' obligations.

**Olivenhain Municipal Water District**  
**PORTFOLIO LIMITATIONS ANALYSIS PER INVESTMENT POLICY**  
**December 31, 2024**

	<b>Book Value</b>	<b>Percent</b>	<b>Permitted Percent</b>	<b>In Compliance?</b>
LAIF	\$ 20,390,006	22.9%	50.0% (1)	Yes
Investment Pools: CAMP - US Bank	25,410,704	28.5%	30.0%	Yes
Money Market Funds	5,232,098	5.9%	20.0% (2)	Yes
Municipal Bonds	1,216,760	1.4%	30.0%	Yes
U.S. Treasury Securities	4,447,641	5.0%	100.0% (3)	Yes
U.S. Agency Securities	32,473,000	36.4%	50.0%	Yes
<i>FHLB</i> <i>Federal Home Loan Bank</i>	<i>31,473,000</i>	<i>35.3%</i>		
<i>FHLMC</i> <i>Freddie Mac</i>	<i>1,000,000</i>	<i>1.1%</i>		

**Total Investments**                                     **\$ 89,170,209**                                     **100%**

- Note:
- (1) No more than 50% of the total value of all District Investments or \$40 million.
  - (2) May not exceed 5% in any money market fund.
  - (3) No limit.



\* Total may not add up to 100% due to rounding.

**Olivenhain Municipal Water District**  
**MONTHLY INVESTMENTS DETAIL**  
**December 31, 2024**

ACTIVE DEPOSIT	Book Value
Checking A/C: California Bank and Trust for General Purpose	4,528,444
California Bank and Trust for Specific Purpose	447,066
Petty Cash/Disaster Preparedness	1,496
<b>Total - Active Deposits</b>	<b>4,977,006</b>

DEPOSITS NOT COVERED BY INVESTMENT POLICY	
<b>Cash with Fiscal Agents:</b>	
Union Bank - RAD 96-1 Refunding Bond	281,159
Union Bank - 2015A Refunding Bond	4,468
SRF Loan	1,608,851
Union Bank - 2016A Refunding Bond	2,282
Union Bank - 2021A WW Revenue Bond	4,034
Union Bank - 2021B Refunding Bond	2,507
<b>Total Deposits Not Covered by Investment Policy</b>	<b>1,903,302</b>

	RATING		DATE				Weighted Average Days to Maturity	Call	Stated Coupon	Current Yield	Market Value	Face Value	Book Value
	Moody's	S&P	Purchase	Maturity	Next Call	Next S-U							
<b>INVESTMENTS</b>													
<b>Invest. Pools:</b> US Bank Calif. Asset Mgmt Prgm (CAMP)					Demand		1		4.73%	\$ 25,410,704	\$ 25,410,704	\$ 25,410,704	
State Local Agency Investment Fund (LAIF)					Demand		1		4.43%	20,432,032	20,390,006	20,390,006	
First American Government 31846V567					Demand		1		4.35%	2,077,376	2,077,376	2,077,376	
CB&T Money Market Account					Demand		1		3.66%	3,154,722	3,154,722	3,154,722	
<b>U.S. Treasury Notes/Bills</b>													
912797LR6 U.S. Treasury Bills	Aaa	-	10/08/24	01/02/25			3	4.58%	4.58%	1,500,000	1,500,000	1,483,973	
912797LX3 U.S. Treasury Bills	Aaa	-	10/17/24	01/09/25			10	4.57%	4.57%	1,998,360	2,000,000	1,979,190	
91282CBQ3 U.S. Treasury Notes	Aaa	-	03/09/21	02/28/26			425	0.50%	0.52%	958,070	1,000,000	984,478	
							<b>14</b>	<b>3.67%</b>	<b>3.71%</b>	<b>\$ 4,456,430</b>	<b>\$ 4,500,000</b>	<b>\$ 4,447,641</b>	

	RATING		DATE				Weighted Average Days to Maturity	Call	Stated Coupon	Current Yield	Market Value	Face Value	Book Value
	Moody's	S&P	Purchase	Maturity	Next Call	Next S-U							
<b>U.S. Agency Securities</b>													
3130ANGN4 FHLB Step-up Callable	Aaa	AA+	08/18/21	02/18/25	02/18/25	None	50	50	1.50%	1.51%	996,070	1,000,000	1,000,000
3130AMKE1 FHLB Callable	Aaa	AA+	05/27/21	02/27/25	02/27/25		59	59	0.66%	0.66%	994,200	1,000,000	1,000,000
3134GWAQ9 FHLMC Callable	Aaa	AA+	07/28/20	07/28/25		None	210		0.65%	0.66%	979,570	1,000,000	1,000,000
3130B35S8 FHLB Callable	Aaa	AA+	10/09/24	10/09/25	01/09/25		283	10	4.65%	4.65%	1,000,020	1,000,000	1,000,000
3130AKGX8 FHLB Step-up Callable	Aaa	AA+	12/15/20	12/15/25	03/15/25	06/15/25	350	75	1.50%	1.53%	1,961,040	2,000,000	2,000,000
3130AKMD5 FHLB Callable	Aaa	AA+	01/26/21	01/26/26	01/26/25		392	27	0.50%	0.52%	960,790	1,000,000	999,500
3130AKU53 FHLB Callable	Aaa	AA+	01/28/21	01/28/26	11/28/25		394	333	0.52%	0.54%	960,830	1,000,000	1,000,000
3130AKN69 FHLB Callable	Aaa	AA+	01/28/21	01/28/26	01/28/25		394	29	0.50%	0.52%	960,620	1,000,000	1,000,000
3130AKVN3 FHLB Callable	Aaa	AA+	01/29/21	01/29/26	01/29/25		395	30	0.52%	0.54%	960,730	1,000,000	1,000,000
3130AKWK8 FHLB Callable	Aaa	AA+	02/12/21	02/12/26	02/12/25		409	44	0.51%	0.53%	959,250	1,000,000	1,000,000
3130AKX43 FHLB Step-up Callable	Aaa	AA+	02/24/21	02/24/26	02/24/25	None	421	56	0.70%	0.73%	1,918,560	2,000,000	2,000,000
3130AL7M0 FHLB Callable	Aaa	AA+	02/24/21	02/24/26	02/24/25		421	56	0.63%	0.65%	959,070	1,000,000	1,000,000
3130AKYR1 FHLB Callable	Aaa	AA+	02/25/21	02/25/26	02/25/25		422	57	0.55%	0.57%	958,360	1,000,000	1,000,000
3130AL6K5 FHLB Callable	Aaa	AA+	02/25/21	02/25/26	02/25/25		422	57	0.58%	0.60%	958,690	1,000,000	1,000,000
3130ALD76 FHLB Callable	Aaa	AA+	02/25/21	02/25/26	02/25/25		422	57	0.70%	0.73%	960,020	1,000,000	1,000,000
3130ALCW2 FHLB Callable	Aaa	AA+	02/25/21	02/25/26	02/25/25		422	57	0.63%	0.65%	959,190	1,000,000	998,500
3130ALGJ7 FHLB Callable	Aaa	AA+	03/23/21	03/23/26	01/23/25		448	24	1.00%	1.04%	936,322	975,000	975,000
3130B2RS6 FHLB Callable	Aaa	AA+	09/27/24	03/27/26	03/27/25		452	87	4.33%	4.34%	998,650	1,000,000	1,000,000
3130ALPQ1 FHLB Step-up Callable	Aaa	AA+	03/30/21	03/30/26	03/30/25	03/30/25	455	90	1.50%	1.55%	970,490	1,000,000	1,000,000
3130ALVC5 FHLB Step-up Callable	Aaa	AA+	04/14/21	04/14/26	01/14/25	04/14/25	470	15	1.50%	1.55%	969,280	1,000,000	1,000,000
3130B3YT4 FHLB Callable	Aaa	AA+	12/06/24	06/05/26	03/05/25		522	65	4.55%	4.55%	999,340	1,000,000	1,000,000
3130B44P3 FHLB Callable	Aaa	AA+	12/12/24	06/12/26	03/12/25		529	72	4.50%	4.51%	1,498,200	1,500,000	1,500,000
3130APAY1 FHLB Callable	Aaa	AA+	10/21/21	10/21/26	01/21/25		660	22	1.10%	1.16%	944,510	1,000,000	1,000,000
3130APL78 FHLB Callable	Aaa	AA+	10/28/21	10/28/26	01/28/25		667	29	1.38%	1.45%	948,630	1,000,000	1,000,000
3130B2DX0 FHLB Callable	Aaa	AA+	08/27/24	11/27/26	Anytime		697	1	4.55%	4.57%	996,380	1,000,000	1,000,000
3130B1TA5 FHLB Callable	Aaa	AA+	07/09/24	07/09/27	07/09/25		921	191	5.20%	5.19%	1,002,280	1,000,000	1,000,000
3130B3PL1 FHLB Callable	Aaa	AA+	11/15/24	11/15/27	05/15/25		1,050	136	4.88%	4.88%	999,410	1,000,000	1,000,000
3130B2M43 FHLB Callable	Aaa	AA+	09/10/24	09/10/29	09/10/26		1,715	619	4.00%	4.10%	975,790	1,000,000	1,000,000
3130B2NM3 FHLB Callable	Aaa	AA+	09/17/24	09/17/29	03/17/25		1,722	77	4.92%	4.93%	997,040	1,000,000	1,000,000
3130B3BF9 FHLB Callable	Aaa	AA+	10/16/24	10/11/29	04/11/25		1,746	102	4.90%	4.91%	997,060	1,000,000	1,000,000
							<b>571</b>	<b>86</b>	<b>2.09%</b>	<b>2.15%</b>	<b>\$ 31,680,392</b>	<b>\$ 32,475,000</b>	<b>\$ 32,473,000</b>

<b>Municipal Bonds</b>													
882724RA7 TEXAS ST PUB FIN AUTH	Aaa	AAA	10/30/20	10/01/25			275		5.00%	4.97%	1,005,600	1,000,000	1,216,760
							<b>10</b>		<b>5.00%</b>	<b>4.97%</b>	<b>\$ 1,005,600</b>	<b>\$ 1,000,000</b>	<b>\$ 1,216,760</b>
<b>Total Investments</b>							<b>217</b>		<b>3.60%</b>	<b>3.64%</b>	<b>\$ 88,217,255</b>	<b>\$ 89,007,808</b>	<b>\$ 89,170,209</b>

<b>TOTAL - ALL DEPOSITS AND INVESTMENTS</b>											\$	<b>96,050,517</b>
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**Olivenhain Municipal Water District  
INVESTMENTS TRANSACTION  
December 31, 2024**

**PURCHASED**

DATE				Investment Description	<i>Stated</i>	<i>Current</i>	Face Value	Book Value
Purchase	Maturity	Call	Step-Up		Coupon	Yield		
12/06/24	06/05/26	03/05/25		FHLB Callable	4.550%	4.553%	1,000,000	1,000,000
12/12/24	06/12/26	03/12/25		FHLB Callable	4.500%	4.505%	1,500,000	1,500,000

**MATURED / REDEEMED / CALLED**

DATE				Investment Description	<i>Stated</i>	<i>Current</i>	Face Value	Book Value
Redemption	Maturity	Call	Step-Up		Coupon	Yield		
12/05/24	12/05/24			U.S. Treasury Bills	5.021%	5.023%	1,000,000	987,638
12/12/24	12/12/24			U.S. Treasury Bills	4.759%	4.765%	1,911,000	1,888,914
12/31/24	12/31/24			U.S. Treasury Bills	4.552%	4.569%	2,000,000	1,977,556
12/11/24	06/11/26	12/11/24		FHLB Callable	5.350%	5.348%	1,000,000	1,000,000



**Olivenhain Municipal Water District**  
**UNAUDITED CASH POSITION BY FUNDING SOURCES**  
**As of December 31, 2024**

<b><u>Water Funds (Potable &amp; Recycled)</u></b>		<b><u>Balance</u></b>
10050-100	Cash - Petty Cash Fund	1,496
10010-100	Cash - Operating Fund	19,249,722
10030-100	Cash - Capital and Equipment Fund	40,506,095
10040-100	Cash - Rate Stabilization Fund	11,460,791
10080-100	Cash - Pension Stabilization Fund	689,744
10060-100	Cash - Deposit Work for Other	138,431
14000-500	Restricted Cash - Capacity Fee Fund	6,964,368
<b>Total Water Funds (Potable &amp; Recycled)</b>		<b><u>79,010,648</u></b>
<b><u>Wastewater Funds</u></b>		
10010-110	Wastewater - Operating Fund	3,828,367
10030-110	Wastewater - Capital Replacement Fund	7,992,812
10040-110	Wastewater - Rate Stabilization Fund	2,806,537
10080-110	Cash - Pension Stabilization Fund	61,785
<b>Total Wastewater Funds</b>		<b><u>14,689,501</u></b>
<b><u>Non Fiscal Agent Debt Service Cash</u></b>		
14020-570	Cash non-agent - RAD 96-1	435,865
10070-561	Cash non-agent - Bond 2015A	621
10070-581	Cash non-agent - Bond 2016A	10,580
<b>Total Non Fiscal Agent Debt Service Cash</b>		<b><u>447,066</u></b>
<b><u>Debt Service Funds</u></b>		
14030-510	SRF Loan - Fiscal Agent	1,608,851
14105-570	Redemption fund - RAD 96-1	230,404
14110-570	Reserve fund - RAD 96-1	50,755
14100-561	Redemption fund - Bond 2015A	4,468
14100-581	Redemption fund - Bond 2016A	2,282
14100-521	Redemption fund - Bond 2021A	4,034
14100-522	Redemption fund - Bond 2021B	2,507
<b>Total Debt Service Funds</b>		<b><u>1,903,302</u></b>
 <b>TOTAL FUND BALANCES</b>		 <b><u><u>96,050,517</u></u></b>

# Memo

Date: February 19, 2025

To: Olivenhain Municipal Water District Board of Directors

From: Rainy K. Selamat, Finance Manager

Via: Kimberly Thorner, General Manager

Subject: **CONSIDER ADOPTION OF A MOTION APPROVING THE DISTRICT'S CONSOLIDATED STATEMENT OF NET POSITION, CONSOLIDATED STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION, CONSOLIDATED STATEMENT OF CASH FLOWS, CONSOLIDATED ACTUAL VS BUDGET SUMMARY, AND CONSTRUCTION IN PROGRESS REPORTS**

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The following unaudited monthly financial reports are enclosed for review and approval by the Board of Directors:

- December 2024 Monthly Statement of Net Position Reports.
- December 2024 Statement of Revenues, Expenses, and Changes in Net Position Reports.
- December 2024 Consolidated Statement of Cash Flows.
- December 2024 Monthly Consolidated Actual VS Budget Summary and explanation of significant variance reports.
- December 2024 Construction In Progress Reports.

OLIVENHAIN MUNICIPAL WATER DISTRICT  
Statement of Net Position (Unaudited)  
All Funds  
12/31/2024

**Assets**

Current assets:

Unrestricted assets:

Cash and cash equivalents	\$85,311,992
Accounts receivable - water and wastewater, net	8,695,096
Interest Receivable	376,289
Taxes receivable	212,142
Other receivables	118,544
Lease receivable	418,980
Inventories	1,710,430
Prepaid expenses and deposits	1,775,927
Total unrestricted assets	<u>98,619,399</u>

Restricted assets:

Cash and cash equivalents	9,161,370
Assesments receivable	56,667
Grants receivable	565,716
Total restricted assets	<u>9,783,754</u>

Total current assets	<u>108,403,152</u>
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Noncurrent assets:

Capital assets, nondepreciable	57,064,748
Capital assets, depreciable/amortizable, net	<u>317,501,365</u>
Capital assets, net	374,566,113
Prepaid bond insurance	11,966
Lease receivable	<u>10,556,981</u>
Total noncurrent assets	<u>385,135,060</u>
Total assets	<u>493,538,212</u>

Deferred Outflows of Resources

Deferred amount on refunding	(655,626)
Deferred amount from pension	<u>(7,033,805)</u>
Total deferred outflows of resources	<u>(7,689,431)</u>

**Liabilities**

Current Liabilities

Liabilities payable from unrestricted assets:

Accounts payable	6,739,620
Accrued payroll	551,772
Customer deposits	426,437
Payable related to work in progress	128,942
Compensated absences, current portion	1,150,779
Current portion of long-term debt:	
Wastewater Revenue Bonds 2021A	216,210
Wastewater Refunding Revenue Bonds 2021B	581,980
Water Revenue Refunding Bonds 2016A	615,000
Water Revenue Refunding Bonds 2015A	2,035,000
Special Assessment Debt with Government Commi...	912,774
Notes Payable	855,907
Subscription Liability	38,096
Total liabilities payable from unrestricted assets	<u>14,252,516</u>

Liabilities payable from restricted assets:

Interest payable	281,537
Total liabilities payable from restricted assets	<u>281,537</u>
Total current liabilities	<u>14,534,053</u>

Noncurrent liabilities

Compensated absences	1,190,785
Net pension liability	17,930,299
Long-term debt, excluding current portion:	
Wastewater Revenue Bonds 2021A	4,161,270
Wastewater Refunding Revenue Bonds 2021B	1,786,450
Water Revenue Refunding Bonds 2016A	11,714,013
Water Revenue Refunding Bonds 2015A	7,094,476
Special Assessment Debt with Government Commi...	1,885,077
Notes Payable	8,652,907
Subscription Liability	9,704
Total noncurrent liabilities	<u>54,424,983</u>

OLIVENHAIN MUNICIPAL WATER DISTRICT  
Statement of Net Position (Unaudited)

All Funds  
12/31/2024  
68,959,035

Total liabilities

Deferred Inflows of Resources

Deferred amounts on pension 298,346  
Deferred amounts on leases 9,811,059

Total deferred inflows of resources 10,109,405

Net Position

Investment in Capital Assets, net of related debt 334,662,874  
Restricted Net Position 9,502,217  
Unrestricted Net Position 77,994,113  
Total Net Position 422,159,204

OLIVENHAIN MUNICIPAL WATER DISTRICT  
Statement of Revenues, Expenses and Changes in Net Position (Unaudited)  
All Funds  
For the Six Months Ending 12/31/2024

	2025
<b>Operating Revenues:</b>	
Water Sales	\$37,897,467
Wastewater Charges	1,755,146
Other Water Operating revenues	876,992
<b>Total Operating Revenues</b>	<b>40,529,605</b>
<b>Operating Expenses</b>	
Cost of Purchased Water Sold	20,429,640
Pumping and Water Treatment	2,556,617
Transmission and Distribution	2,343,788
Wastewater Collection and Treatment	972,693
Elfin Forest Recreation Operations	243,855
Facilities Maintenance	582,323
Customer Service	1,271,003
General and Administrative	4,481,638
Depreciation and Amortization	5,598,420
<b>Total Operating Expenses</b>	<b>38,479,977</b>
<b>Operating Income (Loss)</b>	<b>2,049,627</b>
<b>Nonoperating Revenues (Expenses)</b>	
Investment income	1,603,684
Property taxes	2,134,539
Capacity charges	346,494
Benefit assessments	339,526
Other nonoperating revenues	511,627
Interest expense, net	(488,372)
Other nonoperating expenses	(586,839)
<b>Total nonoperating revenues (expenses)</b>	<b>3,860,659</b>
<b>Income before capital contributions</b>	<b>5,910,287</b>
<b>Capital contributions</b>	<b>9,424</b>
<b>Change in net position</b>	<b>5,919,711</b>
<b>Net Position, Beginning of year</b>	<b>416,239,493</b>
<b>Net Position, End of year</b>	<b>422,159,204</b>

OLIVENHAIN MUNICIPAL WATER DISTRICT  
CONSOLIDATED STATEMENT OF CASH FLOWS (UNAUDITED)  
AS OF DECEMBER 31, 2024

**CASH FLOWS FROM OPERATING ACTIVITIES:**

Receipts from water and wastewater customers	\$ 42,257,264
Payments for water	(20,956,478)
Payments for services and supplies	(5,828,362)
Payments for employee wages, benefits and related costs	(8,653,881)
<b>Net cash provided by operating activities</b>	<b>6,818,543</b>

**CASH FLOWS FROM NONCAPITAL AND RELATED FINANCING ACTIVITIES:**

Property taxes and benefit assessments received	2,466,846
<b>Net cash provided by noncapital and related financing activities</b>	<b>2,466,846</b>

**CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:**

Acquisition and construction of capital assets	(8,952,998)
Proceeds from Grants	2,882,381
Principal paid on long-term debt	(1,459,404)
Interest paid on long-term debt	(499,438)
Capacity charges received	346,494
Other capital financing receipts (expenses)	(12,130)
<b>Net cash used by capital and related financing activities</b>	<b>(7,695,095)</b>

**CASH FLOWS FROM INVESTING ACTIVITIES:**

Investment income received	1,641,060
<b>Net cash provided (used) by investing activities</b>	<b>1,641,060</b>

**Net increase (decrease) in cash and cash equivalents** 3,231,354

**Cash and cash equivalents, beginning of year** 57,755,606

**Cash and cash equivalents, end of period** \$ 60,986,960

**FINANCIAL STATEMENT PRESENTATION:**

Cash and cash equivalents - current assets	54,390,891
Cash and cash equivalents - restricted assets	6,596,069
<b>Total cash and cash equivalents</b>	<b>\$ 60,986,960</b>

<b>CASH AND CASH EQUIVALENTS RECONCILIATION</b>			
		<b>Balance Includes Mkt Securities</b>	<b>Without Mkt Securities</b>
Unrestricted cash	12/31/2024	85,311,992	54,390,891
Restricted cash	12/31/2024	9,161,370	6,596,069
<b>Total cash and cash equivalents</b>			<b>60,986,960</b>

OLIVENHAIN MUNICIPAL WATER DISTRICT  
Consolidated Actual vs Budget Summary  
For the Six Months Ending 12/31/2024

	Approved Budget	Actual YTD	Budget YTD	Variance Amt	Variance %	Notes
<b>Operating Revenues</b>						
Commodity Water Sales	\$46,817,000.00	\$29,039,428.74	\$27,670,900.00	\$1,368,528.74	4.9%	1
Water Fees and Services	19,701,000.00	9,735,029.82	9,850,500.00	(115,470.18)	(1.2%)	
Wastewater Revenue	5,725,000.00	1,755,146.17	1,651,100.00	104,046.17	6.3%	2
<b>Total Operating Revenues</b>	<b>72,243,000.00</b>	<b>40,529,604.73</b>	<b>39,172,500.00</b>	<b>1,357,104.73</b>	<b>3.5%</b>	
<b>Operating Expenses</b>						
Purchased Water - Variable	27,264,000.00	15,881,490.27	16,865,500.00	984,009.73	5.8%	3
Purchased Water - Fixed	9,593,000.00	4,548,150.00	4,552,600.00	4,450.00	0.1%	
General Manager Dept	2,232,000.00	1,075,772.80	1,116,060.00	40,287.20	3.6%	4
Engineering Dept	2,577,000.00	1,160,123.29	1,288,020.00	127,896.71	9.9%	4
Finance Dept	1,875,000.00	952,609.21	937,980.00	(14,629.21)	(1.6%)	4
Customer Service Dept	3,226,500.00	1,499,818.81	1,614,138.00	114,319.19	7.1%	4
Human Resources Dept	878,000.00	442,359.07	439,098.00	(3,261.07)	(0.7%)	4
Water Operations and Maintenance Dept	13,026,000.00	5,894,959.90	6,515,274.00	620,314.10	9.5%	4
Parks Dept	542,800.00	266,492.01	272,076.00	5,583.99	2.1%	4
Other Operating Expenses	50,000.00	50,000.00	25,200.00	25,200.00	100.0%	
Wastewater Operations and Maintenance Dept	3,397,000.00	1,624,929.95	1,700,172.00	75,242.05	4.4%	4
Recycled Water Operations Dept	1,252,500.00	614,378.62	625,260.00	10,881.38	1.7%	4
Paygo Transfers						
Water Operations	5,382,000.00	2,694,000.00	2,694,000.00		0.0%	
Wastewater Operations	3,245,000.00	1,620,000.00	1,620,000.00		0.0%	
Recycled Operations	1,700,000.00	852,000.00	852,000.00		0.0%	
Capitalized Operations Expenditures	(1,969,700.00)	(647,106.63)	(984,360.00)	(337,253.37)	34.3%	5
<b>Total Operating Expenses</b>	<b>74,271,100.00</b>	<b>38,479,977.30</b>	<b>40,133,018.00</b>	<b>1,653,040.70</b>	<b>4.1%</b>	
<b>Net Operating Income (Loss)</b>	<b>(2,028,100.00)</b>	<b>2,049,627.43</b>	<b>(960,518.00)</b>	<b>3,010,145.43</b>		
<b>Nonoperating Revenues</b>						
Water Funds	7,289,000.00	3,667,953.29	3,293,020.00	374,933.29	11.4%	6
Debt Service Funds	1,057,000.00	355,977.94	346,880.00	9,097.94	2.6%	6
Wastewater Funds	145,000.00	109,317.90	72,600.00	36,717.90	50.6%	6
Recycled Water Funds	342,000.00	137,772.08	171,000.00	(33,227.92)	(19.4%)	6
<b>Total Nonoperating Revenue</b>	<b>8,833,000.00</b>	<b>4,271,021.21</b>	<b>3,883,500.00</b>	<b>387,521.21</b>	<b>10.0%</b>	
<b>Nonoperating Expense</b>						
Capacity Fee Funds	30,000.00	24,839.91	14,880.00	(9,959.91)	(66.9%)	
Debt Service Funds	1,242,400.00	523,161.07	622,020.00	98,858.93	15.9%	7
Potable Water Funds	748,000.00	527,210.34	457,800.00	(69,410.34)	(15.2%)	8
<b>Total Nonoperating Expense</b>	<b>2,020,400.00</b>	<b>1,075,211.32</b>	<b>1,094,700.00</b>	<b>19,488.68</b>	<b>1.8%</b>	
<b>Inc before Cap Fees and Capital Contributions</b>	<b>4,784,500.00</b>	<b>5,245,437.32</b>	<b>1,828,282.00</b>	<b>3,417,155.32</b>		
Capacity Fee Funds	1,457,000.00	664,849.38				
Capital contributions	1,772,000.00	9,424.02				
<b>Change in Net Position</b>		<b>5,919,710.72</b>				

OLIVENHAIN MUNICIPAL WATER DISTRICT  
Actual vs Budget Variance  
For the Six Months Ending 12/31/2024

1. Water Sales revenue was higher than Budget YTD by approximately \$1.37 million resulting in a favorable variance of 4.9% due to the timing of unbilled water estimates and slightly higher actual water sales over budgeted. Customers' total water usage through December was 161 acre feet, or 1.4%, more than Budget YTD.
2. Wastewater Revenue was greater than Budget YTD due to timing. 4S Ranch and Rancho Cielo Sanitation Districts' wastewater service fees are collected on the County's tax roll when customers pay their property tax to the County. Actual YTD wastewater service revenue will be closer to the Budget YTD amount as the year progresses.
3. Purchased water variable expenses were lower than the Budget YTD for a favorable variance of \$984 thousand or 5.8%. This is primarily due to the timing of the final take or pay amount owed to the City of San Diego per the recycled water agreement which is included in Budget YTD but not yet paid to the City, and the timing of treated water purchases included in Budget YTD which assumed additional cost is incurred evenly throughout the year.
4. Actual departmental expenses varied from the Budget YTD amounts due to the timing of actual operating expenses. The Budget YTD amounts assume expenditures are incurred evenly throughout the year.
5. Actual Capitalized Operating Expenses were lower than the Budget YTD amount due to the timing of capitalized labor spent on District projects. The Budget YTD amount assumes expenditures are incurred evenly throughout the year.
6. Actual Non-operating Revenues – Water Funds, Debt Service Funds, Wastewater Funds, and Recycled Water Funds were overall greater than Budget YTD for a positive variance due to higher interest income earned on short-term investments over budgeted returns and by the timing of property tax revenues received from the County. This is partially offset by the timing of proceeds from the sale of the District's Wiegand parcels included in the budget.
7. Actual Non-operating Expenses - Debt Service Funds were lower than the Budget YTD amount for a positive variance because amortization of the issuance premium is not included in the 2015A Bonds interest expense.
8. Actual Non-operating Expenses – Potable Water Funds were greater than Budget YTD for a negative variance primarily due to grant administrative expenses being reclassified to Non-Operating Expenses rather than Customer Service departmental operating where originally budgeted.



**Construction Work In Progress Report as of 12/31/2024**

Project Name	Total Project Budget	Cumulative Appropriation Thru FY '25	Total Expensed Thru 12/31/2024 <sup>1</sup>	(Over) Under Cumulative Appropriation Thru FY '25
Replace Neighborhood 1 Sewer Pump Station	\$8,582,000	\$8,582,000	\$8,578,597	\$3,403
San Dieguito Desalination	\$75,437,000	\$6,514,000	\$5,100,878	\$1,413,122
HOA Recycled Pipeline Ext - CB, VP, SH	\$4,145,000	\$4,145,000	\$2,358,663	\$1,786,337
DCMWTP 4th Stage Centrifuge	\$3,340,000	\$3,340,000	\$856,441	\$2,483,559
RSFe Rd Unit A North Pipeline	\$2,094,000	\$1,936,000	\$1,937,954	(\$1,954) <sup>2</sup>
District-Wide PLC Replacements	\$1,466,000	\$1,466,000	\$477,179	\$988,821
District-Wide PLC Replacement Wastewater	\$1,456,000	\$1,456,000	\$443,146	\$1,012,854
Village Park Pressure Reducing Station	\$1,410,000	\$1,410,000	\$316,849	\$1,093,151
Gardendale Pressure Reducing Station	\$1,410,000	\$1,410,000	\$390,481	\$1,019,519
Replace Headworks Manual System	\$3,369,000	\$1,221,000	\$458,586	\$762,414
Replace DCMWTP Membranes	\$11,231,000	\$936,000	\$783,411	\$152,589
Replace Potable Meters	\$9,304,000	\$830,000	\$320,978	\$509,022
Replace Valves	\$8,604,000	\$750,000	\$149,336	\$600,664
Fixed Base AMI	\$715,000	\$715,000	\$439,216	\$275,784
Raw Water Equalizer Tank Rehabilitation	\$671,000	\$671,000	\$12,923	\$658,077
Off-Spec and High Flow Diversion Pipeline	\$685,000	\$610,000	\$0	\$610,000
Tank Safety Improvements	\$590,000	\$590,000	\$124,461	\$465,539
Potable & Recycled Master Plan	\$583,000	\$583,000	\$583,650	(\$650) <sup>3</sup>
DCMWTP 2nd Stage Basin & Beam	\$1,784,000	\$577,000	\$1,549	\$575,451
Units B & K Pipeline Rehabilitation	\$2,142,000	\$562,000	\$235,080	\$326,920
DCMWTP 1st Stage Beam Replacement	\$2,206,000	\$560,000	\$0	\$560,000
Replace Pipelines	\$5,725,000	\$500,000	\$90,823	\$409,177
EFRR Parking Lot Expansion	\$1,385,000	\$476,000	\$103,178	\$372,822
Steel Mains Protection	\$3,484,000	\$304,000	\$27,992	\$276,008
Palms I and II Reservoirs	\$1,792,000	\$277,000	\$106,076	\$170,924
Encinitas Blvd Inspection & Repair	\$677,000	\$274,000	\$20,031	\$253,969
DCMWTP 2nd Stage Membrane Train	\$472,500	\$272,500	\$184,829	\$87,671
Replace 75HP Digester Blower	\$263,000	\$263,000	\$758	\$262,242
District-Wide Scada Upgrades	\$256,000	\$256,000	\$149,254	\$106,746
CIS System Upgrade	\$400,500	\$216,500	\$7,822	\$208,678
Replace WW Pumps, Motors & Equipment	\$2,539,000	\$200,000	\$25,411	\$174,589
Chlorine Gen Rm Lining Rehabilitation	\$195,000	\$195,000	\$188,707	\$6,293
Fleet Electrification Plan	\$2,450,000	\$193,000	\$42,429	\$150,571
DCMWTP Combined Filter Influent & Backwash Pipe Replacement	\$708,000	\$180,000	\$0	\$180,000
Replace Potable Pumps and Motors	\$2,004,000	\$175,000	\$10,944	\$164,056
Rancho La Cima/Aliso Canyon Pipeline	\$315,000	\$165,000	\$63,359	\$101,641
Firehouse SPS Liner Replacement	\$160,000	\$160,000	\$155,053	\$4,947
Replace Meter Anodes	\$1,811,000	\$158,000	\$112,262	\$45,738
Golem 14" Pipeline Condition Assessment	\$150,000	\$150,000	\$16,901	\$133,099
Santa Fe Valley Reservoir Improvements	\$150,000	\$150,000	\$0	\$150,000
Manchester Recycled Pipeline Extension	\$150,000	\$150,000	\$55,526	\$94,474
Wanket RW Reservoir Rehabilitation	\$150,000	\$150,000	\$20,923	\$129,077
Del Dios SPS Improvements	\$773,000	\$160,100	\$160,072	\$28
District-Wide Facility Security	\$130,000	\$130,000	\$97,239	\$32,761
Dusty Trails Pipeline Replacement	\$1,180,000	\$120,000	\$0	\$120,000
Replace MSB-S & Transfer Switch	\$1,286,000	\$113,000	\$0	\$113,000
Network Security	\$1,210,000	\$100,000	\$0	\$100,000
DCMWTP Equipment Replacement	\$1,434,000	\$100,000	\$0	\$100,000
Collection System Pipeline Rehabilitation and Replacement	\$865,000	\$75,000	\$0	\$75,000
Replace Recycled Valves	\$850,000	\$75,000	\$0	\$75,000
DCMWTP Bridge Crane Rehabilitation	\$65,000	\$65,000	\$0	\$65,000
Recycled Conversions	\$819,000	\$65,000	\$5,719	\$59,281
4S WRF Scada Upgrades	\$64,000	\$64,000	\$60,860	\$3,140
DCMWTP Inlet Strainer MOV	\$63,000	\$63,000	\$2,050	\$60,950
Site Asphalt Improvements	\$200,000	\$60,000	\$0	\$60,000
Replace WRF Electrical Conduits, Enclosures, and Lighting	\$367,000	\$54,000	\$0	\$54,000
Replace PRS Valves	\$642,000	\$54,000	\$0	\$54,000
Replace Overflow Pond Strainer	\$50,000	\$50,000	\$17,126	\$32,874
WW Pump Station Rehab & Replace	\$813,000	\$28,900	\$0	\$28,900
Replace Recycled Pipeline	\$590,000	\$50,000	\$14,471	\$35,529
Collection System Manhole Rehabilitation Program	\$770,000	\$43,000	\$0	\$43,000
DCMWTP Membrane Train Control	\$395,000	\$35,000	\$0	\$35,000
Replace Recycled Meters	\$543,000	\$30,000	\$9,407	\$20,593
4S Physical Security Upgrades	\$180,000	\$30,000	\$525	\$29,475
WRF Equipment Replacement Program	\$269,000	\$30,000	\$0	\$30,000
Physical Security Upgrades	\$250,000	\$25,000	\$8,440	\$16,560
Rehab Concrete Tanks	\$295,000	\$25,000	\$0	\$25,000
Gano & San Dieguito Access Improvements	\$75,000	\$20,000	\$0	\$20,000
Upgrade Filter Electrical	\$118,000	\$17,000	\$0	\$17,000
Fleet Electrification Wastewater	\$950,000	\$15,000	\$0	\$15,000
Automotive Equipment Purchases (Small Cap)	\$210,000	\$210,000	\$181,464	\$28,536
Shop & Field Equipment Purchases (Small Cap)	\$179,000	\$179,000	\$131,768	\$47,232
Computer Hardware/Software Purchases (Small Cap)	\$78,000	\$78,000	\$5,463	\$72,537
Office Furniture/Equipment Purchases (Small Cap)	\$20,000	\$20,000	\$19,334	\$666
<b>Total :</b>	<b>\$182,194,000</b>	<b>\$45,913,000</b>	<b>\$25,665,593</b>	<b>\$20,247,407</b>

<sup>1</sup> Excludes encumbrances

<sup>2</sup> Project Manager is working on a budget transfer for additional appropriation. Project overage is within Manager approval limit and total expenses are within project budget.

<sup>3</sup> Project is complete. Overage is within Manager approval limit.

# Memo

Date: February 19, 2025

To: Olivenhain Municipal Water District Board of Directors

From: Jesse Bartlett-May, Operations Manager

Via: Kimberly A. Thorner, General Manager

Subject: **CONSIDER APPROVAL OF A CONTRACT WITH KONECRANES, INC. IN THE AMOUNT OF \$64,994.68 FOR THE DAVID C. MCCOLLOM WATER TREATMENT PLANT BRIDGE CRANE REHABILITATION PROJECT, INCLUDING WAIVER OF A MINOR IRREGULARITY TO EXCLUDE A BID BOND, APPROPRIATION OF \$20,000 FROM THE CAPITAL RESERVE FUND AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF OMWD**

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## Purpose

The purpose of this agenda item is to consider approval of a contract with Konecranes, Inc. (Konecranes) in the amount of \$64,994.68 for the construction of the David C. McCollom Water Treatment Plant Bridge Crane Rehabilitation Project (Project), including a waiver of a minor irregularity to exclude a bid bond, appropriation of \$20,000, and authorize the General Manager to sign on behalf of the Olivenhain Municipal Water District (OMWD).

## Recommendation

Staff recommends awarding a contract to Konecranes in the amount of \$64,994.68 for construction of the Project and authorize the General Manager to sign on behalf of OMWD. Additionally, the General Manager and General Counsel both recommend the board approve a waiver of minor irregularity waiving the bid bond. Staff also recommends

an appropriation of \$20,000 to cover additional costs incurred by staff labor for project management.

### **Alternative(s)**

The Board could elect to:

- Reject all bids and direct staff to re-bid the Project;
- Elect to delay the Project until a future date; or
- Proceed in a manner otherwise directed by the Board.

### **Background**

OMWD has multiple cranes in service throughout the District, two of these cranes are located at the David C. McCollum Water Treatment Plant (DCMWTP). One of the two permanent cranes at the DCMWTP is a 3-ton Northline top-running bridge crane located in the membrane process building. The hoist system on the crane is obsolete and soon to be unsupported. This crane supports most maintenance activities at the plant and is relied on heavily. The crane can span the entire length and width of the plant and can reach every piece of equipment. If plant equipment were to fail and the crane were unavailable, the plant would be unable to run or be limited in capacity. To ensure the crane's reliability and safety, the hoist system should be upgraded to the currently supported CXT 504 model.

This is specialized equipment and there are few contractors with the capabilities to perform such work resulting in only one bid for this project. Four other contractors pulled plans for the project, including two general contractors and 2 crane companies. The other crane company was located in Pittsburgh. The project went through the full competitive bidding process and was posted to Planet Bids and twice in the Union Tribune. Konecranes was the only contractor to attend the mandatory pre-bid meeting and the only contractor to submit a formal bid. This is a highly specialized type of work that few contractors have the ability to provide. Konecranes currently provides maintenance to all the cranes throughout the District and has proven themselves an extremely competent contractor.

## Fiscal Impact

The Project is included in the FY '25 budget under the David C. McCollom Water Treatment Plant Bridge Crane Rehabilitation Project (D120199). The Project does not have sufficient funding available for FY '25 to accommodate the construction phase, and staff requests that an additional cumulative amount of \$20,000 be added to the overall Project budget for staff time for project management and appropriated to the Project in FY '25 to award and complete the work.

Is this a Multi Fiscal Year Project? **No**

In which Fiscal Year did this project begin? **2025**

Total Project Budget: **\$65,000**

Current Fiscal Year Appropriation: **\$65,000**

To Date Approved Appropriations: **\$0**

Target Project Completion Date: **Summer 2025**

Expenditures and Encumbrances as of February 19, 2025: **\$5,287.84**

Is this change order within the appropriation of this fiscal year? **N/A**

If this change order is outside of the appropriation, Source of Fund: **N/A**

## Discussion

In accordance with Administrative and Ethics Code, Section 6.3(c), staff publicly issued a Request for Bids for the Project on January 16, 2025. A mandatory pre-bid meeting was conducted on January 23, 2025, and one (1) potential bidder attended. No addenda were issued during the bidding process. The potential bidder, Konecranes, who attended the mandatory pre-bid submitted their bid, which was publicly received on January 30, 2025. Konecranes did not include a bid bond with their bid, which staff recommends the Board waive. Several of the reasons that waiving the bid bond is not an issue for staff is that the contract is a relatively small sum, staff anticipates the entire duration of the contract to be less than three days and Konecranes has proposed no subcontractors on this work. This is a minor irregularity that does not change the outcome of the overall bid rankings and does not disadvantage any other bidder.

Staff also reviewed the matter with the General Counsel, who advised that the waiver of the irregularity is consistent with case law. General Counsel further posits that California courts have stated:

*“A basic rule of competitive bidding is that bids must conform to specifications, and that if a bid does not so conform, it may not be accepted. However, it is further well established that a bid which substantially conforms to a call for bids may, though it is not strictly responsive, be accepted if the variance cannot have affected the amount of the bid or given a bidder an advantage or benefit not allowed other bidders or, in other words, if the variance is inconsequential.” Ghilotti Constr. Co. v. City of Richmond, 45 Cal. App. 4th 897, 904 (1996). “[A] deviating bid must be set aside despite the absence of corruption or actual adverse effect on the bidding process” only if the deviation is “capable of facilitating corruption or extravagance, or likely to affect the amount of bids or the response of potential bidders.”*

As Konecranes was the singular potential bidder to attend the mandatory bid meeting and submit a bid, General Counsel agrees with staff’s reasoning to waive the bid bond. General Counsel outlined case law explaining the purpose of a bid bond is to ensure that the selected bidder proceeds to honor its bid and enter into a contract based on that bid. In this instance the bid bond would serve no actual purpose because there are no other bidders that could be selected instead and action being taken here is to enter into the enforceable contract for the work itself. Based on the *Ghilotti* case referenced above, General Counsel has concluded there are grounds to argue any failure to provide a bid bond in this instance is inconsequential and therefore can be waived. General Counsel agrees with staff that proceeding to waive the bid bond requirement in this particular instance carries low risk because the work is for a relatively small amount, and there are

no other bidders that lost who might have a standing to bring a claim against the District in connection with the waiver.

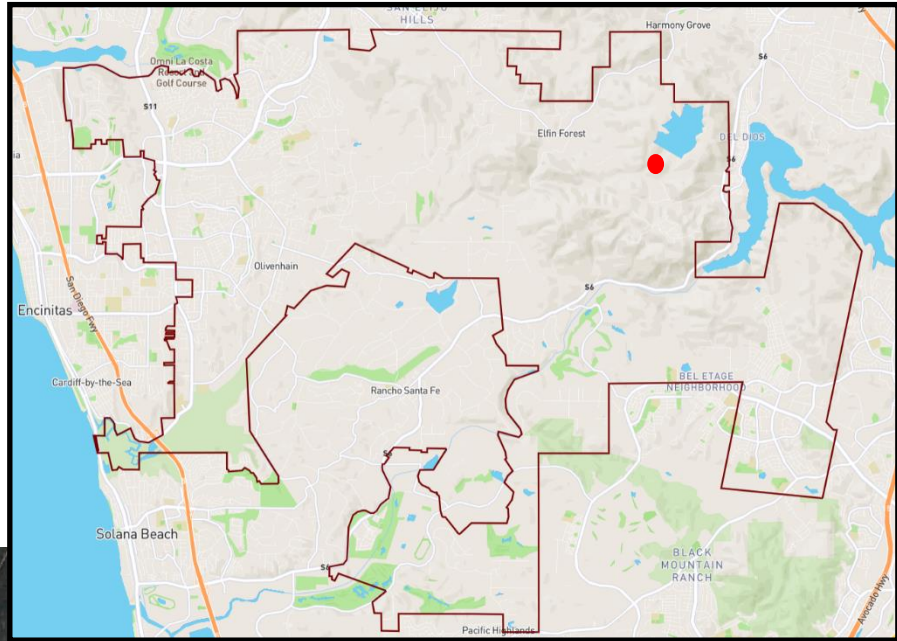
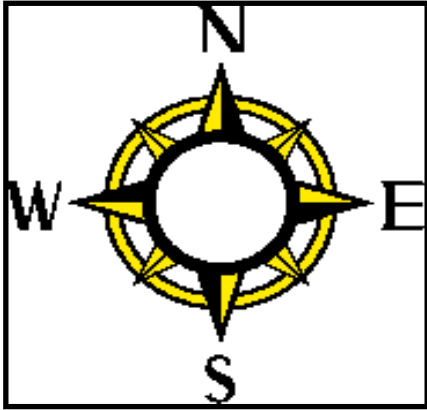
Staff has reviewed the apparent low bid and their qualifications and recommends Konecranes as the lowest responsive and responsible bidder and recommends awarding a contract to Konecranes in the amount of \$64,994.68 for construction of the Project, including the waiver of the bid bond, appropriating \$20,000 from the Capital Reserve Fund, and authorizing the General Manager to sign on behalf of OMWD.

Staff is available to answer any questions.

*Attachments:*

*Project Site Map*

*Bid Results*



**EXHIBIT A – PROJECT VICINITY MAP**  
**DCMWTP BRIDGE CRANE REHABILITATION PROJECT**  
**DISTRICT PROJECT NO. D120199**



**David C. McCollom Water Treatment Plant Bridge Crane Rehabilitation Project  
Bid Opening January 30, 2025 at 10:00 AM**

<b>Contractor</b>	<b>Mandatory Pre-Bid Meeting Attendee (Y/N)</b>	<b>Total Bid Price (Bid Schedule)</b>	<b>Bid Form Checklist (Y/N)</b>	<b>Bid Bond (Y/N)</b>
Konecranes	Y	\$64,995	Y	N

**Final determination and Award to be considered by OMWD Board of Directors.**

**District reserves the right to award any or all Bid Schedules, reject any and all bids, to waive any irregularity in the bids received and to award the Contract on the basis of the responsive bids.**



# Memo

Date: February 19, 2025  
To: Olivenhain Municipal Water District Board of Directors  
From: Kimberly A. Thorner, General Manager  
Subject: **CONSIDER ADOPTION OF A RESOLUTION HONORING MARCO SAN ANTONIO FOR HIS SERVICE REPRESENTING DIVISION 1 ON THE BOARD OF DIRECTORS**

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## **Purpose**

The purpose of this item is to adopt the attached Resolution for presentation to Marco San Antonio honoring his years of service representing Division 1 on the Board of Directors. Director San Antonio is unable to attend tonight's meeting, so we will formally present him the Resolution at another time or venue.

## **Recommendation**

Staff recommends that the Board adopt the Resolution to honor Director San Antonio's service.

## **Background**

In December 2022, Director San Antonio began his term on the Olivenhain Municipal Water District Board of Directors. Director San Antonio's dedication and public service to the customers of the Olivenhain Municipal Water District are greatly appreciated.

RESOLUTION NO. 2025-XX

RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE OLIVENHAIN MUNICIPAL WATER DISTRICT  
HONORING MARCO SAN ANTONIO

WHEREAS, MARCO SAN ANTONIO has served on the Olivenhain Municipal Water District's (District) Board of Directors with dedicated public service to provide safe, reliable and efficient water service to the communities served by the District; and

WHEREAS, MARCO SAN ANTONIO, also known as "The Olivenhain Saltwater Cowboy," has served on the District's Board of Directors since 2022 representing Division 1; and

WHEREAS, MARCO SAN ANTONIO served as Director and Treasurer during his tenure; and

WHEREAS, MARCO SAN ANTONIO has represented OMWD on the Association of California Water Agencies Joint Powers Insurance Authority; and

WHEREAS, MARCO SAN ANTONIO completed the California Special Districts Association (CSDA) Special Districts Leadership Academy and represented OMWD at the regional and State levels of CSDA, helping OMWD win CSDA's Exceptional Public Outreach & Advocacy award for 2024; and

WHEREAS, MARCO SAN ANTONIO has been an supporter of District maintenance and improvement projects while remaining fiscally conservative; and

WHEREAS, MARCO SAN ANTONIO has remained dedicated to the District by participating on its Ad Hoc Public Outreach and Conservation Subcommittee, Ad Hoc Cybersecurity Subcommittee, and the Elfin Forest Recreational Reserve Executive Committee; and

WHEREAS, MARCO SAN ANTONIO has been tremendously supportive of OMWD employees always showing up to employee and district events (with the best costumes); and

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE OLIVENHAIN MUNICIPAL WATER DISTRICT DOES HEREBY FIND, DETERMINE, RESOLVE AND ORDER AS FOLLOWS:

The Board of Directors, on behalf of the citizens of the District, does hereby express its appreciation and honor MARCO SAN ANTONIO for his years of dedicated public service.

PASSED, ADOPTED AND APPROVED at a regular meeting of the Board of Directors on the 19th day of February 2025.

RESOLUTION NO. 2025-XX (continued)

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Matthew R. Hahn, President  
Board of Directors  
Olivenhain Municipal Water District

ATTEST:

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Christy Guerin, Secretary  
Board of Directors  
Olivenhain Municipal Water District

# Memo

Date: February 19, 2025  
To: Olivenhain Municipal Water District Board of Directors  
From: Paul Martinez, Engineering Technician I  
Via: Kimberly A. Thorner, General Manager  
Subject: **CONSIDER ACCEPTANCE OF THE 14740 LAS QUINTAS WATER SERVICE INSTALLATION PROJECT (CHARLES SHER) INTO OMWD'S SYSTEM AND ORDER A NOTICE OF COMPLETION FILED**

---

## **Purpose**

The purpose of this agenda item is to consider acceptance of the transfer of the facilities constructed by Charles Sher (Developer) into OMWD's system and authorize the filing of a Notice of Completion with the San Diego County Recorder.

## **Recommendation**

Staff recommends acceptance of the potable water facilities into OMWD's system.

## **Alternative(s)**

None; the Project is complete, and facilities were constructed according to the approved plans to OMWD's Standard Specifications and Drawings per the Development Construction Agreement.

## **Background**

The 14740 Las Quintas Water Service Installation Project (Project) is located on Las Quintas, east of Calle Carla in Director Division 1 (currently vacant). The Project consisted of the installation of a 1-inch water service on the east side of the property, along Caminito Maria.

OMWD entered into an agreement with the Developer in August of 2024 to construct the facilities and dedicate said facilities to OMWD. The facilities are now complete and have been built in accordance with the approved plans and OMWD Standard Specifications and Drawings. The warranty period will terminate one (1) year following the acceptance of the facilities by OMWD's Board.

## **Fiscal Impact**

There is no fiscal impact to accepting the facilities into OMWD's system. The new assets will be reported to Finance for capitalization.

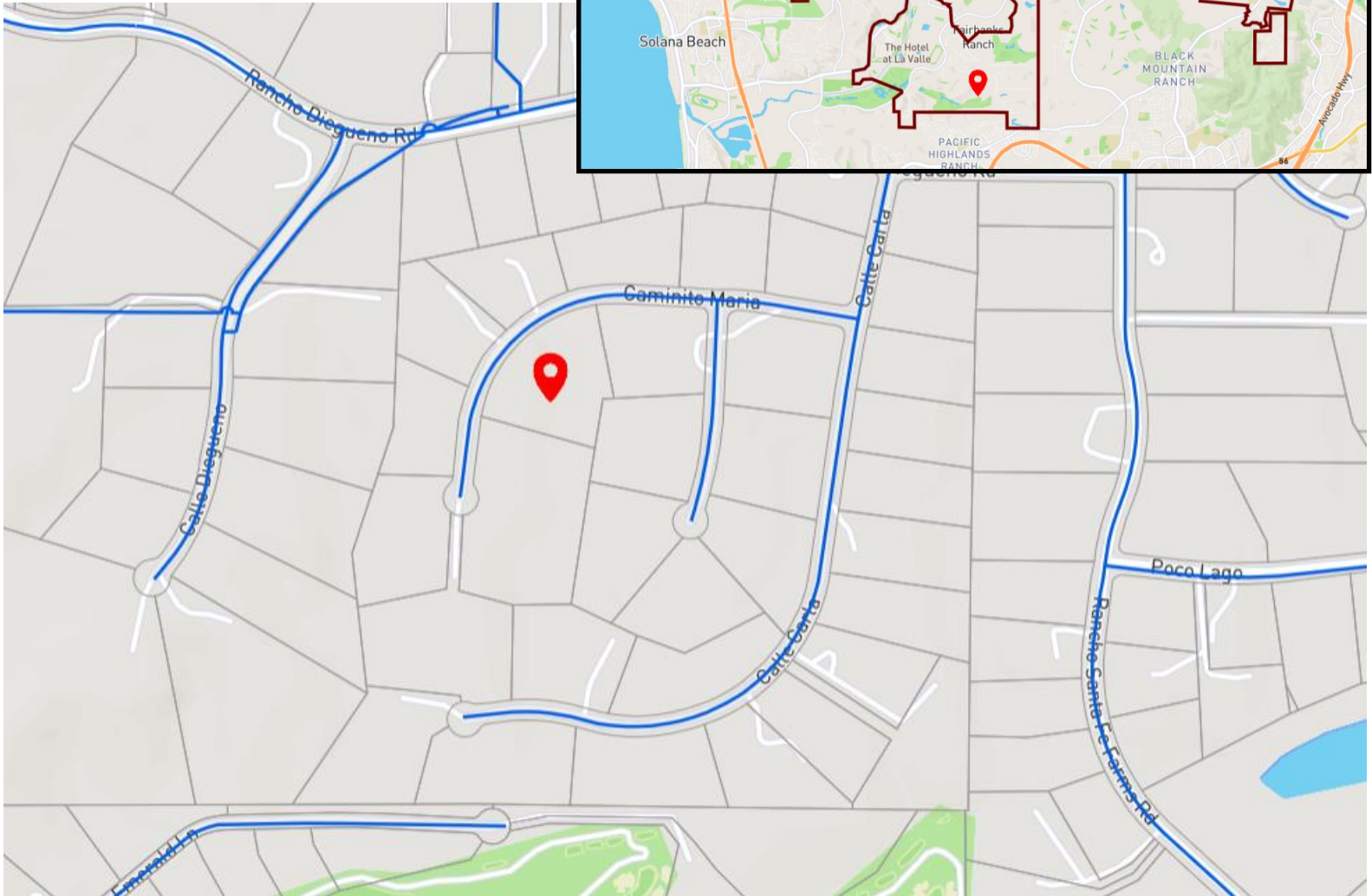
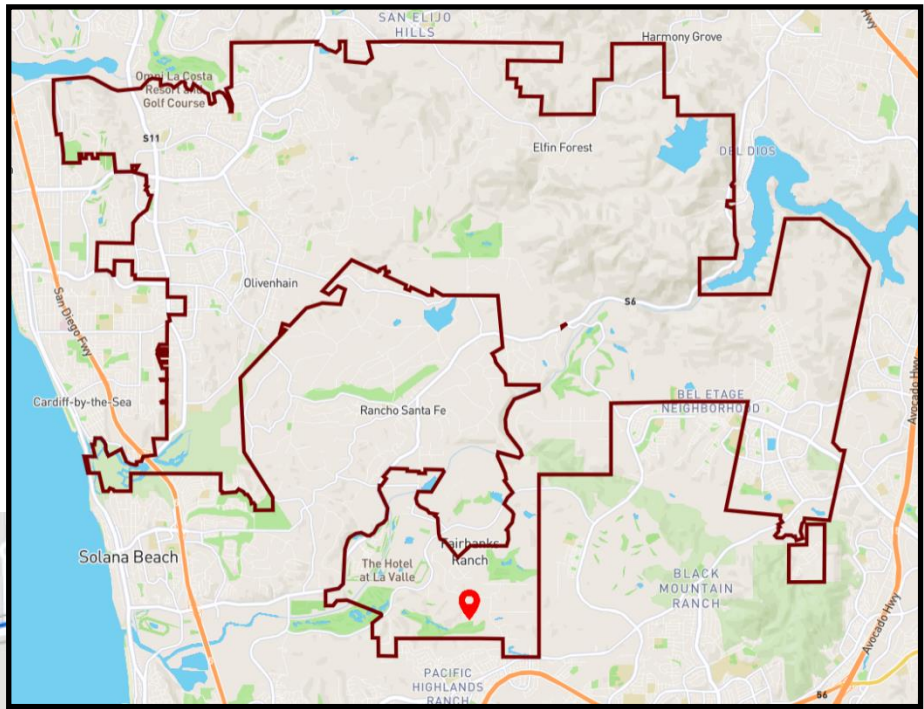
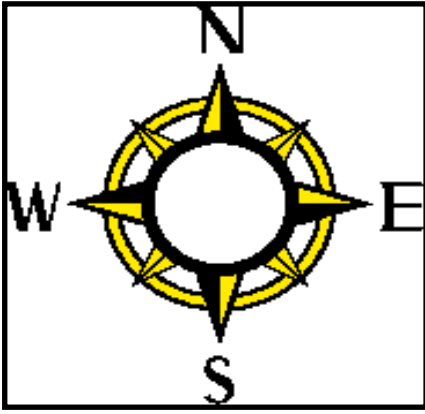
## **Discussion**

Staff is available to answer questions.

*Attachments:*

*Location Map*

*Notice of Completion*

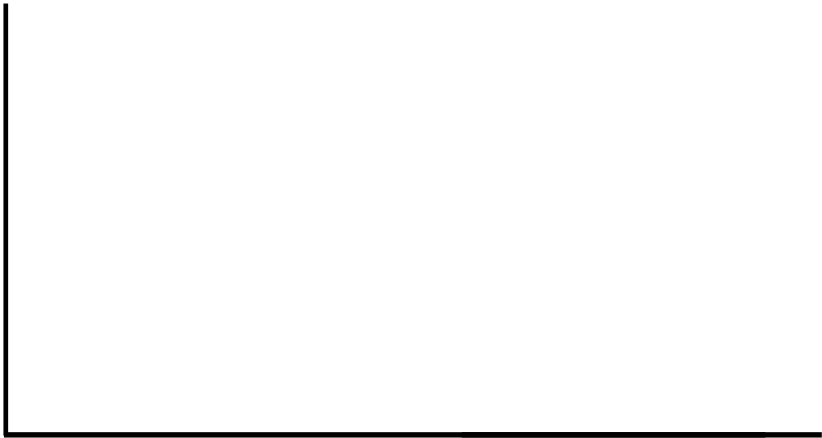


# 14740 LAS QUINTAS WATER SERVICE INSTALLATION PROJECT

DISTRICT PROJECT NO. W590342

**RECORDING REQUESTED BY &  
WHEN RECORDED RETURN TO:**

Olivenhain Municipal Water District  
1966 Olivenhain Road  
Encinitas, California, 92024-5699



(This space for recorder's use)

**NOTICE OF COMPLETION**

NOTICE IS HEREBY GIVEN that the facilities shown on improvement plans for Parcel 303-051-14-90 of Map No. 199121, recorded on Date of Map Recording located in the County of San Diego, State of California for which Charles Sher, (“Developer”) contracted with the OLIVENHAIN MUNICIPAL WATER DISTRICT (“Owner,” in fee, of the facilities), headquartered at 1966 Olivenhain Road, Encinitas, CA 92024, have been completed in accordance with the approved plans and standard specifications and drawings as of January 17<sup>th</sup>, 2025. The facilities have been accepted by the Board of Directors of the OLIVENHAIN MUNICIPAL WATER DISTRICT on this 19<sup>th</sup> day of February 2025.

In witness whereof this Notice of Completion has been executed under authority from the Board of Directors of said OLIVENHAIN MUNICIPAL WATER DISTRICT by Kimberly A. Thorner, General Manager.

KIMBERLY A. THORNER, being first duly sworn, deposes and says that she is General Manager of the OLIVENHAIN MUNICIPAL WATER DISTRICT and is familiar with the facts stated in the foregoing Notice of Completion executed for and on behalf of said Agency, that she has read the foregoing Notice of Completion and knows the contents thereof and that the same are true.

OLIVENHAIN MUNICIPAL WATER DISTRICT

Date: \_\_\_\_\_, 20\_\_

By: \_\_\_\_\_  
Kimberly A. Thorner  
General Manager

# Memo

Date: February 19, 2025  
To: Olivenhain Municipal Water District Board of Directors  
From: Paul Martinez, Engineering Technician I  
Via: Kimberly A. Thorner, General Manager  
Subject: **CONSIDER ACCEPTANCE OF THE LA COSTA CANYON HIGH SCHOOL REDUCED BACKFLOW PRESSURE PREVENTER ASSEMBLY INSTALLATION PROJECT (SAN DIEGUITO UNION HIGH SCHOOL DISTRICT) INTO OMWD'S SYSTEM AND ORDER A NOTICE OF COMPLETION FILED**

---

## **Purpose**

The purpose of this agenda item is to consider acceptance of the transfer of the facilities constructed by San Dieguito Union High School District (Developer) into OMWD's system and authorize the filing of a Notice of Completion with the San Diego County Recorder.

## **Recommendation**

Staff recommends acceptance of the potable water facilities into OMWD's system.

## **Alternative(s)**

None; the Project is complete, and facilities were constructed according to the approved plans and OMWD's Standard Specifications and Drawings per the Development Construction Agreement.



## **Background**

The La Costa Canyon High School Reduced Pressure Backflow Preventer Assembly (RPDA) Installation Project (Project) is located on 1 Maverick Way, south of Camino de Los Coches in Director Division 5 (Director Meyers). The project consisted of the installation of an RPDA.

OMWD entered into an agreement with the Developer in June of 2024 to construct the facilities and dedicate said facilities to OMWD. The facilities are now complete and have been built in accordance with the approved plans and OMWD Standard Specifications and Drawings. The warranty period will terminate one (1) year following the acceptance of the facilities by OMWD's Board.

## **Fiscal Impact**

There is no fiscal impact to accepting the facilities into OMWD's system. The new assets will be reported to Finance for capitalization.

## **Discussion**

Staff is available to answer questions.

*Attachments:*

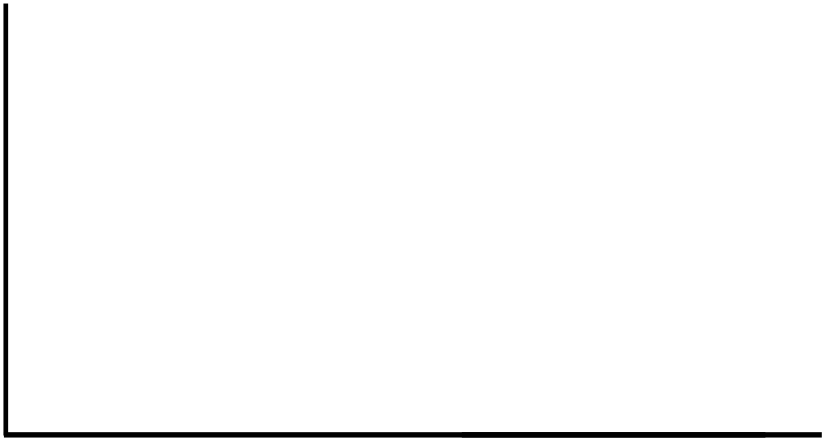
*Location Map*

*Notice of Completion*



**RECORDING REQUESTED BY &  
WHEN RECORDED RETURN TO:**

Olivenhain Municipal Water District  
1966 Olivenhain Road  
Encinitas, California, 92024-5699



(This space for recorder's use)

**NOTICE OF COMPLETION**

NOTICE IS HEREBY GIVEN that the facilities shown on improvement plans for Parcel 223-322-03-00 of Map No. 9958, recorded on Date of Map Recording located in the County of San Diego, State of California for which San Dieguito Union High School District, (“Developer”) contracted with the OLIVENHAIN MUNICIPAL WATER DISTRICT (“Owner,” in fee, of the facilities), headquartered at 1966 Olivenhain Road, Encinitas, CA 92024, have been completed in accordance with the approved plans and standard specifications and drawings as of January 6<sup>th</sup>, 2025. The facilities have been accepted by the Board of Directors of the OLIVENHAIN MUNICIPAL WATER DISTRICT on this 19<sup>th</sup> day of February 2025.

In witness whereof this Notice of Completion has been executed under authority from the Board of Directors of said OLIVENHAIN MUNICIPAL WATER DISTRICT by Kimberly A. Thorner, General Manager.

KIMBERLY A. THORNER, being first duly sworn, deposes and says that she is General Manager of the OLIVENHAIN MUNICIPAL WATER DISTRICT and is familiar with the facts stated in the foregoing Notice of Completion executed for and on behalf of said Agency, that she has read the foregoing Notice of Completion and knows the contents thereof and that the same are true.

OLIVENHAIN MUNICIPAL WATER DISTRICT

Date: \_\_\_\_\_, 20\_\_

By: \_\_\_\_\_  
Kimberly A. Thorner  
General Manager

# Memo

Date: February 19, 2025  
To: Olivenhain Municipal Water District Board of Directors  
From: Paul Martinez, Engineering Technician I  
Via: Kimberly A. Thorner, General Manager  
Subject: **CONSIDER APPROVAL OF PRIVATE ENCROACHMENT PERMIT NO. 427 FOR THE TIDWELL FAMILY TRUST TO CONSTRUCT FACILITIES WITHIN EASEMENT 845 LOCATED AT 2901 WISHBONE WAY AND ORDER THE PERMIT BE RECORDED**

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## Purpose

The purpose of this agenda item is to consider approval of Encroachment Permit No. 427 with the Tidwell Family Trust 04-18-08 for the encroaching facilities at 2901 Wishbone Way in the City of Encinitas. The proposed facilities encroach upon OMWD's 25-foot Easement No. 845. Approval would additionally authorize the General Manager to sign the Encroachment Permit on behalf of OMWD for recording by the County of San Diego Recorder's Office.

## Recommendation

Staff recommends approval of Encroachment Permit No. 427.

## **Alternative(s)**

The Board could direct Staff to not allow the proposed encroachment or proceed in a manner otherwise directed.

## **Background**

The proposed encroachment consists of allowing the parcel owner to access the southern side of the existing easement to construct a portion of their driveway, storm drain, and a retaining wall for their property through Easement No. 845 located on Assessor Parcel 264-222-33-00 in Director Division 1 (currently vacant). The retaining wall will be constructed a minimum of 10' away from the centerline of pipeline, with the storm drain a minimum of 9' away.

## **Fiscal Impact**

There is no fiscal impact to OMWD in approving Encroachment Permit No. 427, and the applicant has already paid the encroachment permit application fee. The Encroachment Permit Agreement stipulates that the permittee is responsible for all costs incurred to remove and rebuild any encroaching facilities should OMWD need access to its facilities within the easement for any reason whatsoever. The permit also sets forth OMWD's limitations of liability for any damage to the encroaching facilities which may be caused by OWMD's use of the easement.

## **Discussion**

The proposed encroachment will be constructed in a manner that will not unduly affect OMWD's daily operations or maintenance of facilities located in the easement. A copy of the Encroachment Permit is attached for review, and staff recommends approval given the proposed encroachments do not interfere with OMWD routine business.

Staff is available to answer any questions.

*Attachments:*

*Location map*

*Encroachment Permit Agreement No. 427*



**RECORDING REQUESTED BY &  
WHEN RECORDED RETURN TO:**

Olivenhain Municipal Water District  
1966 Olivenhain Road  
Encinitas, California, 92024-5699

(This space for recorder's use)  
A.P.N. No. 264-222-33-00

**OLIVENHAIN MUNICIPAL WATER DISTRICT  
PRIVATE ENCROACHMENT PERMIT AGREEMENT NO. 427**

THIS ENCROACHMENT PERMIT No. 427 (hereinafter "Agreement") entered into by and between the OLIVENHAIN MUNICIPAL WATER DISTRICT organized and existing pursuant to the Municipal Water District Act of 1911, California Water Code §71000, et seq. (hereinafter "DISTRICT"), and GANNON MICHAEL TIDWELL & JENNIFER LYN TIDWELL TRUSTEES OF THE TIDWELL FAMILY TRUST 4/18/2008, (hereinafter "PERMITTEE").

**R-E-C-I-T-A-L-S**

1. The DISTRICT presently holds title to an easement as more particularly described in the DISTRICT's document no. 845, recorded July 27<sup>th</sup>, 1990, as File/Page 90-410475, Official Records, San Diego County, not attached hereto, but incorporated herein by reference.
2. PERMITTEE desires to encroach upon this easement.
3. PERMITTEE is the owner of property described in Exhibit "A" attached hereto.
4. The parties agree that PERMITTEE shall be entitled to encroach upon this easement only to the extent and in the manner specified in this Agreement. No other encroachments shall be allowed without the express prior written consent of the DISTRICT.

## C-O-V-E-N-A-N-T-S

1. **Permission to Encroach on Easement:** PERMITTEE is hereby granted permission to encroach upon the easement referred to above in the manner specified in Exhibit “B” subject to all conditions specified in Exhibit “B” and subject to all terms of this Agreement.

2. **Limitations of Rights Granted to PERMITTEE:** Rights being granted to PERMITTEE in accordance with this Agreement shall extend only to such rights as the DISTRICT may grant to PERMITTEE in accordance with the terms of the easement presently held by DISTRICT. PERMITTEE shall be solely responsible for verifying that the rights being granted by DISTRICT may be granted to PERMITTEE in accordance with the terms of the DISTRICT’s easement.

3. **Construction of Encroachment:** PERMITTEE shall be solely responsible for all fees, costs, and expenses of whatever type or nature associated with construction of the encroachment. The DISTRICT shall be notified at least forty-eight (48) hours prior to commencement of construction of the encroachment and shall be permitted to inspect and approve all encroachment construction. All encroachment construction shall be carried out as specified by the DISTRICT, in its sole discretion.

3.1. PERMITTEE shall pay all costs of the DISTRICT’s, including, but not limited to, the costs of inspection, administration, legal fees, and engineering relating to the construction and exercise of permission granted to PERMITTEE by this Agreement.

4. **Maintenance of Encroachment Facilities and Area:** PERMITTEE shall maintain the encroachment facilities and encroachment area at all times in a safe, sanitary, and good condition at PERMITTEE’s sole cost and expense. PERMITTEE shall promptly perform all maintenance and repair of the facilities and encroachment area requested by the DISTRICT from time to time, in its sole discretion.

5. **Protection of DISTRICT Facilities in Encroachment Area:** All facilities of the DISTRICT in the encroachment area shall be protected by PERMITTEE as directed by the DISTRICT from time to time, in its sole discretion.

6. **Payment for all Damages and Expenses Caused by Encroachment:** PERMITTEE shall pay for all damages, of whatever type or nature, which may occur to the DISTRICT'S easement or



facilities within the easement as a result of construction, maintenance, use, repair, removal, or relocation of PERMITTEE's facilities.

6.1. PERMITTEE shall also pay for all fees and costs incurred by the DISTRICT to remove, demolish, or relocate PERMITTEE's facilities in order to repair, maintain, replace, relocate, or remove DISTRICT's facilities in the easement or to install new facilities in the easement as the DISTRICT may determine in its sole discretion.

6.2. Should the DISTRICT determine that PERMITTEE's facilities must be relocated, as the DISTRICT may determine in its sole discretion, PERMITTEE shall pay all fees and costs to remove and relocate these facilities.

6.3. All such payments shall be made within thirty (30) consecutive days following receipt of a written demand from the DISTRICT. The written demand shall specify the amount due and the type of losses or expenses incurred. Any amounts not received by the DISTRICT within this thirty (30) consecutive day period shall earn interest at the maximum rate authorized by California law.

7. **Indemnity**: PERMITTEE hereby agrees to hold harmless, defend and indemnify the DISTRICT and its agents, servants, employees, consultants, and officers from any and all claims, actions, liability, losses, costs, damage, or expense of whatever type or nature to any persons, entities, or property caused by, or claimed to be caused, in whole or in part, by the construction, maintenance, repair, replacement or use of the encroachment facilities or encroachment areas except claims caused by the sole active negligence or intentional misconduct of the DISTRICT or its agents or employees. This indemnity shall include all DISTRICT's attorney's fees, expert fees and costs, and court costs if the DISTRICT is named as a party in any litigation related to the encroachment.

8. **DISTRICT not Liable for Damage to Encroachment or Encroachment Area**: The DISTRICT shall not be liable for any damages whatsoever to the encroachment facilities or encroachment area related in any way to the DISTRICT's continued use of the easement or as a result of the DISTRICT's construction, use, repair, replacement, or relocation of any DISTRICT facilities within the easement.

9. **Other Uses Forbidden**: PERMITTEE is limited to the specific encroachment area and facilities granted by this Agreement. No other encroachment is permitted without the express prior written consent of the DISTRICT.

**10. Prior Rights:** This Agreement shall not alter, modify, or terminate, in any way, any of the prior rights of DISTRICT to use of the easement in accordance with its terms. PERMITTEE shall not be considered as acquiring any permanent interest of any kind or nature in the easement which is inconsistent with the rights of the DISTRICT.

**11. General Conditions:** The encroachment shall be subject to each of the following general conditions (where applicable):

11.1. The existing ground level over the DISTRICT's underground facilities shall not be changed without the prior written consent of the DISTRICT.

11.2. A minimum horizontal clearance of nine (9) feet to storm drain, and a minimum of ten (10) feet from the retaining wall between the DISTRICT's underground facilities and approved underground encroachment facilities.

11.3. The horizontal clearance to be maintained between the DISTRICT's facilities and the above ground encroachment facilities shall be determined at the sole discretion of the DISTRICT.

11.4. No blasting shall be permitted without the prior inspection and approval of the DISTRICT.

11.5. Heavy equipment is not permitted on the easement without DISTRICT notification and approval.

**12. Termination:** Violation of any of the terms of this Agreement by PERMITTEE shall constitute a material breach of this Agreement entitling the DISTRICT to unilaterally terminate this Agreement by written notice to PERMITTEE, in addition to all other relief afforded by applicable law. Upon receipt of notice of termination from the DISTRICT, PERMITTEE shall promptly remove all encroachment facilities and restore the encroachment area in the manner directed by the DISTRICT, in its sole discretion. All fees, costs, and expenses of removal and restoration shall be paid solely by PERMITTEE.

**13. Agreement as Covenant Running with Land and Binding on Successors:** The parties expressly agree that this Agreement shall be construed as a valid and binding equitable servitude and

covenant running with the land which shall be binding upon the heirs, personal representatives, successors, assigns, or transferees of the parties hereto. The parties expressly waive the right to challenge the enforceability of this Agreement as a legal and binding equitable servitude and covenant running with the land in any subsequent arbitration or litigation between the parties or their successors.

14. **Attorney's Fees:** In the event of any legal or equitable proceeding to enforce or interpret the terms or conditions of this Agreement, the prevailing party shall be entitled to all reasonable attorney fees and court costs in addition to such other relief as may be afforded by applicable law.

15. **Law Applied:** The validity, interpretation, construction, and performance of this Agreement shall be construed under the laws of the State of California and the applicable rules and regulations of the DISTRICT.

16. **Venue:** In the event of any arbitration or litigation to interpret or enforce the terms of this Agreement, venue shall lie only in the state or federal courts in or nearest to the North County Judicial District, County of San Diego, State of California.

17. **No Warranties:** There are no warranties or representations of any kind being made.

18. **Modification:** This Agreement shall not be altered in whole or in part except by a modification in writing executed by both parties to this Agreement.

19. **Meaning of "PERMITTEE":** The word PERMITTEE as used in this Agreement shall mean the PERMITTEE or any person or entity deriving any interest in this encroachment permit from PERMITTEE or its successors-in-interest.

20. **Attorney Representation:** The PERMITTEE acknowledges that this Agreement has been prepared by the Law Offices of Nossaman LLP, who represents only the DISTRICT. The PERMITTEE is hereby notified to seek the advice of independent counsel concerning this Agreement and its terms. PERMITTEE acknowledges that PERMITTEE has had the opportunity to do so prior to executing this Agreement.

21. **Effective Date:** The effective date of this permit is \_\_\_\_\_, 2025.

22. **Board of Director's Approval:** This Agreement is executed by the DISTRICT pursuant to Board action of \_\_\_\_\_, 2025.

**“DISTRICT”**

OLIVENHAIN MUNICIPAL WATER DISTRICT

Dated: \_\_\_\_\_, 2025

By: \_\_\_\_\_  
Kimberly A. Thorner  
General Manager

**“PERMITTEE”**

MICHAEL GANNON & JENNIFER LYN TIDWELL  
TRUSTEES OF THE TIDWELL FAMILY TRUST 4/18/2008

Dated: \_\_\_\_\_, 2025

By: \_\_\_\_\_  
Michael Gannon

Dated: \_\_\_\_\_, 2025

By: \_\_\_\_\_  
Jennifer Lyn Tidwell

\*PERMITTEE’S SIGNATURE MUST BE NOTARIZED WITH NOTARY SEAL.

# EXHIBIT "A"

## LEGAL DESCRIPTION

PARCEL 2 OF PARCEL MAP NO. 15133, IN THE CITY OF ENCINITAS, COUNTY OF SAN DIEGO, STATE OF CALIFORNIA, FILED IN THE OFFICE THE COUNTY RECORDER OF SAN DIEGO COUNTY, FEBRUARY 10, 1988.

APN: 264-222-33



PROJECT: 2901 WISHBONE WAY ENCROACHMENT PERMIT

OLIVENHAIN MUNICIPAL WATER DISTRICT

REFERENCES:

8225-R

347-8



**ARDOLINO COASTAL ENGINEERING**

P.O. BOX 1226, CARDIFF BY THE SEA, CA 92007  
brian@coast-eng.com 760-334-1373

PROJ. NO. W590348

R/W NO. 73722002415-PM

TAX PAR. 264-222-33-00

DATE: 12-09-2024

SCALE: 1" = NA

ACE 23-03

# EXHIBIT "B-1"

## ENCROACHMENTS

1. ENCROACHMENT FACILITIES:

PCC DRIVEWAY, CONCRETE MASONRY RETAINING WALL, PVC STORM DRAIN, HDPE CATCH BASIN

2. ENCROACHMENT AREA:

PORTION OF EXISTING OMWD PUBLIC UTILITY EASEMENT OVER SUBJECT PROPERTY.

3. SPECIAL CONDITIONS OF ENCROACHMENT:

THE PROPERTY IS INCREDIBLY CONSTRAINED IN THE AVAILABLE DEVELOPMENT AREA DUE TO EXISTING TOPOGRAPHY, UTILITY EASEMENTS AND OPEN SPACE EASEMENTS. IN ORDER TO PROVIDE DRIVEWAY ACCESS TO THE PROPOSED GARAGE A SMALL RETAINING WALL IS PROPOSED WITHIN THE UTILITY EASEMENT. NO TREES ARE PROPOSED WITHIN THE EASEMENT AREA.



PROJECT: 2901 WISHBONE WAY ENCROACHMENT PERMIT

OLIVENHAIN MUNICIPAL WATER DISTRICT

REFERENCES:

8225-R

347-8



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PROJ. NO. W590348

R/W NO. 73722002415-PM

TAX PAR. 264-222-33-00

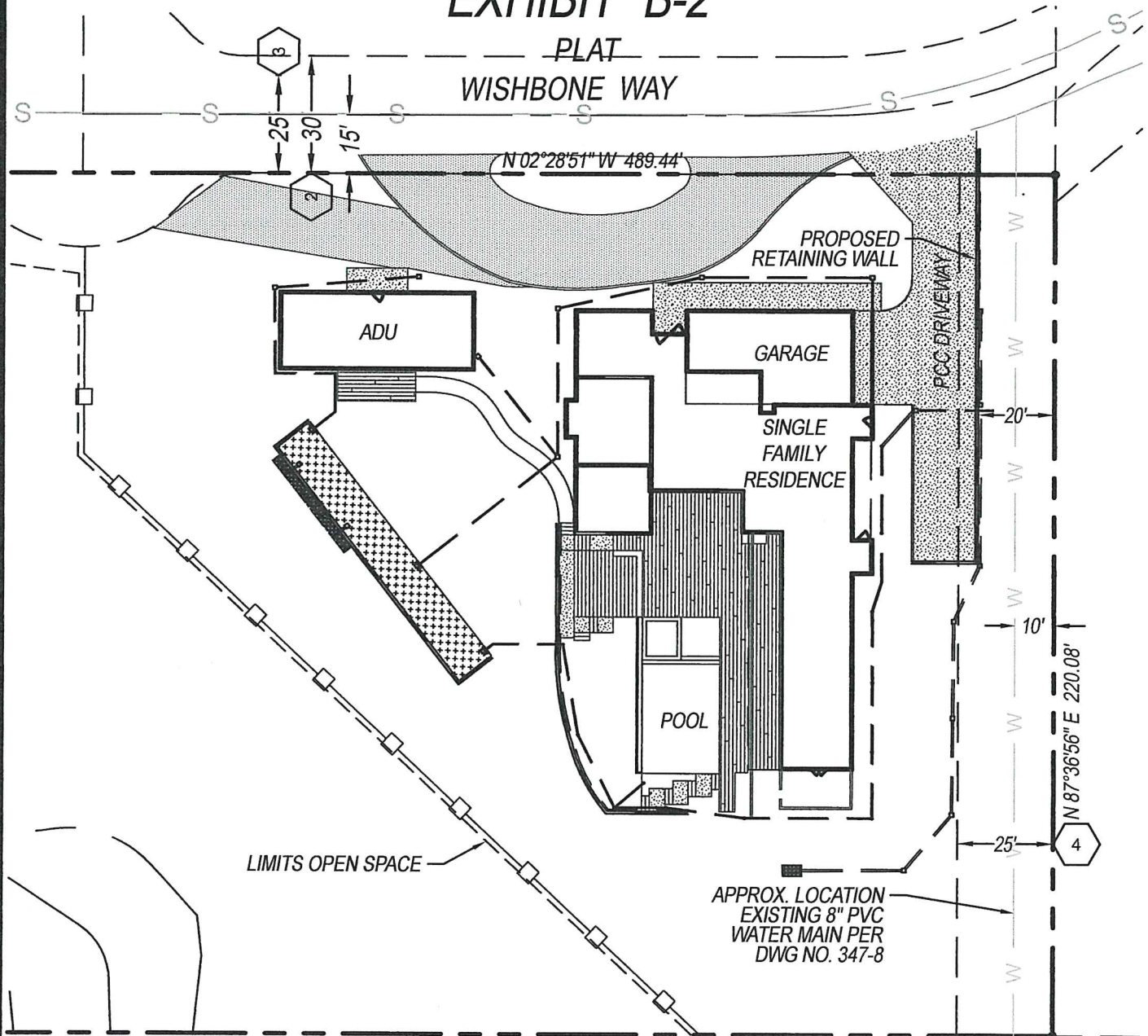
DATE: 12-09-2024

SCALE: 1" = NA

ACE 23-03

# EXHIBIT "B-2"

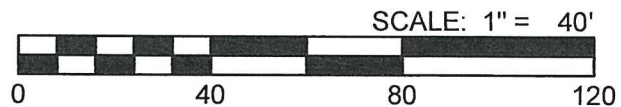
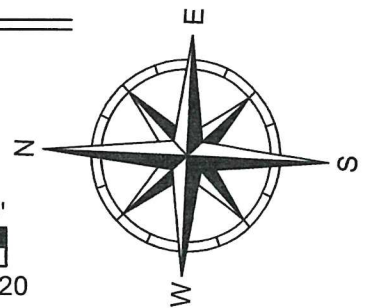
PLAT  
WISHBONE WAY



N 02°28'02" W 489.22'

PLAN VIEW

SCALE: 1" = 40'



PROJECT: 2901 WISHBONE WAY ENCROACHMENT PERMIT

OLIVENHAIN MUNICIPAL WATER DISTRICT

REFERENCES:  
8225-R  
347-8



**ARDOLINO COASTAL ENGINEERING**  
P.O. BOX 1226, CARDIFF BY THE SEA, CA 92007  
brian@coast-eng.com 760-334-1373

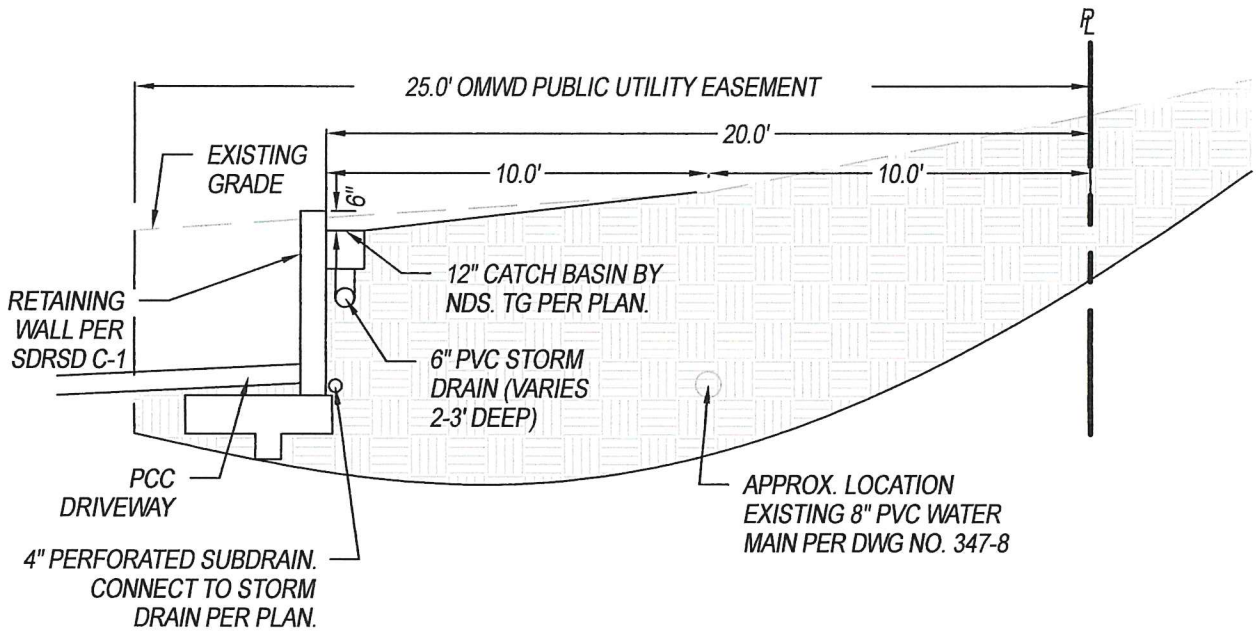
PROJ. NO. W590348  
RW NO. 73722002415-PM  
TAX PAR. 264-222-33-00  
DATE: 12-09-2024

SCALE: 1" = 100'

ACE 23-03

# EXHIBIT "B-3"

## EASEMENT CROSS SECTION



### EASEMENT CROSS SECTION

SCALE : 1" = 5'

#### EASEMENTS OF RECORD

- 1 LEUCADIA COUNTY WATER DISTRICT, SEWER EASEMENT, 01/13/1987, DOC 87-014633, OR
- 2 PROPOSED PRIVATE ROAD EASEMENT PER PM 15133.
- 3 OLIVENHAIN MUNICIPAL WATER DISTRICT, PUBLIC UTILITY EASEMENT, 07/27/1990, DOC 90-410476, OR.
- 4 OLIVENHAIN MUNICIPAL WATER DISTRICT, PUBLIC UTILITY EASEMENT, 07/27/1990, DOC 90-410475, OR.



PROJECT: 2901 WISHBONE WAY ENCROACHMENT PERMIT

OLIVENHAIN MUNICIPAL WATER DISTRICT

REFERENCES:  
8225-R  
347-8



**ARDOLINO COASTAL ENGINEERING**  
P.O. BOX 1226, CARDIFF BY THE SEA, CA 92007  
brian@coast-eng.com 760-334-1373

PROJ. NO. W590348  
RW NO. 73722002415-PM  
TAX PAR. 264-222-33-00  
DATE: 12-09-2024

SCALE: 1" = 100'

ACE 23-03



# Memo

Date: February 19, 2025  
To: Olivenhain Municipal Water District Board of Directors  
From: Steve Weddle, Engineering Services Supervisor  
Via: Kimberly A. Thorner, General Manager  
Subject: **CONSIDER ACCEPTANCE OF THE UNIT A RANCHO SANTA FE POTABLE WATER PIPELINE REPLACEMENT PROJECT INTO OMWD'S SYSTEM AND ORDER A NOTICE OF COMPLETION FILED**

---

## **Purpose**

The purpose of this agenda item is to consider acceptance of the Rancho Santa Fe Potable Water Pipeline Replacement Project (Project) into OMWD's system and authorize the filing of a Notice of Completion with the San Diego County Recorder.

## **Recommendation**

Staff recommends acceptance of the Project into OMWD's system.

## **Alternative(s)**

None; the Project is complete and constructed in accordance with the contract documents.

## **Background**

The Project replaced approximately 1,600 feet of a 12" cement mortar lined and coated (CMLC) steel pipeline located along Rancho Santa Fe Road between Las Olas Court and Calle Acervo, within Director Division 3 (Guerin) and Director Division 5 (Meyers). The existing 12-inch potable water pipeline was installed in 1961 as part of a larger construction project including several miles of pipeline known as the Unit A pipeline and was nearing the end of its useful lifespan.

Following a public bid, the Project was awarded to the lowest responsive bidder, CCL Contracting, Inc. (CCL), at the December 13, 2023 Board meeting in the amount of \$1,090,000. The contract work was included in the CIP budget under Unit A Rancho Santa Fe Potable Pipeline Replacement Project (D120093) and was successfully completed in accordance with the contract documents. The warranty period will terminate two (2) years following the acceptance of the facilities by OMWD's Board.

## **Fiscal Impact**

There are no fiscal impacts to accepting the facilities into OMWD's system. The new assets will be reported to Finance for capitalization.

## **Discussion**

Construction Change Order No. 1 (CCO#1) was authorized in April 2024 under the General Manager's authority, for additional appurtenances on the nearby Manchester Recycled Pipeline, completed by CCL in 2023. These modifications resulted in an increased contract amount of \$67,464 and no additional contract days.

Construction Change Order No. 2 (CCO#2) for imposed reduced work hours from the City of Carlsbad and additional paving requirements was approved by the OMWD Board in November 2024 for \$158,692 and 20 additional contract days.

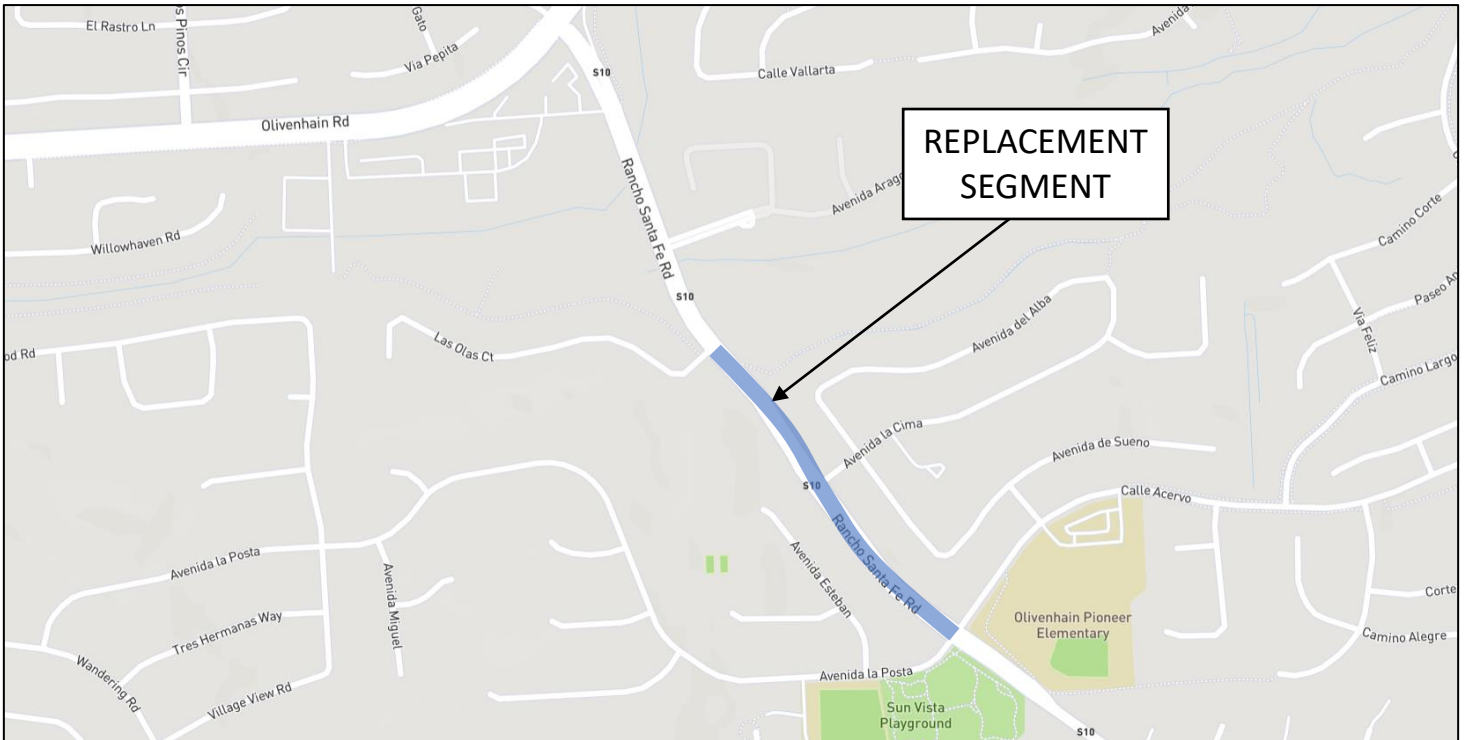
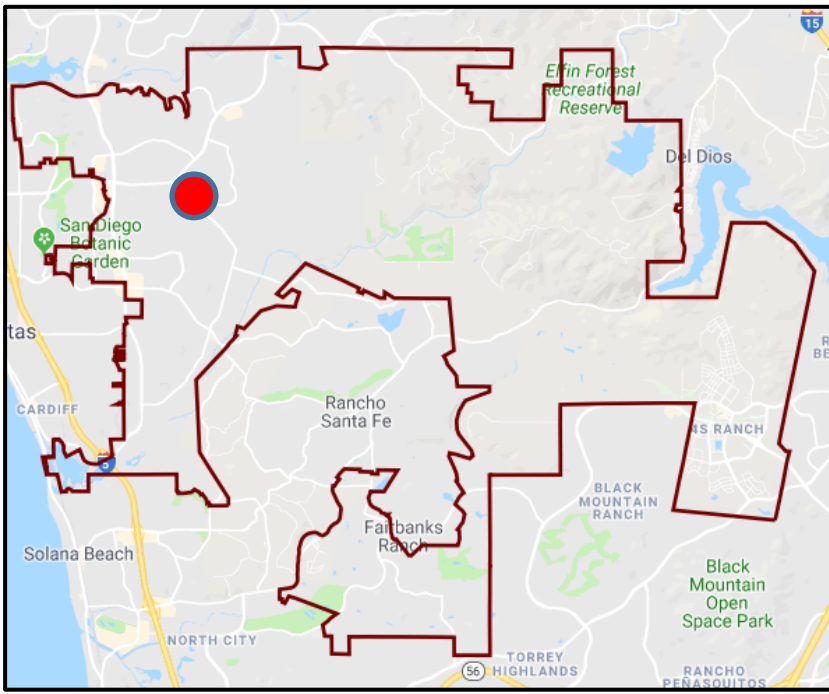
Construction Change Order No. 3 (CCO#3) for unforeseen conditions encountered with an SDGE electric package was authorized under the General Manager's authority for \$8,210 in December 2024.

Construction Change Order No. 4 (CCO#4) for landscaping retaining walls around fire hydrants in sloped areas of the project was authorized under the General Manager's authority for \$1,572 in February 2025.

	<b>Authorization</b>	<b>Amount (\$)</b>	<b>Contract Calendar Days</b>
	Original contract	\$1,090,000	300
CCO#1	Two Additional 2" CAV appurtenances assemblies to the Manchester Recycled Pipeline	\$67,464	0
CCO#2	Reduction of work hours and additional paving requirements from City of Carlsbad	\$158,692	20
CCO#3	Unmarked SDGE electric package encountered and caused delay to the contractor.	\$8,210	0
CCO#4	Landscaping retaining walls	\$1,572	0
<b>Total</b>		<b>\$1,325,938</b>	<b>321</b>

As the Project is now complete, staff recommends acceptance of the Project into OMWD's system and filing a Notice of Completion with the San Diego County Recorder. Staff is available to answer any questions.

*Attachments:*  
*Location map*  
*Notice of Completion*



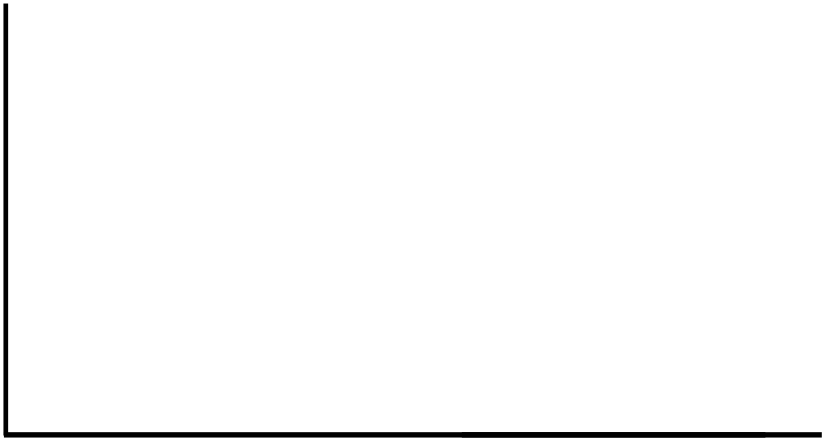
## LOCATION MAP

# RANCHO SANTA FE UNIT A PIPELINE REPLACEMENT PROJECT

**DISTRICT PROJECT NO. D120093**

**RECORDING REQUESTED BY &  
WHEN RECORDED RETURN TO:**

Olivenhain Municipal Water District  
1966 Olivenhain Road  
Encinitas, California, 92024-5699



(This space for recorder's use)

**NOTICE OF COMPLETION**

NOTICE IS HEREBY GIVEN that the work for the Unit A Rancho Santa Fe Potable Water Pipeline Replacement Project, located at Rancho Santa Fe Road between Los Olas Court and Avenida La Posta, San Diego, CA 92024 in the County of San Diego, State of California for which the OLIVENHAIN MUNICIPAL WATER DISTRICT (“Owner,” in fee), headquartered at 1966 Olivenhain Road, Encinitas, CA 92024, contracted with CCL Contracting Inc. (“Contractor”), located at 1938 Don Lee Pl., Escondido, CA 92029, have been completed in accordance with the plans and specifications as of January 10, 2024. The facilities have been accepted by the Board of Directors of the OLIVENHAIN MUNICIPAL WATER DISTRICT on this 19<sup>th</sup> day of February 2025.

In witness whereof this Notice of Completion has been executed under authority from the Board of Directors of said OLIVENHAIN MUNICIPAL WATER DISTRICT by Kimberly A. Thorner, General Manager.

KIMBERLY A. THORNER, being first duly sworn, deposes and says that she is General Manager of the OLIVENHAIN MUNICIPAL WATER DISTRICT and is familiar with the facts stated in the foregoing Notice of Completion executed for and on behalf of said Agency, that she has read the foregoing Notice of Completion and knows the contents thereof and that the same are true.

OLIVENHAIN MUNICIPAL WATER DISTRICT

Date: \_\_\_\_\_, 20\_\_

By: \_\_\_\_\_  
Kimberly A. Thorner  
General Manager

# Memo

Date: February 19, 2025  
To: Olivenhain Municipal Water District Board of Directors  
From: Kimberly Thorner, General Manager  
Subject: **INFORMATIONAL REPORT ON THE PROCESS TO FILL THE BOARD VACANCY IN DIVISION 1, AN OPPORTUNITY FOR BOARD MEMBERS TO PROVIDE INPUT TO THE PERSONNEL COMMITTEE ON THE NARROWING OF CANDIDATES AND QUALIFICATIONS PRIOR TO FORMAL INTERVIEWS BY THE BOARD IN MARCH, AND TO PROVIDE DIRECTION TO STAFF TO BRING BACK AN ITEM AT THE MARCH BOARD MEETING FOR A NEW DESIGNATION OF OFFICER POSITIONS AND WAIVER OF ONE YEAR SERVICE REQUIREMENT FOR CALENDAR YEARS 2025-2026**

---

## Purpose

The purpose of this item is to:

- 1) Discuss and review the legal requirements and timeline to appropriately fill the vacancy in OMWD Division 1, including efforts to date;
- 2) Provide input to the Personnel Committee on whether they should narrow the candidates down to a certain number (5-6) in their review of candidates in early March, prior to formal interviews to be conducted at the March 19<sup>th</sup> Board Meeting;
- 3) To provide direction to staff to bring back an Ordinance at the March Board Meeting to designate new officer positions, including possible Board action in March to waive the requirements in the Administrative and Ethics Code regarding one year of experience to fill a vacancy officer position.

## Recommendation

The General Manager recommends that the board review the three items in the Discussion Section and provide direction to the staff and the Personnel Committee.

## Background

Director San Antonio vacated his board position with OMWD on January 24, 2025. To comply with an appointment for a vacancy by the OMWD Board, OMWD undertook the following actions:

- Posted a notice of the vacancy in three or more conspicuous places in the District, including:
  - OMWD's webpage ([OMWD Board of Directors – Division 1 | Olivenhain](#))
  - Facebook
  - X
  - The front doors of District Headquarters
  - The Elfin Forest Interpretive Center
  - The entrance to the Elfin Forest Recreational Reserve
- Issued a press release on the vacancy.
- Sent an e-blast to customers on our email list.

Candidates that are interested in applying for the vacancy shall complete an application and submit a letter of interest with current resume to the General Manager no later than March 3, 2025, at 5 p.m. Any potential conflicts by the candidates will be reviewed with the General Counsel on March 4<sup>th</sup> and if there are any conflicts, those will be reported to the Personnel Committee (Guerin and Meyers).

The Personnel Committee is set to meet on March 5<sup>th</sup> to review the applications, review draft questions for the candidates, and possibly narrow down the candidate pool if there are more than 6 applications.

The OMWD Board will interview candidates in Open Session at the March 19<sup>th</sup> Board Meeting. All successful candidates' applications will be included in the March 19 Board Packet. The appointment must take place on or before March 25<sup>th</sup> or the County gets to make the appointment. The successful candidate will fill the remainder the current term that ends on December 4, 2026.

The OMWD Administrative and Ethics Code, Article §2.1, requires that a board member have one year of experience on the board in order to serve as President, Treasurer, Secretary, and SDCWA Representative. As former Board Member San Antonio was serving as Treasurer, that officer position is now vacant. While this is not an issue in the interim as the Finance Manager is the Deputy Treasurer designated in the Administrative and Ethics Code, the board should designate a Treasurer by Ordinance at an upcoming meeting to fulfill the remainder of the term.

### **Fiscal Impact**

N/A. A majority of the costs to draft postings, publish and post the vacancy are staff costs included in the budget.

### **Discussion**

1. On the legal requirements and efforts to date to fill the vacant position, OMWD is on track to complete the process by the March 25<sup>th</sup> deadline. Only one application has been received so far. No action requested.
2. The General Manager is requesting that the board **provide input** on the following:
  - a. The Personnel Committee narrowing the number of candidates to the top 5 or 6 for interviews based on qualifications, experience, and/or potential conflicts. This is common practice by the Board Personnel Committee for both filling vacancies and during past General Counsel application processes. Director Meyers asked for a legal opinion on the legality of the Personnel Committee narrowing the candidates, and the General Counsel has opined that not only is this legal, but it is also common practice at other agencies.
  - b. If the answer to (a) above is to narrow, requesting the Board provide guidance to the Personnel Committee as to the qualifications that are desirable in a candidate.
3. **Provide direction to the General Manager** to bring back an item for the March Board meeting with an Ordinance updating the officer positions for the remainder of 2025-2026. As the officer position of Treasurer is vacant, the board needs to select a new Treasurer and/or change several officer positions. Only



Vice President or Director can have less than one year of service on the board without waiving the requirements of the Administrative and Ethics Code. Director Maloni could assume the vacant role of Treasurer if the board waived the one year of service requirement at its March board meeting upon adoption of the Ordinance updating officers. The General Manager is seeking board consensus so that an agenda item and Ordinance can be brought back to the March 19<sup>th</sup> Board Meeting.

Staff will be available at the Board Meeting to address any issues and concerns.

# Memo

Date: February 19, 2025  
To: Olivenhain Municipal Water District Board of Directors  
From: Rainy Selamat, Finance Manager  
Via: Kimberly Thorner, General Manager  
Subject: **CONSIDER ADOPTION OF A RESOLUTION OF THE BOARD OF DIRECTORS OF THE OLIVENHAIN MUNICIPAL WATER DISTRICT DESIGNATING DEPOSITORIES AND AUTHORIZING INVESTMENTS FOR THE MONEY OF THE DISTRICT AND DESIGNATING THE SIGNATORIES FOR THE MANAGEMENT OF THE DISTRICT DEPOSITS AND RESCINDING RESOLUTION 2024-04**

---

## Purpose

This is a housekeeping item to consider adoption of a resolution to change the designated signatories of the District's bank and investment accounts to remove Director Watt, remove Director San Antonio, and add Director Maloni. The resolution will also add the District's California Bank & Trust Money Market account to the list of authorized depository accounts.

## Recommendation

Staff is recommending that the Board adopt the attached resolution and rescind Resolution 2024-04. This resolution will need to be updated again in April once a new Board member is selected, however it is important to remove both Director San Antonio and Director Watt as signatories at this time.

### **Alternative**

This is a housekeeping item. The Board may decide not to adopt the attached resolution as recommended by staff and instruct staff otherwise.

### **Background**

This resolution is updated regularly to reflect changes to the Board or staffing and any changes to the District's financial institutions that are designated as depositories of the District funds.

### **Fiscal Impact**

Not Applicable.

### **Discussion**

The attached resolution, if adopted, will be updated at a future meeting to reflect the updated Board roster. Following approval of the resolution, staff will update all relevant signature cards with the District's financial institutions to reflect the changes.

Staff will be available at the meeting to answer questions.

Attachment: Resolution 2025-xx

RESOLUTION NO. 2025-xx

RESOLUTION OF THE BOARD OF DIRECTORS OF THE OLIVENHAIN  
MUNICIPAL WATER DISTRICT DESIGNATING DEPOSITORIES AND  
AUTHORIZING INVESTMENTS FOR THE MONEY OF THE DISTRICT  
AND DESIGNATING THE SIGNATORIES FOR THE MANAGEMENT OF  
THE DISTRICT DEPOSITS AND RESCINDING RESOLUTION 2024-04

WHEREAS, there is a Local Agency Investment Fund in the State Treasury, Government Code Section 16429.1 et. seq., which Fund is used as a depository for the District; and

WHEREAS, there is a Business Checking Account, Payroll Account, and Money Market Account in California Bank & Trust which are used as depositories for the District; and

WHEREAS, there is a First American Government Obligations Money Market Fund in US Bank NA, which is used as a depository for the District; and

WHEREAS, there is an Investment Pool of permitted investments under Government Code Section 53601 (p) in California Asset Management Program, A California Joint Powers Authority ("JPA"), which Fund is used as a depository for the District; and

WHEREAS, the District is authorized to deposit funds for safekeeping in State and National banks or State or Federal savings and loan associations under the conditions outlined in Government Code Section 53635.5 et. seq. (Deposit of Funds); and Government Code Section 61737.01 et. seq. (Deposit of Funds); and Government Code Section 61737.01 et. seq. (Alternate Depository of District Money); and the District desires to continue to utilize those facilities for the deposit of funds; and

WHEREAS, the District has from time to time authorized the deposit of funds in various banks and savings and loan associations and has consolidated those resolutions into a single resolution together with the authorization for signatories in the management of the District's accounts; and

WHEREAS, California Water Code Section 71361 provides that "The Treasurer, or such other person or persons as may be authorized by the Board, shall draw checks or warrants or electronic fund transfers to pay demands when such demands have been audited and approved in the manner prescribed by the Board"; and

WHEREAS, the District is authorized to make investments under the conditions outlined in Government Code Section 53601 et. seq. (Investment of Surplus); and

WHEREAS, the District desires to invest surplus funds in investments as permitted under Government Code Sections 53600, et seq.; and

RESOLUTION 2025-xx *continued*

WHEREAS, Section 71365 of the California Water Code provides for bonding the General Manager, Secretary, Treasurer and other employees or assistants as designated by the Board with premiums to be paid by the District and Section 71306 provides that the Board may require and fix the amount of all official bonds necessary for protection of the funds and property of the District.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE OLIVENHAIN MUNICIPAL WATER DISTRICT DOES HEREBY FIND, DETERMINE, RESOLVE AND ORDER AS FOLLOWS:

SECTION 1: The following financial institutions are designated as depositories of the District funds:

CALIFORNIA BANK & TRUST	(Business Checking Account, Payroll Account, Money Market Account, Loan, and Investments)
LINCOLN NATIONAL LIFE INS	(Deferred Compensation Plan Only)
CALIFORNIA PUBLIC EMPLOYEE RETIREMENT SYSTEM 457 PLAN	(Deferred Compensation Plan Only)
U.S. BANK NA	(Investments and Bond Reserve & Service Funds)
MULTI-BANK SECURITIES, INC	(Investment)
UBS FINANCIAL SERVICES, INC	(Investment)
RAYMOND JAMES FINANCIAL, INC	(Investment)

SECTION 2: The persons authorized to sign documents relating to the management of any District funds listed in Section 1 are any one of the following persons:

PRESIDENT	MATTHEW R. HAHN
VICE PRESIDENT	NEAL MEYERS
TREASURER	VACANT
SECRETARY	CHRISTY GUERIN
DIRECTOR	SCOTT MALONI
GENERAL MANAGER	KIMBERLY A. THORNER
ASSISTANT GENERAL MANAGER	JOSEPH RANDALL

RESOLUTION 2025-xx *continued*

FINANCE MANAGER

RAINY K. SELAMAT

SECTION 3: The State Treasury's Local Agency Investment Fund, the California Asset Management Program (CAMP), California Bank and Trust, and US Bank First American Government Obligations Money Market Fund are further designated as depositories of District funds.

Any transaction where District funds are transferred from one to another of the following accounts of the State Treasury Local Agency Investment Fund (LAIF), the California Asset Management Program (CAMP), U.S. Bank NA, Raymond James, Multi-Bank Securities, Inc, UBS Financial Services, and California Bank & Trust or any institution holding bond reserves or providing bond services shall require authorization by telephone, facsimile, or letter by only one of the following persons:

PRESIDENT	MATTHEW R. HAHN
VICE PRESIDENT	NEAL MEYERS
TREASURER	VACANT
SECRETARY	CHRISTY GUERIN
DIRECTOR	SCOTT MALONI
GENERAL MANAGER	KIMBERLY A. THORNER
ASSISTANT GENERAL MANAGER	JOSEPH RANDALL
FINANCE MANAGER	RAINY K. SELAMAT
FINANCIAL ANALYST	JARED GRAFFAM
ACCOUNTING SUPERVISOR	LEO MENDEZ

All such withdrawals shall be deposited into the District's Business Checking Account at California Bank & Trust. The Business Checking Account shall be used to pay accounts of the District.

SECTION 4: Any withdrawal from the District's Business Checking Account (more than \$25,000.00) shall require signatures of any two (2) of the following persons:

PRESIDENT	MATTHEW R. HAHN
VICE PRESIDENT	NEAL MEYERS
TREASURER	VACANT
SECRETARY	CHRISTY GUERIN
DIRECTOR	SCOTT MALONI

RESOLUTION 2025-xx *continued*

GENERAL MANAGER  
ASSISTANT GENERAL MANAGER  
FINANCE MANAGER

KIMBERLY A. THORNER  
JOSEPH RANDALL  
RAINY K. SELAMAT

SECTION 5: Any withdrawal from the District's Business Checking Account (less than \$25,000.00) shall require signatures from any two (2) of the following persons:

PRESIDENT  
VICE PRESIDENT  
TREASURER  
SECRETARY  
DIRECTOR

MATTHEW R. HAHN  
NEAL MEYERS  
VACANT  
CHRISTY GUERIN  
SCOTT MALONI

GENERAL MANAGER  
ASSISTANT GENERAL MANAGER  
FINANCE MANAGER  
FINANCIAL ANALYST  
ACCOUNTING SUPERVISOR

KIMBERLY A. THORNER  
JOSEPH RANDALL  
RAINY K. SELAMAT  
JARED GRAFFAM  
LEO MENDEZ

SECTION 6: Any withdrawal from the District's payroll checking account shall require signatures of any two (2) of the following persons:

PRESIDENT  
VICE PRESIDENT  
TREASURER  
SECRETARY  
DIRECTOR

MATTHEW R. HAHN  
NEAL MEYERS  
VACANT  
CHRISTY GUERIN  
SCOTT MALONI

GENERAL MANAGER  
ASSISTANT GENERAL MANAGER  
FINANCE MANAGER  
ACCOUNTING SUPERVISOR

KIMBERLY A. THORNER  
JOSEPH RANDALL  
RAINY K. SELAMAT  
LEO MENDEZ

SECTION 7: The General Manager and Treasurer shall ensure that each depository is furnished with current signature certificates of the incumbents of the positions designated above in Sections 3, 4, 5 and 6 and that the signature authorizations are terminated when assignment to the foregoing positions are terminated.

RESOLUTION 2025-xx *continued*

SECTION 8: Any transaction with respect to District funds shall require action by the individuals assigned to the positions set forth in Sections 3, 4, 5, and 6 as follows:

8.1 Any transaction to reassign funds to different accounts maintained with any single depository, or to transfer funds from a District account in one authorized depository to a District account in another authorized depository, shall require action by one of the persons designated in Section 3 above.

8.2 Any transaction relating to the expenditure of District funds not covered by Sections 4,5, or 6 shall require signature by two of the persons designated in Section 2.

8.3 Any transaction to buy or sell securities held by the District shall require two signatures of any of the persons listed in Section 3.

SECTION 9: The District's investment policy, annually reviewed and approved by the Board of Directors, shall provide specific guidelines for the permitted investment of District Funds.

SECTION 10: Resolution 2024-04 of the District is hereby rescinded and superseded by the provisions of this Resolution.

SECTION 11: Each of the incumbents of the positions designated in Sections 3, 4, 5 and 6 shall be bonded in an amount not less than \$250,000 for the faithful performance of their duties with respect to the management of District Funds.

SECTION 12: The Secretary is hereby authorized and directed to furnish a certified copy of this Resolution to the District's depositories.

SECTION 13: Depositories, banks, and financial institutions are authorized to rely upon this resolution in handling financial transactions for the District.

SECTION 14: This Resolution shall become effective upon adoption.



RESOLUTION 2025-xx *continued*

PASSED, ADOPTED AND APPROVED at a regular meeting of the Board of Directors of the Olivenhain Municipal Water District held on February 19, 2025.

---

Matthew R. Hahn, President  
Board of Directors  
Olivenhain Municipal Water District

ATTEST:

---

Christy Guerin, Secretary  
Board of Directors  
Olivenhain Municipal Water District



# Memo

Date: February 19, 2025  
To: Olivenhain Municipal Water District Board of Directors  
From: Kimberly A. Thorner, General Manager  
Subject: **CONSIDER INFORMATIONAL REPORT TO BOARD ON THE HISTORY AND STATUS OF FLUORIDATION AT OMWD AND PROVIDE INPUT TO STAFF FOR POTENTIAL NEXT STEPS**

---

## **Purpose**

The purpose of this agenda item is to review the history and implementation of fluoridation at OMWD and provide the board an opportunity for input to staff. No vote is being requested at this meeting. If the board provides any direction, staff would bring back an agenda item at a future meeting.

## **Background**

The Title 22 California Code of Regulations, California Safe Drinking Water Act (CSDWA), conditionally requires public water systems with 10,000 or more service connections to fluoridate their drinking water if sufficient funds become available to cover the capital costs required to install a fluoride system and, once the system is installed, funds are also available to cover the associated costs for operations and maintenance for a period of one year or more. Section 64433 of Article 4.1 of the CSDWA provided a ranking of each agency within the state with more than 10,000 service connections. OMWD was ranked 95<sup>th</sup> out of a possible 167 positions in 2008.

The onus behind water fluoridation is the addition of fluoride to a public water supply to reduce tooth decay.

While the Metropolitan Water District of Southern California and the San Diego County Water Authority were exempted from having to fluoridate because they do not have any direct connections, each of these agencies currently provide fluoridated treated water to their customers.

In 2008, the First 5 Commission of San Diego County retained Richard Brady and Associates (RBA) to prepare a Fluoridation Concept Study which evaluated the facilities and capital and operating costs required to implement fluoridation for the five highest priority agencies within San Diego County. Olivenhain MWD was one of the five evaluated. In 2008, OMWD staff completed a proposed design for the implementation of fluoride; however, that project was not constructed as funding for the project from the First 5 Commission was not available.

In June 2011, staff of the First 5 Commission made a recommendation to their board to award funding for the construction of fluoridation facilities at the David C. McCollom Water Treatment Plant. The First 5 staff did not notify OMWD that it was making that recommendation and as such OMWD was not able to provide any input into the discussion. The First 5 Commission allocated \$892,000 for capital and first year operations costs for the proposed fluoridation facilities based on an outdated report prepared by Richard Brady and Associates (RBA). In June of 2011, the Board indicated their desire to proceed only if 100% of the funding was made available to OMWD.

During discussions with First 5 in late 2011, staff indicated that the report was outdated and not representative of the facilities necessary to adequately dose and feed fluoridation throughout OMWD. First 5 recommissioned RBA to re-evaluate the necessary costs and a revised number of approximately \$1,800,000 for construction and first year operations was obtained (\$1,452,384 for capital and \$350,000 for operating costs annually).

In March of 2012, the OMWD Board discussed the partial funding offered by First 5. Staff proposed that, if OMWD wanted to allocate the additional funds required to construct the fluoridation facilities, an increase in the potable water commodity rate of 1% in FY 2013 plus another 1% increase in FY 2014, in addition to the already proposed rate increases would be necessary to pay for the capital cost and for the operation and maintenance costs. Further, the annual anticipated operating cost of \$350,000 in the RBA report would have to be funded from the water operating budget if fluoride is implemented. At the March 14, 2012, Board Meeting, the Board asked several questions and asked staff and First 5 to come back with some additional information and financing alternatives.

In April of 2012, the Board decided to proceed with the construction of fluoridation facilities via a change order to a contractor that was onsite at the treatment plant for other work and to pursue a funding agreement with First 5.

In July of 2013, the board executed a change order from Archer Western to proceed with the construction of the fluoride facilities in the amount of \$1,182,022. They also approved a contract with California Dental Association Foundation for funding of \$110,000, in addition to \$892,384 in funding from First 5, for a total of \$1,002,384 in grant funding. This left a construction-only deficit of \$179,638 that was paid for by OMWD capital funds at the time.

The grant funding contracts were for partial construction costs of the fluoride facilities and the board approved use of water operating budget for operations and maintenance costs of the fluoride from water rates, in addition to the \$179,638 differential in construction costs from capital funds as noted above.

In 2013, the system that was constructed by OMWD was a Sodium Fluoride (NaF) saturator system including a bag loading system, associated appurtenances, feed water piping to the saturator tank and modifications to NaF pump room to accommodate a day tank installation and feed pumps, along with required electrical and SCADA upgrades. Additionally, a storage building was constructed for storage of the bags. The system is such that an operator must crane up a 2,200 lb. bag of fluoride and disperse the solid dry material into the saturator tank. The procedure to hoist the bag and empty it into the saturator tank requires personal protective equipment to be worn, including an air purifying respirator. OMWD currently sources its supersacks of NSF-60 Sodium Fluoride out of China, as the only source available.

In 2012 and 2013, there was both significant opposition and support for implementation of fluoride at OMWD. The opposition was particularly fierce and focused.

Subsequent to implementation, OMWD receives generally 2 to 3 letters each year in opposition to fluoride. (Not all of them are from ratepayers.) Further, several calls are received annually by our Customer Service Representatives in opposition to fluoride. Finally, our Field Service Representatives estimate about a dozen negative contacts by customers out in the field.

In September of 2024, there was a federal court ruling directing the United States Environmental Protection Agency ("EPA") to initiate a rulemaking regarding the fluoridation of drinking water in the United States. (Food and Water Watch, Inc. v. U.S. Environmental Protection Agency, Case No. 17-cv-02162-EMC) The court in this case held that the plaintiffs established by a preponderance of the evidence that the

fluoridation of drinking water at levels typical in the United States poses an unreasonable risk of injury to health of the public within the meaning of the federal Toxic Substances Control Act (“TSCA”). In accordance with that provision of the TSCA, the federal court directed EPA to engage with a regulatory response. The court’s ruling does not dictate precisely what EPA’s response must be.

In November of 2024, OMWD’s General Counsel opined that this federal court ruling does not have an immediate direct impact for OMWD’s operations, but instead only directs EPA to initiate what is likely to be a lengthy rulemaking process that may result in changes to warning label requirements, acceptable fluoride uses, or the recommended level of fluoridation of drinking water at a later point in time.

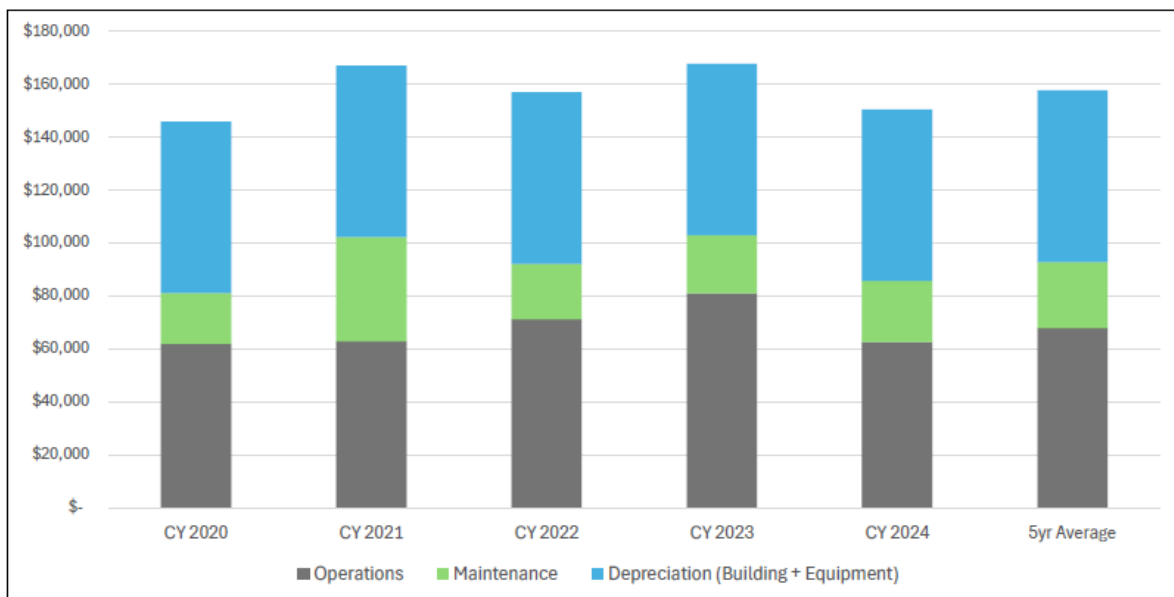
There has been heightened interest in this topic since both the EPA ruling and the recent change in federal administration, and there have been multiple requests from OMWD customers to reconsider OMWD’s fluoridation practices.

### Fiscal Impact

Currently the cost to fluoridate at OMWD, including depreciation, is as follows:

#### Sodium Fluoride Operational Costs

	CY 2020	CY 2021	CY 2022	CY 2023	CY 2024	5yr Average
<b>Operations</b>	\$ 61,881	\$ 62,829	\$ 71,214	\$ 80,921	\$ 62,601	\$ 67,889
<b>Maintenance</b>	\$ 19,181	\$ 39,279	\$ 20,902	\$ 21,922	\$ 23,092	\$ 24,875
<b>Depreciation (Building + Equipment)</b>	\$ 64,676	\$ 64,676	\$ 64,676	\$ 64,676	\$ 64,676	\$ 64,676
<b>Total O&amp;M + Depreciation</b>	\$ 145,738	\$ 166,785	\$ 156,792	\$ 167,519	\$ 150,369	\$ 157,440



## Discussion

As noted above, OMWD began fluoridating its water on July 24, 2013. OMWD targets the community water fluoridation level of 0.7 parts per million, or 0.7 mg/L, as recommended by the US Department of Health and Human Services. It is important to note that this target level was reduced by the state in 2015 from its previous 0.8 mg/L level. It is also important to note that fluoride is naturally occurring and OMWD's source water ranges from 0.2 to 0.4 mg/L in our raw water.

Currently, if an OMWD customer does not want to drink fluoridated water, they can consider the installation of a home water filter using reverse osmosis or distillation technology or choose to drink bottled water that has been treated through reverse osmosis or distillation.

Previous direction from the Board from 2013 was to fund operating and maintenance of the fluoride system from water rates as full grant funding was not available. Based on interpretation of current law, OMWD does not need to continue fluoridating where there is not sufficient funding for operations and maintenance costs from sources other than rates or taxes for a given fiscal year (July 1 – June 30), however OMWD would first need to contact the state to verify if funding is available and any exemption would only be available for a one year period and we would need to re-ask if funding were available in subsequent years.

OMWD's General Counsel has opined that we may be exempt from the requirement to fluoridate our water where there is not sufficient funding for operations and maintenance costs from sources other than rates or taxes for a given fiscal year (July 1 – June 30), but only for that fiscal year. To pursue this exemption, OMWD would need confirm with the relevant contact at the State Water Board that the State Water Board has not identified any funds, and that the State Water Board has not placed OMWD on the list of public water systems excluded from utilizing the exemption pursuant to Health and Safety Code § 116415.

Of note, if staff were to explore the possibility of this exemption and funding is not available and the fluoride system were mothballed for a year, there would be a capital rehabilitation cost on top of operating costs to restart the system, which staff would request from the State if they were to make funding available in future years.

As OMWD is concerned about increasing wholesale water costs, the incremental cost savings from not fluoridating and/or receiving funding from the state is significant, averaging \$157,440 per year.

Finally, and of great importance to your General Manager, the operators at the DCMWTP have expressed their concerns that the process of adding fluoride to the water comes with an inherent risk and is the most dangerous task that they routinely undertake. The handling of sodium fluoride involves the use of a cartridge style air purifying respirator, hooded Tyvek suits and chemical resistant gloves. The solutioning process involves lifting the 2,200 lb. bags of dry sodium fluoride via forklift and crane to the 2<sup>nd</sup> floor outdoor loading platform, where the bottom of the bags are then cut open and dispersed into the saturator tank. Due to the potential for aerosolization, this process requires that no operators, vendors and bystanders be within the vicinity of the outdoor loading platform while they make the solution. The bags of fluoride often arrive torn or damaged from China, which is of concern due to the inhalation hazard associated with the chemical in its dry form. While OMWD provides the employees with necessary PPE and written safety procedures to perform the task, it is nonetheless an act that causes great concern for the operators. It is also worth noting that the loading process and operations of the fluoridation system takes up an estimated 5% of a single operators' time each day.

OMWD does supply treated water to other agencies. Specifically, OMWD provides water via interconnects to both SFID and SDWD, however neither of those agencies fluoridate. OMWD also provides treated water services to VWD. They do not have their own treatment plant and receive fluoridated water from SDCWA. VWD has indicated to the General Manager that they are neutral on whether fluoride is in their water.

The General Manager is asking for input from the board on the current practice and whether we should explore funding availability from the state and seek a potential exemption if funding is not available. Should OMWD ultimately be successful in achieving an exemption such that fluoridation is suspended, 22 CCR § 64433.7(c) requires that OMWD notify all consumers, local health departments, pharmacists, dentists, and physicians in the service area, which will prompt further interest and comment from the public. The Board may want to consider the option of a customer survey as well to gauge opinion. Time is of the essence if any changes are desired, as mid-term budget review is set with the Board for May of 2025 and any changes to current practices ideally should be reflected in the budget.

Any input from the Board today would be brought back as an agenda item at a future meeting for action.

# Memo

Date: February 19, 2025  
To: Olivenhain Municipal Water District Board of Directors  
From: Jeff Anderson, Park Supervisor  
Via: Kimberly A. Thorner, General Manager  
Subject: **CONSIDER ANNUAL UPDATE ON ELFIN FOREST RECREATIONAL RESERVE  
(INFORMATIONAL ITEM)**

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## **Purpose**

The purpose of this agenda item is to provide an update to the board on Calendar Year 2024 activities at Elfin Forest Recreational Reserve, including grant activity, volunteer programs, education program, policy, and projects.

## **Recommendation**

This is an informational item; no action is required.

## **Alternative(s)**

Not applicable; informational item only.



## **Background**

This is a general annual update to the board on the status of EFRR, its programs, projects, and policies. Director Maloni and the Division 1 Director serve on the EFRR Executive Committee which oversees the implementation of EFRR's policies, programs, projects, and annual objectives. This committee meets annually or as needed, and consists of representatives from both OMWD and the Escondido Creek Conservancy.

## **Fiscal Impact**

Not applicable; informational item only.

## **Discussion**

Staff will review the attached presentation with the board at the February 19 meeting.

*Attachments: Presentation – Update on Elfin Forest Recreational Reserve*



**UPDATE ON ELFIN FOREST  
RECREATIONAL RESERVE  
FEBRUARY 19, 2025**

# 2024 NUMBERS (2023 NUMBERS)



- ❖ Number of docents – 68 (65)
- ❖ Volunteer hours (docent + trail patrol) – 868 (949)
- ❖ Days Interpretive Center open – 179 (175)
- ❖ Interpretive Center visitors – 3,514 (3,834)
- ❖ Volunteer trail patrols – 82 (53)
- ❖ Field trip students to EFRR – 1,823 (1,846)
- ❖ Visitors to EFRR – 102,224 (102,151)
- ❖ Days Closed due to weather – 19 (19)
- ❖ Special Event Permits – 10 (10)
- ❖ Incident Reports – 101 (77)
- ❖ Emergency Responses – 2 (6)

# JANUARY – MARCH 2024



- Completed Equine Incline rehabilitation using grant funding
- Volunteer field trip to Great Oak
- Installed new IC exhibit
- Began GSOB surveys
- Created Hike and Seek brochure for EFRR (volunteer driven project)
- EFRR closed 14 days (rain)



# APRIL – JUNE 2024



- Completed fourth year of Gold Spotted Oak Borer surveying
- Treated 200+ oak trees for Gold Spotted Oak Borer
- Hosted annual Earth Day event
- Scenario training with RSF Fire
- Volunteer appreciation BBQ event
- Hosted two weddings at EFRR through Special Event Policy



# JULY – SEPTEMBER 2024



- Hosted permaculture and wildfire safety workshop at Interpretive Center
- New interactive watershed model at Interpretive Center
- Photo contest winning photographs on display in Interpretive Center
- New Great-Horned Owl display installed on Interpretive Center



# OCTOBER – DECEMBER 2024



- Volunteer appreciation BBQ
- Volunteer field trips to DCMWTP and 4S WRF
- Held volunteer palm removal and trail maintenance events
- Hosted two commercial video shoots through Special Event Policy
- Hosted annual Keepin' It Rural 5K/10K event



# GRANT UPDATES



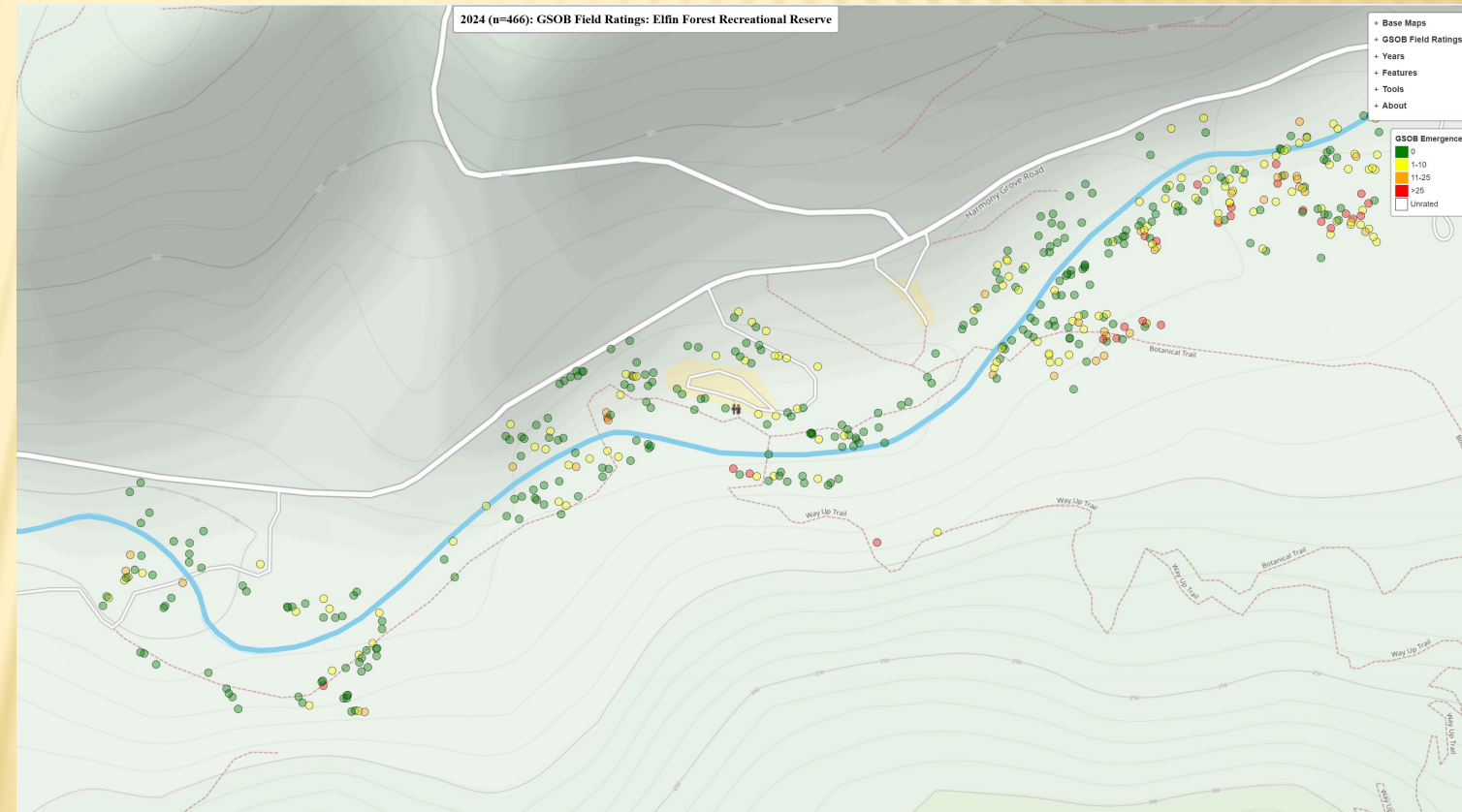
- ❖ OMWD selected for funding for \$849,216 through Recreational Trails Program Grant (January 2023)
  - ❖ CEQA and NEPA completed for this project
- ❖ OMWD currently in process of entering formal grant agreement with Federal Highway Administration
  - ❖ Grant timeline and milestones will be formalized at time of agreement
  - ❖ Agreement talks now paused until hold on Federal grant funds is complete
  - ❖ Update will be provided to EFRR Executive Committee at next meeting
- ❖ OMWD was awarded grant for \$25K from the County in late 2022 for trail project on Equine Incline at EFRR
- ❖ Trail project was completed in January 2024 and rehabilitated 1.5 miles of the Equine Incline trail



# GOLDSPOTTED OAK BORER



- ❖ Completed fourth year of GSOB surveys
- ❖ Volunteers surveyed 475 oak trees in EFRR
- ❖ 2024 survey showed slight decrease in rate of GSOB spread compared to 2023
- ❖ Over 200 trees were treated for GSOB in June (second year of treatment)
- ❖ Results of 2024 survey were presented to EFRR Executive Committee in August
- ❖ EFRR Executive Committee supported continuation of surveying and treatment in 2025, partial GSOB survey in 2026



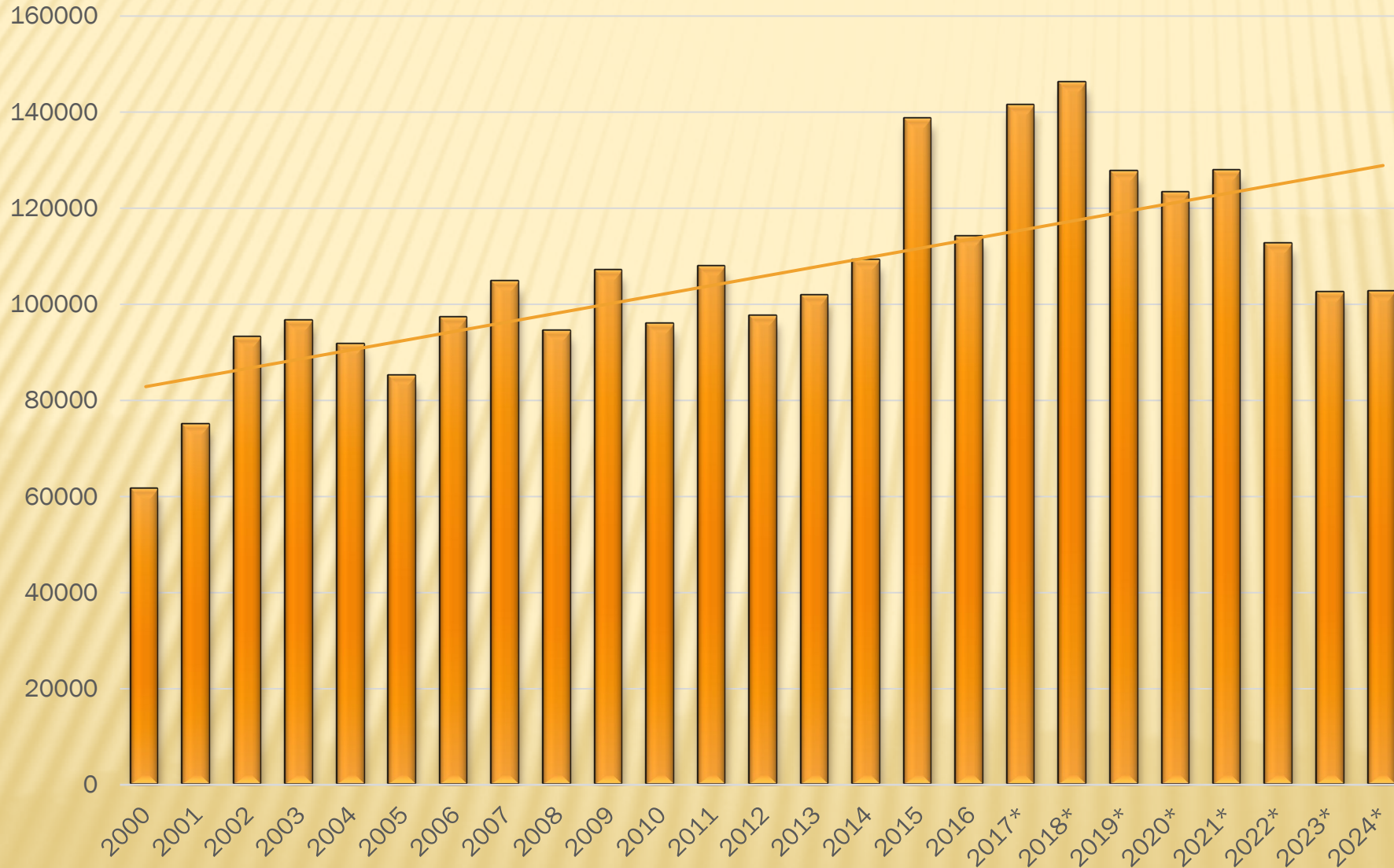
# PHOTOVOLTAIC SYSTEM UPDATE



- ❖ October 2023 – HES Solar made repairs to system
  - ❖ Charge controller and inverter replaced
- ❖ April 2024 – Additional bank of batteries added to the system by OMWD electricians
- ❖ Interpretive Center's photovoltaic system has performed flawlessly since additional batteries were installed



# ANNUAL EFRR VISITOR TREND



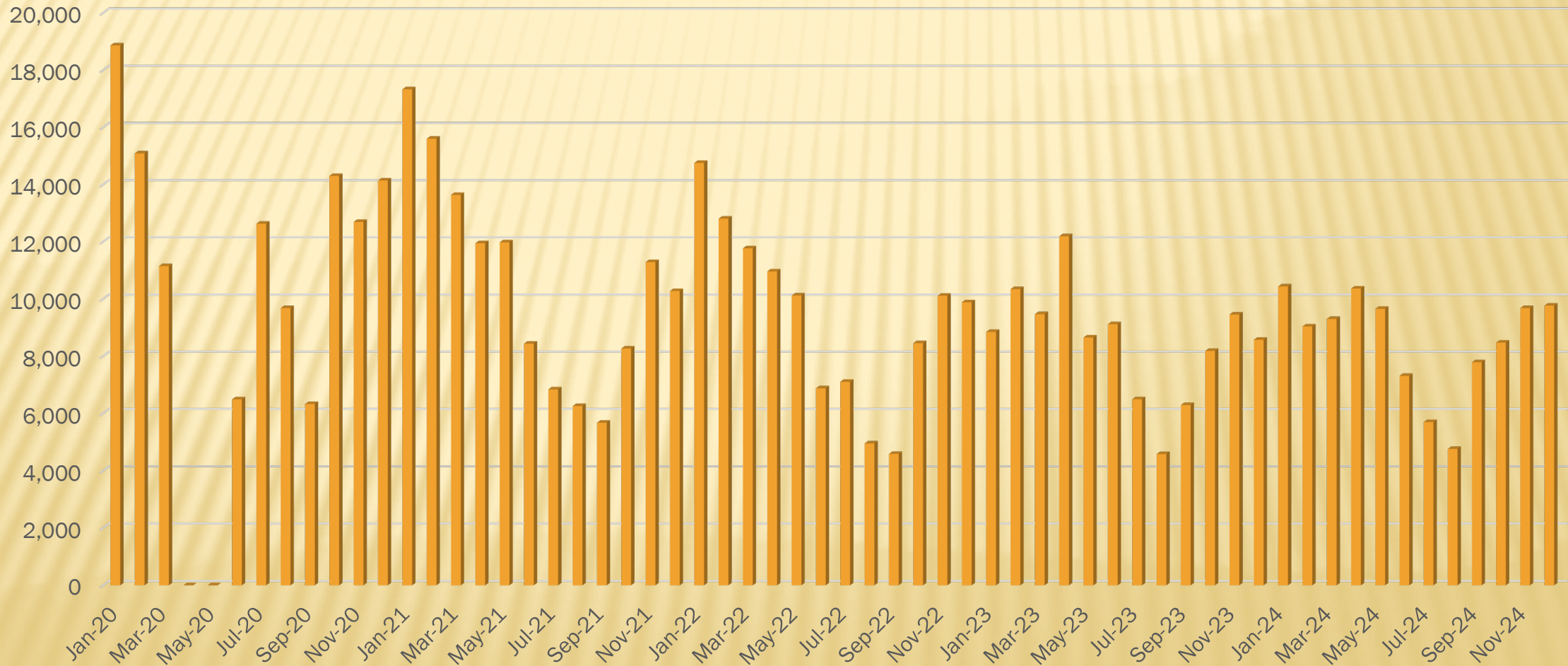
2000:	61,185
2001:	74,615
2002:	92,820
2003:	96,293
2004:	91,378
2005:	84,765
2006:	96,915
2007:	104,408
2008:	94,118
2009:	106,713
2010:	95,523
2011:	107,433
2012:	97,120
2013:	101,363
2014:	108,820
2015:	138,305
2016:	113,790
2017:	141,103*
2018:	145,852*
2019:	127,341*
2020:	122,950*
2021:	127,489*
2022:	112,339*
2023:	102,151*
2023:	102,224*

\*Trail counter used to measure visitor count. Visitor count based on car counter data prior to 2017.

# 5-YEAR EFRR TRAIL COUNTER DATA



## Monthly Data 2020 - 2024



# QUESTIONS?



# Memo

Date: February 19, 2025

To: Olivenhain Municipal Water District Board of Directors

From: Jeff Anderson, Park Supervisor  
John Carnegie, Customer Services Manager

Via: Kimberly A. Thorner, General Manager

Subject: **CONSIDER ADOPTION OF AN ORDINANCE AMENDING OLIVENHAIN MUNICIPAL WATER DISTRICT'S ADMINISTRATIVE AND ETHICS CODE (*Article 26 – Regulations of the Elfin Forest Recreational Reserve and Other District Parks*)**

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## Purpose

The purpose of this item is to consider adoption of updates to the Administrative and Ethics Code's Article 26 – Regulations of the Elfin Forest Recreational Reserve and Other District Parks. The proposed updates consist of minor adjustments/clarification to the Special Event Policy in accordance with direction from OMWD's insurer, the Association of California Water Agencies Joint Powers Insurance Authority. The updates also reflect addition of a loitering regulation, and addition of a regulation to allow for spreading of human remains within Elfin Forest Recreational Reserve.

## Recommendation

Staff recommends approval of the ordinance.

## **Alternative(s)**

- The board may choose not to approve the ordinance.
- The board may provide staff with direction as to specific elements of the proposed ordinance.

## **Background**

Article 26 of the Administrative and Ethics Code contains regulations governing the use of recreational facilities operated by OMWD—namely, Elfin Forest Recreational Reserve.

Article 26 was last updated by Ordinance 474, which was unanimously approved by the board in February 2020. The changes therein were largely housekeeping in nature but also contained such changes as updating the Special Event Policy to allow the Park Manager the authority to approve larger groups, allowing for locking vehicles in the Staging Area after hours as an alternative to towing, and clarifying the restriction of electric bicycles in Elfin Forest Recreational Reserve.

## **Fiscal Impact**

No fiscal impacts to OMWD are projected as a result of the proposed changes to Administrative and Ethics Code Article 26.

## **Discussion**

Since the most recent update of Article 26, staff has identified portions of the regulations governing the use of recreational facilities operated by OMWD that are in need of update. Primarily, ACWA JPIA, reviewed Elfin Forest Recreational Reserve's Special Event Policy and recommended that commercial general liability limits are raised to a minimum of \$5 million per incident and \$5 million aggregate for events that involve alcohol. ACWA JPIA also recommended that OMWD collect an additional insured endorsement in addition to insurance certificate from Special Event Permit applicants.

Additionally, staff has noticed an increase of people living in their vehicles using the parking lots of Elfin Forest Recreational Reserve as a place to stay during the daytime hours. The presence of these individuals sometimes results with the public questioning the safety and security of Elfin Forest Recreational Reserve's parking areas. In addition to raising concerns of the public, persons loitering at Elfin Forest Recreational Reserve displace the limited parking that could otherwise be used by people visiting with the

intent to recreate. Currently, no rule or regulation exists at Elfin Forest Recreational Reserve which prohibits loitering in parking areas.

In 2024, staff received two separate requests from the public to fulfill the request of their recently departed and have their cremated remains spread at Elfin Forest Recreational Reserve. As EFRR has become a special place to the community, these requests are not unexpected; however, no regulation currently exists to address requests of this nature. Staff researched California law, including Health and Safety Code 7116 et seq., for requirements on spreading human remains and incorporated them into the proposed changes.

This ordinance proposes language to address ACWA JPIA's recommendations, staff's concern with regard to loitering, and the public's interest in disposing of cremated human remains in Elfin Forest Recreational Reserve. The ordinance also proposes minor cleanup to existing language. The General Counsel reviewed and provided input on the attached Ordinance.

Attachments:

- Ordinance 5xx amending Article 26 – Regulations of the Elfin Forest Recreational Reserve and Other District Parks
- Application to Scatter Human Remains



ORDINANCE NO. 5xx

AN ORDINANCE OF THE BOARD OF DIRECTORS OF  
OLIVENHAIN MUNICIPAL WATER DISTRICT  
AMENDING THE DISTRICT'S ADMINISTRATIVE AND ETHICS CODE  
(Article 26 – Regulations of the Elfin Forest Recreational Reserve and Other District Parks)

BE IT ORDAINED by the Board of Directors of Olivenhain Municipal Water District as follows:

SECTION 1: Article 26 of OMWD's Administrative and Ethics Code, Regulations of the Elfin Forest Recreational Reserve and Other District Parks, is hereby amended to read as shown on Exhibit A (attached).

PASSED, APPROVED, AND ADOPTED at a regular meeting of Olivenhain Municipal Water District's Board of Directors held this 19<sup>th</sup> day of February 2025.

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Matthew R. Hahn, President  
Board of Directors  
Olivenhain Municipal Water District

ATTEST:

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Christy Guerin, Secretary  
Board of Directors  
Olivenhain Municipal Water District

<b>OLIVENHAIN MUNICIPAL WATER DISTRICT</b>  <b>ADMINISTRATIVE AND ETHICS CODE</b>	Article No. 26	Page 1 of 2
	<b>REGULATIONS OF ELFIN FOREST RECREATIONAL RESERVE AND OTHER DISTRICT PARKS</b>	
	Latest Revision Date February <del>12, 2020</del> <u>19,</u> <u>2025</u>	Ordinance No. <u>4745xx</u>

ARTICLE 26.                    REGULATIONS OF THE ELFIN FOREST RECREATIONAL RESERVE AND OTHER DISTRICT PARKS

Sec. 26.1.                    Declaration of Policy.

California Water Code Section 71660 et seq. empowers the District to construct, maintain, improve, and operate public recreation facilities pertinent to any water facilities operated or contracted to be operated by the District. The District may by Ordinance provide regulations binding upon all persons to govern the use of such facilities, including regulations imposing reasonable charges for the use thereof. Violation of District regulations relating to vehicle speed limits, defacement of District property, the use, possession or discharge of firearms, weapons or fires, the creation of fire hazards, being under the influence of intoxicating beverages or drugs, or remaining on, or re-entering District premises after an authorized District officer or employee has specifically withdrawn consent for a person to utilize District facilities, is a misdemeanor. Violation of any other regulation of the District adopted pursuant to California Water Code Section 71660 et seq. is an infraction.

*Sec. 26.2 revised via Ordinance No. 474 / February 12, 2020*

*Sec. 26.2 revised via Ordinance No. 449 / May 17, 2017*

*Sec. 26.2. revised via Ordinance No. 410 / November 6, 2013*

*Sec. 26.2. revised via Ordinance No. 312 / October 27, 2004*

Sec. 26.2.                    Regulations for the Use of Elfin Forest Recreational Reserve and Other District Park Facilities.

The terms of the regulations pertaining to use of Elfin Forest Recreational Reserve and all other District park and recreational facilities, and any revisions thereto, are incorporated herein by reference. These regulations shall apply to all persons using recreational areas, parks, and District facilities within these park and recreational areas which are owned, operated, or controlled by the District and shall apply to all portions of such recreational areas and parks.

*Sec. 26.3 revised via Ordinance No. 474 / February 12, 2020*

*Sec. 26.3 revised via Ordinance No. 449/ May 17, 2017*

Sec. 26.3.                    Enforcement of Regulations.

All State and County Law Enforcement officers are hereby authorized to enter onto all or any portion of the District's

<b>OLIVENHAIN MUNICIPAL WATER DISTRICT</b>  <b>ADMINISTRATIVE AND ETHICS CODE</b>	Article No. 26	Page 2 of 2
	<b>REGULATIONS OF ELFIN FOREST RECREATIONAL RESERVE AND OTHER DISTRICT PARKS</b>	
	Latest Revision Date February <del>12, 2020</del> <u>19,</u> <u>2025</u>	Ordinance No. <u>4745xx</u>

ARTICLE 26.            REGULATIONS OF THE ELFIN FOREST RECREATIONAL RESERVE AND OTHER DISTRICT PARKS

recreational areas, parks, and related facilities and to enforce all park and recreational regulations adopted by the District. The District's General Manager or his/her designee is also hereby authorized to enforce all District regulations and to delegate enforcement authority to other employees of the District as the General Manager deems appropriate from time to time. The authority of State and County Law Enforcement officers and the District's General Manager, or his/her designated representatives, to enforce these rules and regulations includes the express authority to expel any person or vehicle acting in violation of any District, State, or County rule or regulation and the express authority to take all other actions deemed necessary by these officials to enforce the rules and regulations of the District as amended from time to time.

Sec. 26.4.            Punishment for Violation of District Regulations.

Every person convicted of an infraction for a violation of any regulation of the District shall be subject to fines in accordance with California Water Code Section 71600. Any person in violation of any District regulations relating to vehicle speed limits, defacement of District property, the use, possession or discharge of firearms or weapons, the starting of any fire, the creation of any fire hazard, being under the influence of intoxicating beverages or illegal drugs, or remaining on, or re-entering District property governed by these rules and regulations posted hours of operation, or after a law enforcement or authorized District employee has specifically withdrawn consent for a person to utilize District facilities shall constitute a misdemeanor.

## **OLIVENHAIN MUNICIPAL WATER DISTRICT**

### **Regulations for the Recreational Facilities Operated by the District, Including Elfin Forest Recreational Reserve**

<b>Section No.</b>	<b>Section Name</b>
1	Declaration of Policy
2	Fee Schedule
3	Application of Regulations
4	Definitions
5	Breaking, Cutting, or Injuring Plants
6	Care of Wildlife
7	Taking Wood
8	Motor Vehicles and Other Conveyances
9	Bicycles
10	Glass Beverage Containers Prohibited
11	Regulation of Equestrians
12	Pollution of Streams
13	Dogs
14	Geocaching
15	Camp Fires
16	Camping
17	Disposal of Rubbish and Garbage
18	Unreasonable Noises
19	Advertising
20	Hunting

21	Possession and Use of Firearms and Weapons
22	No Smoking Allowed
23	Night Closing
24	Fireworks Prohibited
25	Permit for Organized Public Programs
26	Special Event Policy
27	Illegal Drugs
28	Care of District Property
29	Off Trail Travel
30	Care of Watershed
<u>31</u>	<u>Loitering</u>
<u>32</u>	<u>Spreading of Human Remains</u>
<u>31-33</u>	Military Use of Recreational Facilities and Parks
<u>32-34</u>	Exemptions from Regulations
<u>33-35</u>	Punishment for Violation of Regulations
<u>34-36</u>	Enforcement of Regulations
<u>35-37</u>	Severability

## **Section 1: Declaration of Policy**

California Water Code Section 71660 et seq. empowers ~~the~~ Olivenhain Municipal Water District (“District”) to construct, maintain, improve, and operate public recreation facilities pertinent to any water facilities operated or contracted to be operated by the District. The District may by Ordinance provide regulations binding upon all persons to govern the use of such facilities, including regulations imposing reasonable charges for the use thereof. Violation of District regulations relating to vehicle speed limits, defacement of District property, the use, possession, or discharge of firearms, weapons, or fires, the creation of fire hazards, being under the influence of intoxicating beverages or drugs, or remaining on, or re-entering District premises after an authorized District officer or employee has specifically withdrawn consent for a person to utilize District facilities, is a misdemeanor. Violation of any other regulation of the District adopted pursuant to California Water Code Section 71660 et seq. is an infraction.

## **Section 2: Fee Schedule**

Persons using District park or recreational facilities shall be required to pay the applicable fees in accordance with the EFRR Fee Schedule.

All fees described in this policy will be paid to Olivenhain Municipal Water District.

### **Race Events Fees**

- A \$300 administration fee will be paid to ~~OMWD~~ the District prior to any approved race event.
- A \$5 per participant fee will be collected by the Race Organizer and paid to ~~OMWD~~ the District for any approved race event.

### **Interpretive Center Facility Rentals Hourly Fees**

- ~~District~~ ~~OMWD~~ Customer Non-Profit Organization: \$100/hour
- Non- ~~District~~ ~~OMWD~~ Customer Non-Profit Organization: \$125/hour
- ~~District~~ ~~OMWD~~ Customer Private Event: \$200/hour
- Non- ~~District~~ ~~OMWD~~ Customer Private Event: \$250/hour
- \$300 deposit is required upon reservation.
- Rentals extending after EFRR hours are subject to an additional \$100/hour fee.

### **Special Events in Trail Areas Fees**

- \$250 per hour (including setup, breakdown and cleanup)

### **Commercial Activities in Trail Areas Fees**

- \$5 per participant

### **Photo/Film Event Fees**

- Fees for still photography shoots are \$50 per hour, \$200 half-day, \$400 whole day.
- Fees for film/video shoots are \$100 per hour, \$400 half-day, \$800 whole day.
- Fees for using ~~the Reserve~~EFRR as a production base are \$500 per day. An additional \$50 catering fee will apply if a caterer is present.
- Fees for use of ~~the Reserve~~EFRR during closed hours (see Section 23) are \$100 per hour additional to those fees specified above.
- Total payment for the permit is due prior to the event.

### **Section 3: Application of Regulations**

The regulations set forth by the District shall govern all persons using any recreational areas, parks, or associated facilities owned, operated, or controlled by ~~Olivenhain Municipal Water~~the District ("~~District~~") and shall apply to all portions of such recreational areas and parks including all portions specifically mentioned in the Regulations for the Use of Olivenhain Water Storage Project and Elfin Forest Recreational Reserve and other District park and recreational facilities.

### **Section 4: Definitions**

**Alcoholic Beverages.** For purposes of this title, the term alcoholic beverages shall include alcohol, spirits, liquor, wine, beer, and every liquid or solid containing one-half of one percent or more of alcohol by volume and which is fit for beverage purposes either alone or when diluted, mixed, or combined with other substances. No alcohol is allowed within the EFRR except when it is associated with an approved Special Event Permit.

**Park Manager.** Park Manager is defined as the General Manager and/or his or her designee with the responsibility of overseeing ~~the~~Elfin Forest Recreational Reserve, including but not limited to the Park Supervisor, Customer Services Manager, or Assistant General Manager.

**Peace Officer.** Peace Officer is defined as any peace officer, as defined in Chapter 4.5 (commencing with Section 830) of Title 3 of Part 2 of the Penal Code.

### **Section 5: Breaking, Cutting or Injuring Plants**

No person shall pluck, take, remove, damage, or destroy any flower, shrubbery, plant, vine, tree, grass, ground cover, or other natural or cultivated growth in any park or recreational area of the District except with prior written permission of the Park Manager.

### **Section 6: Care of Wildlife**

It shall be unlawful for any person to hunt, molest, harm, frighten, kill, trap, chase, tease, shoot, throw projectiles at, or otherwise disturb any animal, reptile, or bird in any District park or recreational area unless otherwise authorized in writing by the Park Manager.

**Section 7: Taking Wood**

No person shall cut or remove any wood or fallen trees in or from any park or recreational area of the District except with written permission of the Park Manager.

**Section 8: Motor Vehicles and Other Conveyances**

- a) It shall be unlawful for any person at any time to operate or drive an automobile, truck, trailer, motorcycle, electric bicycle, motor scooter, motorbike, or any other type of motor vehicle in a District park or recreational area, unless such vehicles are in a designated parking or staging area or on a County of San Diego maintained road, without prior written permission from the Park Manager.
- b) No person in a park or recreational area shall fail to comply with all applicable provisions of California Vehicle Code and traffic laws in regard to equipment, signs, speed limits, and operation of vehicles together with such regulations as are contained in these regulations.
- c) No person shall park any vehicle within a park or recreational area except for the duration of their visit.
- d) Vehicles parked in violation of California Vehicle Code Sections 22651(r) or 22652 may be subject to removal from the park or recreational area at the vehicle owner's expense.
- e) These provisions shall not apply to motor vehicles and motorized equipment for District maintenance, patrol vehicles in the process of conducting maintenance, operation, or enforcement activities within any District park or recreational area and contractors/consultants, performing work for the District as authorized by the Board of Directors or the District's General Manager or his/her designee.
- f) No person shall illegally park a vehicle within the boundaries of a park or recreational area, or leave a vehicle parked during closed hours without advance written permission from the Park Manager. The District reserves the right to lock vehicles within the boundaries of a park or recreational area or tow vehicles illegally parked within the boundaries of a park or recreational area at the vehicle owners' expense.



- g) Operation of drones or unmanned aircraft systems in a District park or recreation area requires advance written permission from the Park Manager.

**Section 9: Bicycles**

- a) It shall be unlawful for any person to ride a bicycle of any type on grounds other than designated trails. Bicyclists shall be permitted to use hiking trails and paths designated for pedestrian use, but must use due care and caution to not interfere with hikers or equestrian users.
- b) Bicycle speed limits shall be as follows:
- Fifteen (15) miles/hour maximum in all recreational and park areas
  - Five (5) miles/hour within one hundred (100) feet of pedestrians and equestrians
- c) Bicyclists must dismount in the immediate presence of horses.
- d) Bicyclists must observe points of congestion on trails and slow their speed at these choke points.
- e) Bicyclists should participate in the Bike Bell Program, wherein bikers are encouraged to pick up a bell from a container at the trailhead of the Way Up Trail and then return the bell upon exiting the trail. This will allow other users to hear them approaching.
- f) Electric bicycles are not permitted within the boundaries of a District park or recreational area.
- g) Helmets and appropriate protective equipment must be worn by all bicycle riders within a District park or recreational area.

**Section 10: Glass Beverage Containers Prohibited**

No person shall possess any glass beverage container in any park or recreational area of the District except that the sponsor of an organized public event may obtain written permission in advance from the Park Manager to possess glass beverage containers, provided that the containers remain under the sponsor's control and are not distributed to participants of the event.

**Section 11: Regulation of Equestrians**

No horses shall be ridden on any District park or recreational area except on designated equestrian routes and trails.

**Section 12: Pollution of Streams**

No person shall contaminate or pollute, or cause to be contaminated or polluted, any water of any creek flowing through or within any park or recreational area, or to deposit or cause to be deposited any refuse, rubbish, or other waste matter of any kind or character, in such waters, or to wash or clean vehicles, clothing, animals, or persons in the waters of any creek or reservoir.

### **Section 13: Dogs**

Dogs will be required to remain on a hand-held leash no longer than six feet at all times in all areas of EFRR. Dog owners must properly dispose of their pet's waste while utilizing District parks or recreation areas. Owners are responsible for any damage, harm, or injury caused by their dog.

### **Section 14: Geocaching**

EFRR recognizes geocaching – a treasure hunt that utilizes the Global Positioning System (GPS) and the internet to find caches – as a recreational experience. However, not all areas of EFRR are suitable for geocaching due sensitive habitat. This geocaching policy was developed to facilitate responsible geocaching such that EFRR can meet its mission.

#### **Register cache:**

- Caches must be registered by completion and approval of a registration form prior to placing a cache.
- Registration forms are available online at Geocache Registration Form and will include the following information:
  - a) Geocache owner information,
  - b) Description and photo of cache and description of cache contents,
  - c) Coordinates, description and photo of proposed cache location.

#### **Approval of a proposed cache location will be based upon the following criteria:**

##### Location

- Caches must be placed within 3 feet of existing trails, overlooks, or picnic areas.
- No ~~off-trail~~off-trail hiking or disturbance of cultural, historical, or biological resources.
- Caches must be hidden without impacting flora/fauna. Caches may not be buried.
- Geocaches must be at least 0.10 miles apart.

##### Size and labeling

- Cache size is limited to 8x6x4 inches.
- Geocache name must be clearly visible on exterior of waterproof container.

### Number

- The number of caches within EFRR is limited to fifteen (15).
- An individual may register up to three (3) caches within EFRR at any one time.

### Cache Items

- No food items.
- No dangerous, hazardous, offensive, or otherwise inappropriate items.
- Caches may not contain any commercial advertising or content.

### Cache Owner Responsibilities:

- Caches must be checked every six months.
- Once cache registration has expired, the owner is responsible for removing the cache and deactivating the online coordinate posting.
- Failure to remove a cache and deactivate the coordinate posting within seven days of registration expiration (or if cache was inappropriately placed) may negate further approvals.

A Geocache Registration Form must be submitted and approved prior to cache placement.

### **Section 15:           Camp Fires**

It shall be unlawful to make any fire of any kind at any time within any District park or recreational area.

### **Section 16:           Camping**

No person or group of persons shall camp overnight or remain overnight within any park or recreational area.

### **Section 17:           Disposal of Rubbish and Garbage**

No person shall throw, dump, or otherwise place or cause to be placed, or leave, either directly or indirectly, any rubbish, garbage, sewage, or waste matter, or any trash or refuse of any kind or character, other than in receptacles established and maintained for such purposes. No person shall bring or cause to be brought any rubbish, garbage, sewage, waste matter, trash, or refuse of any kind for the purpose of disposing of same in the park either in the receptacles described herein, or at any other place.

### **Section 18:           Unreasonable Noises**

- a) No person shall operate any form of speaker or any other sound amplification device in any park without first obtaining the written permission of the Park Manager.

- b) No person, either by voice, mechanical device, tumultuous or other offensive conduct, or otherwise, shall create, permit, or cause to be created, any loud or unusual noises at any time which create a nuisance. Noises determined to be too loud or offensive shall be promptly reduced or discontinued as directed by any peace officer or authorized District employee.

**Section 19: Advertising**

No person shall display or post any plates, markers, signs, commercial, or message in any park or recreational area without prior written approval of the Park Manager.

**Section 20: Hunting**

No person shall hunt, fish, trap, or take any wild game, animals, birds, or eggs in any park or recreational area except with the prior written permission of the Park Manager.

**Section 21: Possession and Use of Firearms and Weapons**

No person shall take, carry, or transport any firearm, pellet gun, pump gun, zip gun, air rifle, bow and arrow, BB gun, or weapon of any kind in, upon, through, or across any park or recreational area without first having obtained a written permit from the Park Manager.

**Section 22: No Smoking Allowed**

No person shall carry upon or across any park or recreational area any lighted smoking or inflammable material. The possession of any object containing a lighted or vaporized tobacco product or any other lighted or vaporized weed or plant, or the lighting or vaporizing of any object containing a tobacco product or any other weed or plant is prohibited.

**Section 23: Night Closing**

No person shall enter or remain in any park or recreational area during closed hours without prior written permission from the Park Manager. Unauthorized entering or remaining in any park or recreational area during closed hours constitutes trespassing and is subject to enforcement as outlined in Sections ~~33~~ 35 and 34-36 of this document.

All parks and recreational areas shall be closed to the public in accordance with the following schedule:

From the Daylight Saving Time end through January 20:

5:00 p.m. to 8:00 a.m.

From January 21 through February 21:  
5:30 p.m. to 8:00 a.m.

From February 22 through Daylight Saving Time begin:  
6:00 p.m. to 8:00 a.m.

From Daylight Saving Time begin through April 2:  
7:00 p.m. to 8:00 a.m.

From April 3 through September 2:  
7:30 p.m. to 8:00 a.m.

From September 3 through September 25:  
7:00 p.m. to 8:00 a.m.

From September 26 through October 18:  
6:30 p.m. to 8:00 a.m.

From October 19 through Daylight Saving Time end:  
6:00 p.m. to 8:00 a.m.

~~The Reserve~~EFRR will be closed from 5:00 p.m. December 24 to 8:00 a.m. December 26 and no person shall enter or remain in any park or recreational area during this time except persons or groups receiving prior written permission from the Park Manager.

#### **Section 24: Fireworks Prohibited**

No fireworks of any kind shall be lit within or discharged towards any District park or recreation area.

#### **Section 25: Permit for Organized Public or Private Programs**

No person shall conduct any organized public program, public assemblage or public address in any public park without first obtaining the written permission of the Park Manager. All Special Uses and Special Events are subject to the rules in the EFRR Special Event Policy and Fee Schedule. The General Manager or his/her designee has the authority to approve or reject Special Use or Special Event requests at his or her discretion.

- 1) Special Use Permits shall be required under the following circumstances:
  - a) A group of eight (8) or more people
  - b) A group of four (4) or more horses
  - c) A group of four (4) or more vehicles

Violations of regulations by permitted groups may result in forfeiture of future permits.

- 2) Special Event Permits shall be required under any of the following circumstances:
  - a) Any event in the park that is expected to have 40 participants or more
  - b) Any event that requires the temporary closure of any portion of the park to the public
  - c) Any commercial or for-profit use of the park
  - d) Any organized ceremony in the park

## **Section 26: Special Event Policy**

Fees applicable to the following are listed in the fee schedule Section 2 of this document.

### **Insurance Requirements for all Events and Rentals**

Each event organizer for any event included in this policy must obtain a \$1 million per incident and \$2 million aggregate commercial general liability insurance policy naming Olivenhain Municipal Water District as an additional insured. If alcohol is to be included as part of an event, the insurance policy must include Liquor Liability Coverage, and commercial general liability insurance policy shall be increased to \$5 million per incident and \$5 million aggregate. Event organizer shall provide insurance certificate and additional insured endorsements to District with special event permit application.

### **Race Events**

The DistrictOMWD recognizes that EFRR is a desirable location for race events, and strives to find the balance between safely offering these types of events at EFRR while still offering adequate access of EFRR's trails and facilities to the public during these events. For that reason, any proposed race event (e.g., mountain bike, running, duathlon, etc.) will be handled on a case-by-case basis. Minimum requirements for race events are:

- Event organizer must demonstrate their competency in running events of this nature in open space parks.
- Rancho Santa Fe Fire Protection District must have its safety requirements satisfied for any event that is to take place within or to pass through EFRR. Written documentation of approval is required.
- All race participants and staff must sign an a DistrictOMWD liability release form.
- No lasting damage or changes to EFRR may occur as a result of any race event.

- For any race event that includes areas outside EFRR, race organizer must provide proof that permission has been granted for the event to take place on other property(ies).

### **Interpretive Center Facility Rentals**

The DistrictOMWD owns and operates the unique Elfin Forest Interpretive Center Honoring Susan J. Varty (EFIC) at Elfin Forest Recreational Reserve. This 1,000-square-foot facility is generally open to the public and staffed by EFRR docents, but can be made available for private special events. Due to the nature of EFIC's contents, a Park Ranger is required to be on site for all interpretive center facility rentals and that staff time is built into the rental fee schedule.

### **Interpretive Center Rental Rules and Conditions**

Renters of the EFIC agree to the following rules and conditions:

- Minimum rental time is 2 hours.
- Deposit is required upon reservation.
- Deposit is refundable up to 72 hours prior to reservation.
- Rental time includes setup, breakdown, and cleanup of facility.
- Renters are responsible for the contents of the EFIC and will be charged for missing or damaged items and for additional cleanup if costs exceed the deposit amount.
- Setup and breakdown must occur immediately before and after rental.
- EFIC is subject to closure during severe weather. If this occurs, renter can reschedule or request a refund.
- Maximum event size is 50 people.
- Staging area parking is not guaranteed for renters of EFIC.
- Children must be under adult supervision at all times.
- Alcohol use by a private party does not require a Liquor License from the State Department of Alcoholic Beverage Control or EFRR when the following conditions exist: 1) when there is no payment for contracted vendor services who are providing the alcohol; 2) when there are no donations, fees, or charges requested if attending the event; and 3) when the event is not open to the general public.
- If a group contracts with a caterer or beverage vendor to supply the alcohol, then it is the responsibility of the event organizer to ensure that the service provider has a valid Liquor License.
- Alcohol service must end one hour prior to the end of the event.
- Rentals extending after EFRR hours are subject to an additional fee as specified in Section 2.
- EFIC is not available for rental on weekends or holidays.
- The use of an open flame is limited to outdoor space heaters and chaffing dish heating devices.

### **Special Events in Trail Areas**

~~The District OMWD~~ realizes that EFRR offers many scenic areas that are perfect for special events such as secluded, small wedding ceremonies. Due to the popularity of EFRR for its recreational opportunities, special events in trail areas are permitted but limited to the following:

- Events may only take place Monday through Friday (holidays excluded).
- Events may take place on trails, viewing areas, overlooks or picnic areas.
- Events at the Elfin Forest Interpretive Center are allowed but are subject to the Interpretive Center Facility Rental restrictions above.
- Events in trail areas must be 30 persons or less.
- No trail or access to a trail may be blocked by the event.
- Events including a photographer/videographer must also obtain a separate Special Event Permit for those activities.

### **Commercial Activities in Trail Areas**

EFRR was created to provide unique recreational opportunities to the general public. Many service-based businesses (e.g., fitness trainers, dog walkers, day camps, etc.) utilize public areas to serve their clients. These activities displace the general public and detract from the overall experience EFRR was intended to convey to its patrons. For this reason, entities that would like to utilize EFRR's amenities for their business are required to satisfy the following requirements:

- Commercial activities are not permitted on weekends and holidays.
- Groups may not exceed 40 people or 5 animals.
- Groups must carpool to minimize impact on parking.
- Groups must obtain a Special Event Permit prior to arriving at EFRR.
- Fees for non-profit organizations or school groups may be waived at the discretion of ~~the District OMWD~~.

### **Photo/Film Events**

EFRR offers a variety of scenery for still photographers and filmmakers for backdrops and film footage. ~~The District OMWD~~ appreciates the beauty and diversity of its facilities and encourages the use of EFRR for photo and film opportunities, while maintaining the integrity of the environment and the enjoyment of its visitors.

~~OMWD-The District~~ reserves the right to reject permit applications for photo/film shoots that contain subject matter that ~~OMWDthe District~~, in its sole discretion, determines is inappropriate.

Reservation procedures and fees for using EFRR are outlined below:

- A minimum of a \$1,000,000 insurance policy naming Olivenhain Municipal Water District is required.
- Requests for photo/film permits may be made by completing a Special Event Permit application and emailing it to [efrrfriends@olivenhain.com](mailto:efrrfriends@olivenhain.com).



Please allow a minimum of 72 hours (not including weekends and holidays) processing time prior to scheduled film/photo shoot.

- A walk-through may also be required with ~~District OMWD~~ ranger staff to determine the location, if the facility can accommodate the requested use, and if staff film monitors will be required. Film monitors and/or additional ranger staff is at the expense of the filmmaker/photographer and will be collected by the DistrictOMWD.
- Any special requests/needs will be handled on an individual basis at the time of the application.
- EFRR is open from 8:00 a.m. until sunset. Requests for early entry or late stay will result in an additional -fee per Section 2.
- Because weekends and holidays are generally the busiest times at EFRR, all filming activities (including preparation/setup) are only permitted to take place Monday through Friday during EFRR hours.
- Photography activities on weekends and holidays are permitted on a ~~case~~ by case case-by-case basis.

### **Section 27:            Illegal Drugs**

No person shall use, possess, or be under the influence of any federally illegal or illicit drug in any area of any park or recreational area of the District.

### **Section 28:            Care of District Property**

It shall be unlawful for any person to mark, deface, disfigure, injure, destroy, tamper with, displace, or remove any equipment, buildings, tables, benches, railings, fencing, paving, irrigation materials, utilities, or parts or appurtenances thereof, signs, notices, place cards, District property, including but not limited to, monuments, stakes, posts or any other boundary markers, or other structures, equipment, facilities, or materials within any park or recreational area.

### **Section 29:            Off Trail Travel**

It shall be unlawful for any person or group of persons to travel off any marked or designated trail by any means, including by foot, horse, or bicycle, except to enter a developed area of a park or recreational facility.

### **Section 30:            Care of Watershed**

It shall be unlawful for any person to conduct any activity within a District park or recreational facility which may degrade the watershed of that facility and/or the resulting quality of water within that watershed.

### **Section 31: Loitering**

No persons shall loiter within Elfin Forest Recreational Reserve's parking areas. For the purposes of this Section, a person loiters when the person remains in the Elfin Forest Recreational Reserve's parking areas for more than five (5) minutes without a legitimate purpose for being there relating to a lawful use or activity in Elfin Forest Recreational Reserve. Anyone found loitering without a legitimate reason may be asked by Park Rangers to leave the area.

### **Section 32: Spreading of Human Remains**

The District allows individuals to scatter cremated human remains, only where appropriate, at Elfin Forest Recreational Reserve. The appropriateness of scattering cremated human remains within EFRR is determined by the District General Manager. This guideline does not apply to the reburial of Native Americans pursuant to Section 5097.94 of the Public Resources Code.

California law requires that scattered human remains not be distinguishable to the public, and are not in a container. If there are particles in the ash that can be recognized as bone, etc., they will have to be collected and removed from the park by the person doing the scattering. In addition, Health and Safety Code Section 7117(c) expressly forbids the scattering of cremated human remains from a bridge or pier, or in a lake or stream.

Health and Safety Code Section 7116 requires that anyone scattering cremated human remains obtain the written permission of the property owner or controlling government agency. The District is the controlling government agency for EFRR. Health and Safety Code Section 7116 will be strictly enforced, and violators may be cited under Health and Safety Code Section 7054(a). Upon receipt of letter of authorization from the District's General Manager, applicant must present letter of authorization to the San Diego County Office of Vital Records to obtain a burial permit. Burial permit must be submitted to District prior to burial ceremony at EFRR.

The District makes no promise or commitment to treat the area where the scattering occurs as sacred, or as a burial ground. The scattering of cremated human remains will not affect the classification of land or portions thereof. All EFRR uses, operations, and programs will be continued without regard to the presence of the scattered cremated human remains. The District will not keep records of who was scattered at a particular location, or the date on which a scattering occurred.

Completing and submitting the Application to Scatter Human Remains signifies that the applicant is the legal custodian of the remains, and will identify the

person performing the scattering. That person must have a copy of the permission letter with them at the time the event occurs.

**Section 3133: Military Use of Recreational Facilities and Parks**

- a) No organized military use of any District park or recreational facility by the ROTC, National Guard, or any other military unit shall be allowed without first obtaining written permission from the General Manager or his/her designee. Requests to use a park shall be submitted to the Park Manager and shall include a description of the proposed use.
- b) The General Manager or his/her designee may approve a request by a military unit if he/she finds:
  - 1. The number of participants is few, so as not to adversely impact the park or members of the public;
  - 2. The availability of alternative sites has been considered and use of a District recreational area is the only feasible alternative;
  - 3. The area of use is remote, so as to diminish the impact of the use on members of the public;
  - 4. The group requesting the use will wear either civilian clothing or understated military uniforms (i.e., no helmets, flak vests, etc.);
  - 5. Training and other uses will be of a non-threatening nature, such as hiking with backpacks, running, or exercises involving the use of a map and compass to navigate over unfamiliar terrain; and
  - 6. No weapons and ammunition will be used, no practice grenades will be used, no mock weapons will be used.
- c) The General Manager or his/her designee may deny permission, or revoke permission if permission has been granted, upon finding that a group cannot or has not obeyed the conditions or restrictions imposed by the General Manager or his/her designee. If permission is denied or revoked because of unauthorized use or violation of conditions or restrictions, the offending group shall be denied permission to use parks for five years from the date said unauthorized use or violation is determined to have been committed.

**Section 3234: Exemptions from Regulations**

The provisions of these regulations shall not apply to or restrict any officer, employee, volunteer, or agent of the District, or any other peace officer when such person is acting to enforce any of these regulations.

**Section 3335: Punishment for Violation of Rules**

Violation of these regulations relating to vehicle speeds, defacement of District property, the use, possession, or discharge of firearms, weapons, or fireworks, the creation of fire hazards, being under the influence of intoxicating beverages or drugs, or remaining on or re-entering District premises after an authorized District officer or other peace officer has specifically withdrawn consent for a person to utilize District facilities is a misdemeanor. Violation of any other or regulation shall constitute an infraction punishable by fines as prescribed by Water Code Section 71660.

**Section 3436: Enforcement of Regulations**

All peace officers as defined in Section 4 of this document, are hereby authorized to enter onto all or any portion of the District's recreational areas, parks, and related facilities and to enforce all park and recreational rules and regulations adopted by the District. The District's General Manager is also hereby authorized to enforce all District rules and regulations and to delegate enforcement authority to other employees of the District as the General Manager deems appropriate from time to time. District Park Rangers shall have the authority to enforce all ~~Reserve-EFRR~~ rules and regulations, to revoke the permit of, or eject any person from the park who is in violation of these rules and regulations. The authority of peace officers and the District's General Manager, or his/her designated representatives, to enforce these regulations includes the express authority to expel any person or vehicle acting in violation of any District, federal, state, or county rule or regulation and the express authority to take all other actions deemed necessary by these officials to enforce the regulations of the District as amended from time to time. Citations will be issued per these regulations if determined necessary by Park Rangers.

**Section 3537: Severability**

The District's regulations for Elfin Forest Recreational Reserve facilities and other District park and recreational facilities and their various parts, sections, and clauses thereof are declared by the Board of Directors to be severable. If any part, sentence, paragraph, section, subsection, clause, phrase, part, or portion thereof is judged unconstitutional or invalid by a competent jurisdiction, the remainder of these regulations shall not be ~~a~~affected thereby. The Board of Directors hereby declares that it would have passed these regulations and each part thereof, regardless of the fact that one or more of such parts would be declared unconstitutional or invalid.

**APPLICATION TO SCATTER HUMAN REMAINS  
OLIVENHAIN MUNICIPAL WATER DISTRICT  
ELFIN FOREST RECREATIONAL RESERVE**

Name of Applicant: \_\_\_\_\_

Today's Date: \_\_\_\_\_ Date of Ceremony: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Name of Deceased: \_\_\_\_\_

Deceased's Date of Birth: \_\_\_\_\_ Date of Death: \_\_\_\_\_

Name of Person Scattering Remains: \_\_\_\_\_

Number of Person Expected to Attend: \_\_\_\_\_

**SPECIFIC LOCATION WHERE YOU REQUEST TO SCATTER REMAINS:**

FIRST CHOICE: \_\_\_\_\_

SECOND CHOICE: \_\_\_\_\_

If the above choices are not available, the OMWD Park Supervisor will direct you to a nearby location more suitable for this activity (suitable locations for ash scattering are limited within EFRR).

**Remains must be:**

- **Removed from the container for scattering**
- **Scattered in a manner so they are not distinguishable to the public**
- **Scattered and not left in a pile**
- **At least 25 feet from trails or walkways**

I have read and agree to comply with the guidelines for scattering of cremated human remains in Elfin Forest Recreational Reserve. I am the legal custodian of the human remains to be scattered. I have submitted a burial permit issued by San Diego County.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
OMWD General Manager Approval

Date \_\_\_\_\_

Date \_\_\_\_\_

**This approved application must be in the possession of the person performing the actual scattering at the time the event occurs.**

## **ELFIN FOREST RECREATIONAL RESERVE**

The purpose of this information packet is to help you properly request permission to scatter cremated human remains within EFRR. Permission to scatter cremated human remains within EFRR may be provided as a service to individuals and only with approval of Olivenhain Municipal Water District's General Manager.

### **Guidelines**

Olivenhain Municipal Water District allows individuals to scatter cremated human remains, where appropriate, at Elfin Forest Recreational Reserve. There are numerous conditions under which the scattering of cremated human remains would not be appropriate at EFRR. These include locations that are within sensitive habitat, in proximity to threatened or endangered plants, and locations where incompatible activities occur or may be planned in the future. (These restrictions do not apply to the reburial of Native Americans pursuant to Section 5097.94 of the Public Resources Code.) The appropriateness of scattering cremated human remains within EFRR is determined by the OMWD General Manager.

### **Legal Restrictions**

Present California law requires that scattered human remains not be distinguishable to the public, and are not in a container. If there are particles in the ash that can be recognized as bone, etc., they will have to be collected and removed from the park by the person doing the scattering. In addition, Health and Safety Code Section 7117(c) expressly forbids the scattering of cremated human remains from a bridge or pier, in a lake or stream.

### **Written Permission is Required**

Health and Safety Code Section 7116 requires that anyone scattering cremated human remains obtain the written permission of the property owner or controlling government agency. Health and Safety Code Section 7116 will be strictly enforced, and violators may be cited under Health and Safety Code Section 7054(a). Olivenhain Municipal Water District is the controlling government agency for EFRR. Upon receipt of letter of authorization from OMWD, applicant must present letter of authorization to the San Diego County Office of Vital Records to obtain a burial permit. Burial permit must be submitted to OMWD prior to burial ceremony at EFRR.

## **Olivenhain Municipal Water District Obligations**

OMWD makes no promise or commitment to treat the area where the scattering occurs as sacred, or as a burial ground. The scattering of cremated human remains will not affect the classification of land or portions thereof. All EFRR uses, operations, and programs will be continued without regard to the presence of the scattered cremated human remains. OMWD will not keep records of who was scattered at a particular location, or the date on which a scattering occurred. If you or members of your family would like to visit the site at a later date, you will have to make and retain your own records.

### **Contact for Obtaining Permission**

You will need to write to the OMWD Park Supervisor to scatter cremated remains at Elfin Forest Recreational Reserve. Send your request to [park@olivenhain.com](mailto:park@olivenhain.com) or:

Olivenhain Municipal Water District

1966 Olivenhain Rd

Encinitas, CA 92024

Phone: (760) 753-6466

Completing and submitting the application form signifies that you are the legal custodian of the remains, that you understand the restrictions listed in this information packet, and the location where you wish to scatter. If you have a specific location in mind, it is suggested that you include one or two alternative locations. If you do not have a specific location in mind, please indicate that you will scatter the remains at a location determined by the OMWD General Manager. Please also indicate the date and time you plan to arrive, and the number of individuals expected to attend.

Finally, your letter should indicate the name of the person who you expect to do the actual scattering. That person must have a copy of the permission letter with them at the time the event occurs.

For more information on the spreading of cremated remains at EFRR, contact EFRR Park Rangers at (760) 632-4212.



# Memo

Date: February 19, 2025  
To: Olivenhain Municipal Water District Board of Directors  
From: Jennifer Joslin, Human Resources Manager  
Tim Schuette, Safety/Risk Compliance Administrator  
Via: Kimberly A. Thorner, General Manager  
Subject: **CONSIDER INFORMATIONAL REPORT ON OMWD'S WILDFIRE PREPAREDNESS**

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## **Purpose**

The purpose of this item is to provide the board with an informational report regarding the District improvements that have been made in order to become better prepared in the event of a local wildfire emergency situation.

## **Recommendation**

This is an informational item; no action is required.

## **Alternatives**

Not applicable.

## **Background**

In response to the recent Los Angeles and San Diego County wildfires, the attached presentation demonstrates the District's past and continual efforts towards wildfire preparedness. This item was previously reviewed with the Safety Committee (President Hahn and Director Guerin) at the January 25, 2025 Committee meeting. The Safety Committee suggested bringing the informational item to the full board.



## **Fiscal Impact**

There are no costs directly associated with this informational report.

## **Discussion**

Staff are committed to learning and improving from past emergency experiences. Following prior local wildfire events, the District made significant investments in emergency preparedness. Staff also continue to proactively collaborate with local fire departments and other regional agencies, conduct system maintenance, and promote awareness through community engagement in order to be ready in the event of a local wildfire situation. Staff will review the attached presentation with the board at the February 19 meeting and further discuss wildfire preparedness efforts.

*Attachment:  
PowerPoint Presentation*

# OMWD's Wildfire Preparedness

February 19, 2025



# Introduction

In response to the recent LA and San Diego County wildfires, the following presentation demonstrates the District's past and continual efforts towards wildfire preparedness.

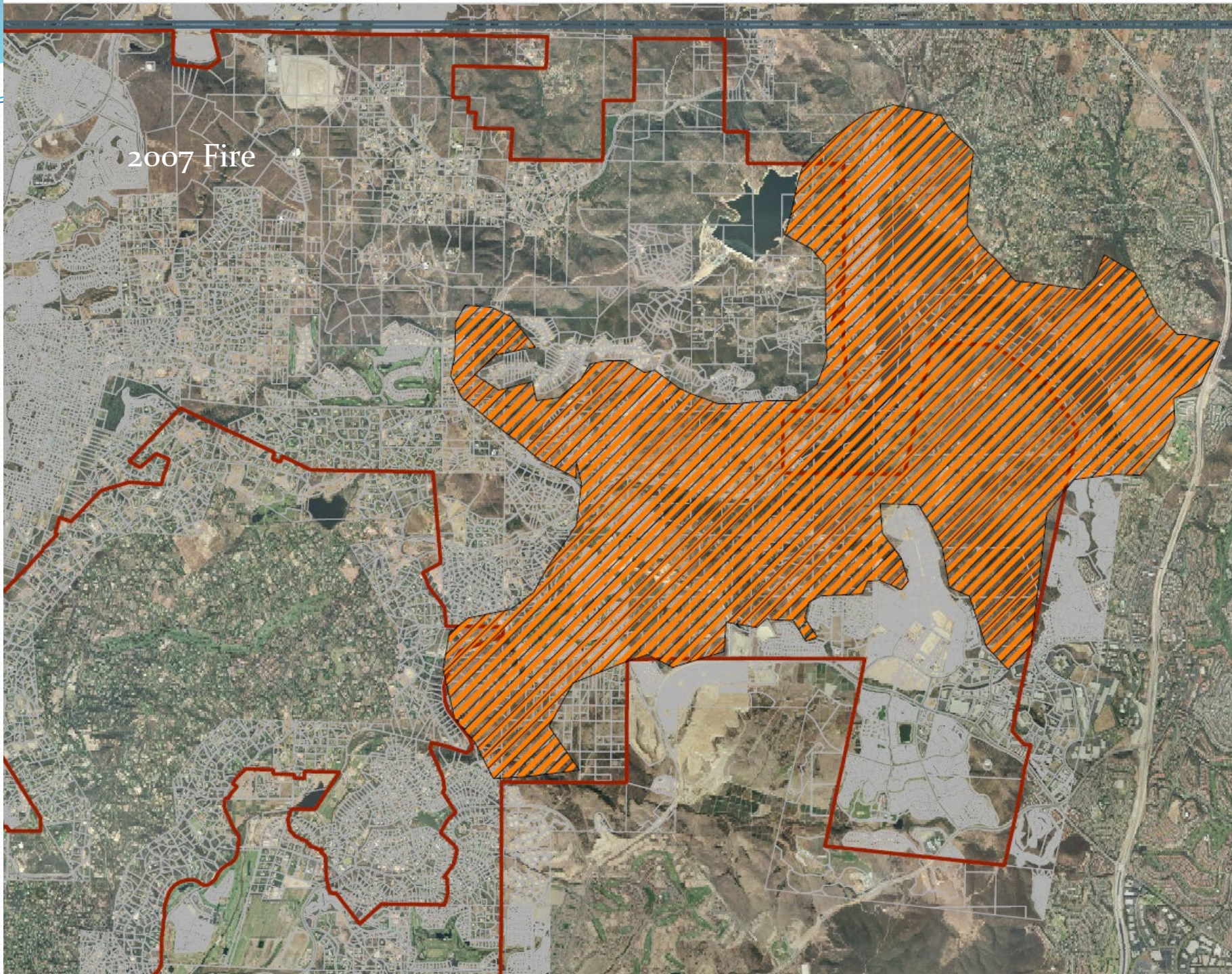
## **OMWD's Strategic Plan**

Specifically addresses emergency preparedness which includes efforts to mitigate risk introduced by wildfire events.

# Preparedness is Our Priority

- OMWD's history with wildfires: 1996, 2003, 2004, 2007, 2014 and 2015.
- 2007 Fires burned 20% of OMWD's service area and damaged infrastructure.
  - *“Approximately 20% of the District's 48 square mile service area was burned, including several of the District's tank sites, a main communication facility, pumping facility, in addition to power outages at the District's wastewater treatment facility and mandatory evacuations of the District's headquarters (HQ), treatment plant and wastewater treatment plant. The District suffered damage from the fire and winds over \$500,000.”* (From the 2007 Firestorm Summary attached at the end of the PPT.)
- Commitment to learning and improving from past experiences.

2007 Fire



# Investments in Emergency Preparedness

- Back-up generators installed at critical sites, including HQ (a lesson learned from the 2007 fires).
- Entered into agreements with local restaurants for food for our EOC and enhanced onsite non-perishables supplies.
- Established back-up EOC location at WW after 2007 fire.
- Increased onsite fuel capacity at HQ for generator use in emergencies.
  - Fuel Truck

# Investments in Emergency Preparedness

- Hold annual Emergency Operations Center (EOC) tabletop exercises.
  - Covers emergency response through detailed and realistic scenarios including wildfires.
  - Allows for constructive learning conversations between departments.
  - Tests our emergency capabilities.
  - Primary EOC location at HQ but can be moved to secondary location at 4S.
- Commenced Communication (GETS) and Radio Investment
- Enhanced SCADA and Telemetry



2014 Fire – Actual EOC

# Collaboration with Fire Departments and Member Agencies

- Regular coordination with Rancho Santa Fe Fire Department (RSF Fire).
  - See most recent Advisory
- Fire-flow requirements integrated into service and pressure sizing.
  - Regular coordination with Fire Department on fire flow.
- Long-standing relationships with RSF Fire Chiefs and staff.
- Mutual Aid Agreement (2021) signed between SDCWA and member agencies which allows them to aid and assist each other both in preparation for an emergency and in response to any emergency situation, or extraordinary or unusual circumstance, such as in the event of an earthquake, flood, fire, sabotage, riot, pandemic or other regional emergency.



# Collaboration with Fire Departments and Regional Agencies

## Staying Connected in Emergencies

- Real-time communications and updates from SDG&E during emergencies with specific attention to Public Safety Power Shutoff (PSPS) events to many employees at OMWD.

SL SDGE Liaison Officer Notifications  
SDGELiaisonOfficerNotifications@sdge.com

Results

From	Subject	Categories	Received
SDGE Liaison Officer Notifications CAUTION: EXTERNAL EMAIL. Do not click any links or open attachments unless you recognize the sender, verified their email address, and know the content is safe. We are pleased to invite you to SDG&E's Virtual Microgrid	SDG&E Microgrid & Resiliency Workshop - June 3		Tue 5/21/2024 3:50 PM
SDGE Liaison Officer Notifications CAUTION: EXTERNAL EMAIL. Do not click any links or open attachments unless you recognize the sender, verified their email address, and know the content is safe. We are pleased to invite you to attend SDG&E's Microgrid	Resiliency Workshop Invitation		Wed 11/15/2023 9:19 AM
SDGE Liaison Officer Notifications CAUTION: EXTERNAL EMAIL. Do not click any links or open attachments unless you recognize the sender, verified their email address, and know the content is safe. We are pleased to invite you to attend SDG&E's Microgrid	Resiliency Workshop Invitation		Wed 11/15/2023 9:19 AM
SDGE Liaison Officer Notifications CAUTION: EXTERNAL EMAIL. Do not click any links or open attachments unless you recognize the sender, verified their email address, and know the content is safe. This is an important safety message from SDG&E. This	Public Safety Power Shutoff after-action engagement		Wed 11/15/2023 3:23 PM
SDGE Liaison Officer Notifications CAUTION: EXTERNAL EMAIL. Do not click any links or open attachments unless you recognize the sender, verified their email address, and know the content is safe. This is an important safety message from SDG&E. This	SDG&E Public Safety Power Shutoff event has ended		Tue 10/31/2023 4:09 PM
SDGE Liaison Officer Notifications CAUTION: EXTERNAL EMAIL. Do not click any links or open attachments unless you recognize the sender, verified their email address, and know the content is safe. This is an important safety message from SDG&E. This	SDG&E Public Safety Power Shutoff possible in 12 hours...		Sun 10/29/2023 2:33 PM
SDGE Liaison Officer Notifications CAUTION: EXTERNAL EMAIL. Do not click any links or open attachments unless you recognize the sender, verified their email address, and know the content is safe. This is an important safety message from SDG&E. This	SDG&E Public Safety Power Shutoff possible in 12 hours...		Sun 10/29/2023 2:33 PM
SDGE Liaison Officer Notifications CAUTION: EXTERNAL EMAIL. Do not click any links or open attachments unless you recognize the sender, verified their email address, and know the content is safe. This is an important safety message from SDG&E. This	SDG&E Public Safety Power Shutoff possible in 24 hours		Sat 10/28/2023 5:24 PM
SDGE Liaison Officer Notifications CAUTION: EXTERNAL EMAIL. Do not click any links or open attachments unless you recognize the sender, verified their email address, and know the content is safe. This is an important safety message from SDG&E. This	SDG&E Public Safety Power Shutoff Possible in 48 Hours		Fri 10/27/2023 9:17 PM
SDGE Liaison Officer Notifications CAUTION: EXTERNAL EMAIL. Do not click any links or open attachments unless you recognize the sender, verified their email address, and know the content is safe. This is an important safety message from SDG&E. This	SDG&E Public Safety Power Shutoff Possible in 72 Hour...		Thu 10/26/2023 8:37 PM
SDGE Liaison Officer Notifications CAUTION: EXTERNAL EMAIL. Do not click any links or open attachments unless you recognize the sender, verified their email address, and know the content is safe. This is an important safety message from SDG&E. This	SDG&E Public Safety Power Shutoff Possible in 72 Hour...		Thu 10/26/2023 8:37 PM
SDGE Liaison Officer Notifications CAUTION: EXTERNAL EMAIL. Do not click any links or open attachments unless you recognize the sender, verified their email address, and know the content is safe. This is an important safety message from SDG&E. This	SDG&E Crews Working Throughout the Night to Restor...		Sun 8/20/2023 9:50 PM
SDGE Liaison Officer Notifications CAUTION: EXTERNAL EMAIL. Do not click any links or open attachments unless you recognize the sender, verified their email address, and know the content is safe. This is an important safety message from SDG&E. This	SDG&E Crews Working Throughout the Night to Restor...		Sun 8/20/2023 9:50 PM
SDGE Liaison Officer Notifications CAUTION: EXTERNAL EMAIL. Do not click any links or open attachments unless you recognize the sender, verified their email address, and know the content is safe. This is an important safety message from SDG&E. This	SDG&E Emergency Operations Center Activated at 0700		Sun 8/20/2023 11:51 AM

# Collaboration with Fire Departments and Member Agencies

- Furnish 800 MHz emergency communication radios for consistent monitoring which is tested monthly.
- GETS priority communication system access for necessary staff.
- Maintain connections with the WebEOC
  - Secure platform for sharing information between regional agencies in real time during emergencies.
  - Used for aid requests, situation reports, and after-action reports.



2014 Fire

# Collaboration with Fire Departments and Member Agencies

- OMWD, SDG&E, RSF Fire, Elfin Forest Fire, CALFire and San Diego Fire entered into cooperative agreement allowing a firefighting helicopter to be staged at the land in front of the DCMWTP in 2014.



# Maintenance Excellence

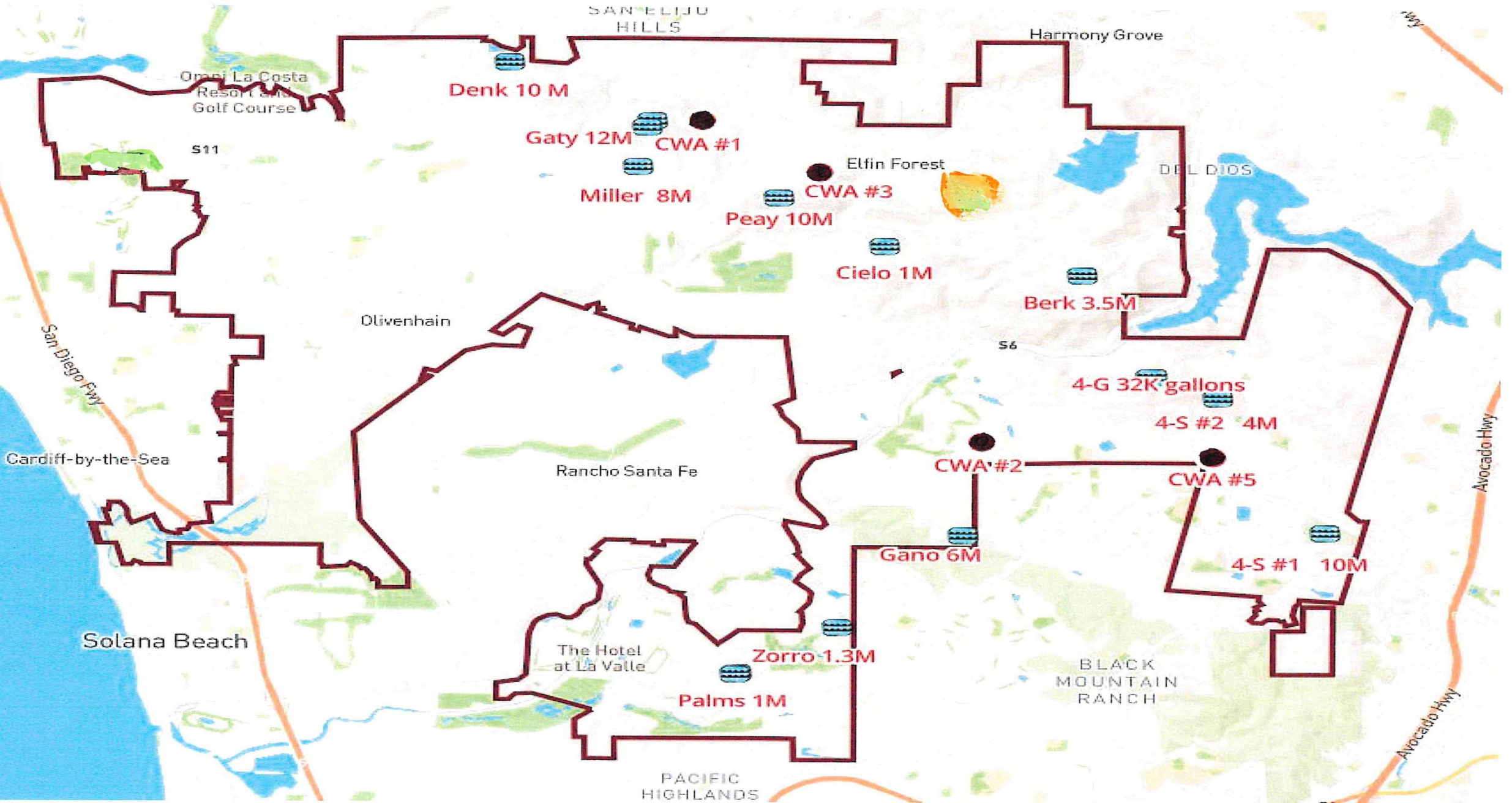
## Proactive System Management

- Dedicated team maintaining over 3,500 fire hydrants.
- Industry-leading maintenance program: Each hydrant/valve is serviced every three years.
- Regular reservoir maintenance conducted.
- Tanks undergoing maintenance all have bypasses for continued water flow, any maintenance is rescheduled if there is a red flag warning.
  - Have communicated this to the Fire Chief
- Existing system interconnections for maintaining our water supply, both with neighboring agencies and SDCWA.



2007 Fire – 4S

# District Tank Capacities & CWA Connections



# Community Engagement

## Promoting Awareness and Readiness

- Collaboration with RSF Fire Department at community events.
- Co-hosted water and fire wise garden workshop at Botanic Garden.



# Community Engagement

- 2025 Open House will emphasize fire prevention and emergency preparedness, fire safety and water use.
- Watching Water cover article on the District's emergency preparedness and readiness.
- RSF Fire Department, SFID and the District have released a joint statement outlining the wildfire preparedness and prevention and emphasizing collaboration efforts. (Attached)



# Emergency Preparedness

## Efforts performed by the District for Wildfire Preparedness

- Published the Fire Prevention Plan in the Job Safety & Disaster Preparedness Manual.
- Conducted the AWIA 2018 Risk and Resiliency Assessment, the 5 Year recertification and assessment will be done later this year.
- Prioritize easement clearing and brush management.
- Conduct regular staff training.



2004 Paint Mtn Fire – Used Olivenhain water



# Multi Hazard Mitigation Plan and Vulnerability Assessments

- OMWD has completed both documents and updated several times in the past decades.
  - These are confidential documents and contain sections not to be released to the public.
  - Fire is one of the hazards reviewed.
- Mission Objectives such as maintaining water quality, reliability, and fire protection are all reviewed and key facilities/assets are reviewed for maintaining these objectives during a crisis.
- Risk Reduction Goals were then identified and implemented, such as back-up power, manual operations, enhanced valve maintenance, interconnects with other agencies– all of this done over the past several decades.
- MHMP updates completed most recently in 2022 and RRA in 2020.



Questions?

# ● 2007 Firestorm Review

## Firestorm 2007 Summary

The October 2007 Southern California wildfires presented challenges to public agencies throughout the region, and the Olivenhain Municipal Water District was no exception. Approximately 20% of the District's 48 square mile service area was burned, including several of the District's tank sites, a main communication facility, pumping facility, in addition to power outages at the District's wastewater treatment facility and mandatory evacuations of the District's headquarters (HQ), treatment plant and wastewater treatment plant. The District is estimating damage from the fire and winds near \$500,000.

### Hours of Operation of the District during the Fire

The District was closed by noon on Monday, October 22, 2007, due to an evacuation order received from the Reverse 911 call system. The District remained closed on Tuesday, October 23, reopening on Wednesday, October 24. Although general district business was not conducted throughout the duration of the evacuation, Emergency Operations Center (EOC) staff was called to duty.

### EOC Operations

The EOC was formally activated at the District HQ premises at 9:50 A.M. on Monday, October 22. Communications were established with the San Diego County Water Authority EOC at that time. The power at HQ was flickering, so the emergency generator was set up during the morning of the 22<sup>nd</sup>. Two crews were sent to the Red Cross Evacuation Center in Escondido with Olivenhain Bottled Water the morning of the 22<sup>nd</sup>. The Red Cross requested the employees stay to assist and check in evacuees. The District granted this request. Ranger Ryan Works was also requested to become attached to the Elfin Forest Fire Department as he was first responder certified. Ryan Works stayed with the fire department for the duration of the Witch Fire.

At 12:00 PM on the 22<sup>nd</sup>, the District headquarters received the call to evacuate from the reverse 911 system. All non-essential personnel were sent home at that time. EOC staff remained.

At approximately the same time, the call also came from the fire department to vacate the Olivenhain Water Treatment Plant. At that time, staff decided to pull the telemetry equipment from Gaty reservoir that assisted in the remote control of the OWTP. Since the OWTP and Gaty were in the line of fire, the decision was made to switch over to the CWA treated water and pull the equipment from Gaty. We had staff at the Gaty reservoir site monitoring its condition on Monday during the fire and we checked it repeatedly after that.

Upon receiving the call to evacuate from the District HQ site, verifying the traffic route and access, and weighing its options on where to move the EOC, the decision was made to move the EOC behind where the fire was currently burning in Rancho Bernardo, so as to provide more immediate access to facilities that we knew were currently burning. The selected location was District's 4S Ranch Water Reclamation Facility. All staff in the field returned to the District HQ before the move was made to the secondary EOC. The emergency generator was unhooked from the HQ site.

The EOC was packed up (staff members in the EOC and a few animals for those that had been mandatorily evacuated from their homes) and a caravan was made to the 4S area via an open route at @1:30 PM, driving across the San Dieguito River near Lusardi canyon. The fire passed through this route about 3 hours later. The 4S Ranch Water Reclamation Facility had lost power and the emergency generator was started and kept the plant in operation for the duration of the event. The 4S Ranch Water Reclamation Facility also received a

second reverse 911 call to evacuate the afternoon of the 22nd, however the EOC decided that the facility and provisions were adequate at the 4S EOC site for protect-in-place were the fires to reach the facility. The phone lines and internet access were down at the 4S EOC, so all communication that afternoon was via cell phones. The move to the 4S Ranch Water Reclamation Facility proved prudent later in the day when it allowed staff to access burned out facilities and commence the recovery process.

On Monday morning, all communications with reservoirs were lost due to the burning of the District's main communication hub at 4G. This was a hub site that controlled links to the eastern half of the District and also the Wastewater facilities. Power to this somewhat remote area was lost and many poles were burned. District staff was able to operate all systems manually from the period immediately after the fire went through until a temporary replacement radio system was set up approximately 36 hours after the fires passed. The District's electronics technicians were able to put together a solar powered backup system using spare parts that we had on hand in record time.

Also in the Rancho Bernardo area on Monday morning, power to our Golem Pump Station that feeds the tank was also lost and the control system cabinet for the pump station was destroyed on Monday afternoon. District staff brought one of our diesel powered backup pumps to the site and restored pumping service at that site and refilled the tank.

At approximately 5:30 the evening of the 22<sup>nd</sup>, Incident Commanders changed due to the current Incident Commander getting a call from his home that the fire was approaching. The EOC staff verified that all facilities were operational, even if manually, throughout the evening of the 22<sup>nd</sup>. The decision was made that the District had done all that it could for the facilities that had burned and that key equipment had been pulled from the Gaty site that was still threatened. The system was floating off of CWA treated water and reservoirs were being manually operated. The OWTP was down and the 4S Ranch Water Reclamation Facility was stabilized. The EOC status was set to informal at 8:30 P.M. that night with all members given the cell list and instructed to keep their cells on them all night. The remaining staff members then planned their exit routes as fire was then burning in three directions from the 4S Ranch Water Reclamation Facility.

At 7:00 A.M. on Tuesday, October 23 the EOC returned to formal status back at the District headquarters. Staff was sent out to the OWTP and was verifying the conditions of the plant. The Elfin Forest fire department ordered the evacuation of the OWTP again, as the fire came up the back side of Del Dios into the Elfin Forest Recreational Reserve. Approximately 30 acres of the Elfin Forest Recreational Reserve was burned, including trail fencing and overlook structures. The EOC remained in action all day until we got word from the Elfin Forest Fire Department that they had control of the fire both at the end of Via De Las Flores (near Badger WTP) as well as on the Del Dios side of the Olivenhain Reservoir. Once these fires were controlled, the fire risk to the District had abated and we closed down the EOC at 3:45 PM.

#### **Communications with Board Members & Fire Departments**

The General Manager was in communication with Board members throughout the timeline of the fires. Four of the Board members were evacuated from their homes. The first communication was with Director Varty at 5:00 AM the morning of the 22<sup>nd</sup> and several follow up calls after she was forced to evacuate her home and went to a temporary site in Vista. Several calls were also had with Director Topolovac who also mandatorily evacuated his home the morning of the 22<sup>nd</sup> and moved to a temporary site in Encinitas. Director Topolovac also visited the District on the 23<sup>rd</sup> when he was on Sheriff's patrol. Director Krauss also mandatorily evacuated his home about mid-day on the 22<sup>nd</sup> to a site outside of the county and returned on the 23<sup>rd</sup>. Director Gano also mandatorily evacuated his home on the 22<sup>nd</sup> and returned the morning of the 24<sup>th</sup> from his temporary location in La Jolla. Director Muir, while not evacuated from his home, was obviously occupied during the entire event handling the fire situation from the Encinitas EOC.

The General Manager was in constant communication throughout the fires with Chief Twohy of the Elfin Forest Fire Department, Chief Sprague of the Carlsbad Fire Department who was located at North Comm, and Ranger Works. This communication, along with the key information received at the EOC via our staff in the field, could not have been better. The EOC had timely, accurate, and concise information on the fire, where it was, how many units were in place and what the plan was for the upcoming hours.

### Post Incident Review

Staff shut off water to the 17 homes and businesses destroyed within the District's boundaries. In addition, the General Manager issued letters to 36 customers whose homes were damaged or destroyed expressing our sympathy and granting a credit for their October water bill. No shut offs were made the week of the fire to past due accounts.

Staff has had two post-incident review meetings so far and are compiling information on what worked and what could be better. Overall, our planning in this area helped us tremendously. There are always areas for improvement and we are developing an action list as a result of the two post incident review meetings. Also, having close working relationships with all of our local fire departments, we had access to a lot of critical information through direct phone communications with Fire Chiefs in the field. We were able to place some of our water operators in safe positions behind the fire lines so that we could make repairs and operate our systems on backup power. One critical element was the District's ability to top off the new Berk Tank that serves Rancho Cielo in manual mode because our SCADA systems were burnt out. This ensured that we had water for the firefighters in the area and not a single home was lost.

Staff is now focusing on recovery and replacement of burned facilities, along with erosion control, particularly at the Elfin Forest Recreational Reserve near the Olivenhain Reservoir. The District will apply for reimbursement funds from the Federal Emergency Management Agency.

### Primary Damage

In total, as of October 29, 2007, the District incurred approximately \$500,000 in wildfire-related damage. The following District facilities were the most severely affected, however is not inclusive of damage to all of the facilities:

#### 4-G Reservoir Site –

- Severe fire damage to SCADA communications equipment and building at this site. (Complete loss)

#### Golem Reservoir Site –

- Pump station lost
- Control Cabinet lost
- All trees are severely damaged or burnt completely.
- The entire irrigation system burned and must be replaced from the meter out.
- Chain-link fencing and barbed wire sustained severe damage attributed to fire and a downed San Diego Gas & Electric transformer on top of the fence.
- High temperatures melted piping, which fell onto and damaged asphalt surfaces.

#### Thelma Miller Reservoir Site –

- Four recycled water warning signs around fencing on reservoir were destroyed by fire.
- Some fencing sections were damaged and require replacement.
- The locking pole on the front gates was damaged and must be replaced.

### Conclusion

The District, while impacted, performed very well during the fire events. The District Management is fortunate to have talented, dedicated field personnel, support staff and safety professionals who came through in this event and were able to keep the District in water. We are also fortunate to have a Board of Directors who is pro-active in its planning and financing of key facilities and safety activities.

- Most Recent Advisory Received From RSF

## Fuels and Fire Behavior Advisory

### Southern California Geographic Area Coordination Center

January 16-30, 2025

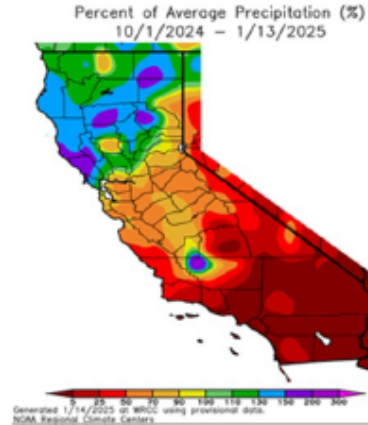


**Subject:** Critical Fire Weather and Fuel Conditions in Southern California.

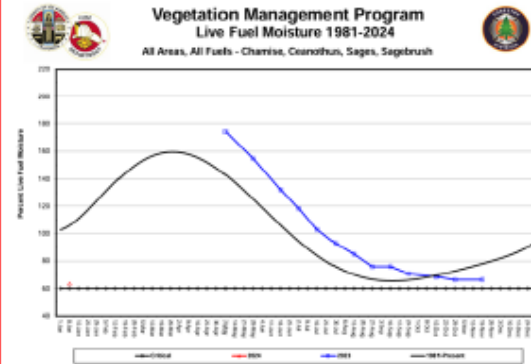
**Discussion:** Prolonged dry conditions, coupled with extended periods of warm, dry weather and frequent Santa Ana wind events, have caused fuels in Southern California to reach unprecedented levels of dryness. The resultant level of fuel volatility would be notable in summer months, and is extraordinary for January.

Recent fires have shown high resistance to control, with rapid spread and frequent spotting, with retardant often proving ineffective in the current fire environment.

Little to no change in the weather pattern is expected through the end of the month, with warm, dry conditions and periodic Santa Ana winds persisting. Fuels will remain highly receptive to ignition and spread, maintaining the risk of large fires.



**Difference from normal conditions:**



Dead fuels across much of Southern California are at or near all-time record dry levels. Fine dead fuels (esp. 1hr and 10hr fuels) are consistently drying to critical thresholds, with only brief reprieves during short periods of higher humidity. Live fuel moisture levels, which would typically be much higher, instead resemble late summer or early fall conditions.

The extreme fire behavior observed on recent incidents like the Palisades and Eaton Fires further illustrates the severity of the situation. Fires are actively backing downhill and burning into the wind in fine fuels and heavier chaparral. This behavior, coupled with high winds, has made suppression efforts extraordinarily challenging.

**Concerns to Firefighters and the Public:**

- Fires are likely to be uncontrollable during windy episodes.
- Expect extreme rates of spread with both short- and long-range spotting, and active nighttime burning.
- Prolonged stagnant weather patterns and long-duration incidents can lead to complacency, heightening risk.

**Mitigation Measures:**

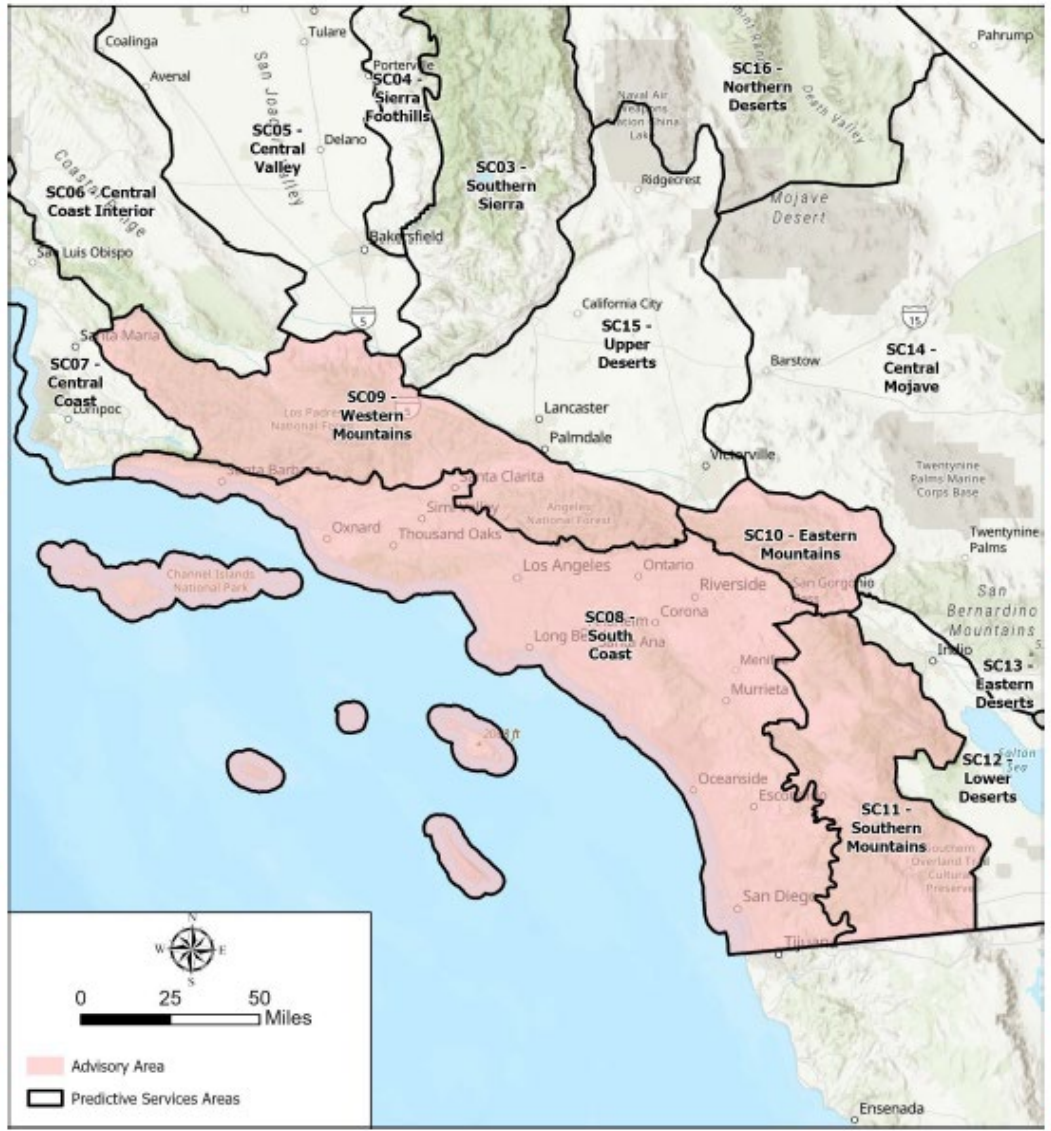
- Local and incoming fire personnel must be thoroughly briefed on the current fire environment, including weather forecasts, Pocket Cards, ERC values, and live/dead fuel moisture levels.
- Ensure full utilization of PPE, including shrouds and eye protection, during suppression activities.
- Engage in all suppression actions with solid anchor points, escape routes, and safety zones.
- Adhere to LCES principles and prioritize experienced lookouts under these extreme conditions.
- Base all decisions on current & expected fire behavior and consider augmenting initial attack resources.

**Area of Concern:** This advisory is valid for the following PSAs...South Coast (SC08), Western Mountains (SC09), Eastern Mountains (SC10) and Southern Mountains (SC11).

**Issued By:** Southern California Predictive Services Unit, in coordination with CAL FIRE and Cal OES, Fire and Rescue Division.

# Fuels and Fire Behavior Advisory

Southern California Geographic Area Coordination Center  
January 16-30, 2025



# • Joint Press Release



## Coalition of North County Fire and Water Agencies Prepared for Dry Conditions and Fire Danger

Considering ongoing wildfires in Los Angeles County, local fire and water districts and departments in Solana Beach, Rancho Santa Fe, and Encinitas are taking proactive measures during high-fire danger warnings to ensure the safety of residents and protect local resources in the event of a wildfire crisis. Rancho Santa Fe Fire Protection District, Encinitas Fire Department, Solana Beach Fire Department, Del Mar Fire Department, Olivenhain Municipal Water District, San Dieguito Water District, and Santa Fe Irrigation District are in close collaboration and communication to prepare adequate resources, ensuring swift responses should wildfires threaten the area.

All districts and departments have prepared emergency generators in the event of a power safety shutoff, and fire crews have been briefed by water agency staff on fire hydrant locations and water distribution system pressures during ongoing training exercises throughout the year. Water agency staff also regularly inspect and test fire hydrants throughout their respective service areas.

“We want to assure our community that their local emergency responders are trained and ready to respond in the event of a wildfire,” said Fire Chief Dave McQuead of Rancho Santa Fe Fire Protection. “All agencies have frequently communicated with each other, monitor all weather events, and are prepared to deploy if necessary. We want the community to know we train for situations like this, and the best thing they can do in an emergency is listen to emergency responders and follow all instructions. If you are asked to evacuate, do



**not leave indoor water or sprinklers on; that may reduce water pressure for fighting the fires.”**

**The fire district and departments encourage residents and businesses to stay tuned to the media, local websites, and apps such as SDCountyEmergency.com, Watch Duty, and Genasys Protect. Monitor and pay attention to evacuation warnings and orders during a wildfire. In the event you are in an evacuation warning zone, do the following:**

**Prepare to evacuate:**

- **Alert family and neighbors**
- **Ensure you have your emergency supply kit**
- **Close all windows and doors and leave them unlocked**
- **Remove flammable window shades and curtains**
- **Move furniture to the center of the room**
- **Turn off the pilot lights and air conditioning**
- **Leave lights on inside and outside your home so firefighters can see your house through the smoke**
- **Bring patio furniture, toys, etc. inside**
- **Turn off propane tanks and other gas at the meter**
- **Don't leave sprinklers on or water running**
- **Back your car into the driveway to facilitate a quick departure**
- **Cover attic and ground vents with pre-cut plywood or commercial covers**
- **Call 211 for all non-emergency inquiries or visit [211SanDiego.org](http://211SanDiego.org)**

**If you are instructed to leave your home, leave immediately.**

**All agencies participate in the County of San Diego emergency management planning for regional disaster response, including its WebEOC crisis management system. All water agencies participate in a regional Water Agency Emergency Collaborative to streamline mutual aid and shift resources where needed most. Regionally, lessons learned in the 2003 and 2007 San Diego County wildfires helped improve water management, including the manual operation of regional water facilities if power shut off, interconnections between agencies for redundancy and mutual aid agreements. Currently, adequate water is available for firefighting, including water in reservoirs that helicopters and air tankers can use for fire suppression, such as Olivenhain Reservoir and San Dieguito Reservoir.**

Additional resources can be found at the respective agencies' websites:

- [RSF-fire.org](http://RSF-fire.org)
- [Olivenhain.com](http://Olivenhain.com)
- [SFDwater.org](http://SFDwater.org)
- [Encinitasca.gov](http://Encinitasca.gov)

**Contacts:**

**Dave McQuead: Fire Chief, Rancho Santa Fe Fire**  
[mcquead@rsf-fire.org](mailto:mcquead@rsf-fire.org) : (858) 756-5971

**Josh Gordon: Fire Chief, Encinitas, Del Mar and Solana Beach**  
[jgordon@encinitasca.gov](mailto:jgordon@encinitasca.gov): 760-2801

**Kim Thorner: General Manager, Olivenhain Municipal Water District**  
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**Isam Hireish: General Manager, San Dieguito Water District**  
[ihireish@encinitasca.gov](mailto:ihireish@encinitasca.gov): 760-633-2849

**Al Lau: General Manager, Santa Fe Irrigation District**  
[alau@sfdwater.org](mailto:alau@sfdwater.org): 858-227-5799

# Memo

Date: February 19, 2025

To: Olivenhain Municipal Water District Board of Directors

From: Steven Weddle, Engineering Services Supervisor

Via: Kimberly A. Thorner, General Manager

Subject: **CONSIDER APPROVAL OF CONSTRUCTION CHANGE ORDERS 3 AND 4 WITH TEICHERT ENERGY AND UTILITIES GROUP INC. DBA TEICHERT UTILITIES IN THE COMBINED AMOUNT OF \$350,572.14 FOR THE RECYCLED WATER PIPELINE EXTENSIONS FOR CALLE BARCELONA, VILLAGE PARK, AND SUMMERHILL PROJECT, INCREASE PROJECT BUDGET \$250,000, APPROPRIATE AN ADDITIONAL \$200,000 FOR FY25, AND AUTHORIZE THE GENERAL MANAGER TO SIGN ON BEHALF OF OMWD**

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## Purpose

The purpose of this agenda item is to consider approval of Construction Change Orders (CCO) 3 and 4 with Teichert Energy and Utilities Group Inc. dba Teichert Utilities (Teichert) in the combined amount of \$350,572.14 for the Recycled Water Pipeline Extensions for Calle Barcelona, Village Park, and Summerhill Project (Project), increase the Project budget \$250,000, appropriate an additional \$200,000 for FY25, and authorize the General Manager to sign on behalf of the Olivenhain Municipal Water District (OMWD).

## Recommendation

Staff recommends approval of CCO-03 and CCO-04, with authorization for the General Manager to sign on behalf of OMWD and increase the Project budget by \$250,000, and increase appropriations in FY 25 by \$200,000. This will reset the General Manager's change order authority.

## Alternative(s)

The Board could elect to not approve the change order and direct staff to re-negotiate, or otherwise proceed in a manner directed by the Board.

## Background

The Project was awarded in September 2023 to install approximately 5,600 linear feet of recycled water pipeline to convert approximately 39 acre-feet per year (AFY) of existing potable water demand to recycled water within Director Division 3 (Guerin) and Director Division 5 (Meyers). The Project is divided into the following work areas:

- Site 1 – Calle Barcelona pipeline extension in the City of Carlsbad
- Site 2 – Village Park Recreation Club #1 and Village Park Townhomes #1 HOA extension in the City of Encinitas
- Site 3 – Summerhill HOA extension in the City of Encinitas

Since construction began in May 2024, several conditions have been encountered that needed to be addressed for construction to progress.

## Fiscal Impact

The Project (CIP D800019) currently does not have sufficient Project budget nor FY 25 appropriations to execute the proposed CCO-03 and CCO-04. An additional \$250,000 will need to be added to the overall Project budget from the Capital Reserve budget, with an additional \$200,000 appropriated to the Project in FY 25. Another \$50,000 in appropriations for FY 26 will be requested during the upcoming budget cycle for staff to complete the site retrofits along the Project to convert the irrigation customers. Staff is also concurrently working to include the additional change order costs to the project for the FY23 Title XVI grant program, which may be eligible for funding reimbursement.

Is this a Multi Fiscal Year Project? **Yes**

In which FY did this capital project first appear in the CIP budget? **2022**

Total Project Budget: **\$4,145,000**

Current Fiscal Year Appropriation: **\$3,160,106**

To Date Approved Appropriations: **\$4,145,000**

Target Project Completion Date: **May 2025**

Expenditures and Encumbrances as of January 30, 2025: **\$3,834,119**

Is this change order within the appropriation of this fiscal year? **No**

If this change order is outside of the appropriation, Source of Fund: **Capital Reserve Fund**

### **Discussion**

Work began on the project in May 2024, beginning with the potholing phase for Sites 1 and 2 (Calle Barcelona and Village Park). During this early phase, several utilities were encountered that were not shown on the plans and required further potholing and additional work. The primary utility potholing issue appears to have been inadequate/incomplete as-built records, primarily for dry utilities contained within the consultant design and project documents. Additionally, significant delays were encountered during the permitting phase prior to potholing, delaying the start of work and necessitating additional contract days to be added. These changed conditions accounted for CCO 01, approved by the General Manager under her authority in May 2024. CCO-02 was approved by the board in May 2024 for \$71,341 to account for several additional unforeseen conditions, additional potholing, and alignment changes.

CCO-03 consists of additional unforeseen conditions encountered at Site 1 (Calle Barcelona), including pipeline alignment changes necessary to complete the work, utility conflicts, deeper tie-ins than anticipated on the contract drawings, alternate connection to the existing PRS on Calle Acervo based upon field conditions and piping configurations, additional potholing, and 17 additional contract days. In mitigating the existing site conditions, staff was able to identify a modified connection that resulted in several credits and simplified pipeline connection.

CCO-04 is comprised of two significant conditions placed on Site 1 (Calle Barcelona) by the City of Carlsbad: reduced work hours and additional pavement restoration constraints.

Proposed Change Orders (PCO) associated with CCO3 and CCO4 are shown in the table below:

Proposed Change Order (PCO) and Description	Date	Associated Change Order	Initiated by	Value	Time (Consecutive Calendar Days)
PCO# 11 Sewer lateral in conflict	Feb. 2025	3	Contractor	\$1,624.52	0
PCO# 13 Calle Barcelona alignment changes/redesign due to utility conflicts	Feb. 2025	3	Contractor	\$27,591.00	0
PCO# 15 Unmarked private water line in conflict	Feb. 2025	3	Contractor	\$851.72	0
PCO# 16 Calle Acervo PRS Connection redesign	Feb. 2025	3	Contractor	\$63,101.00	7
PCO #17 Appurtenance retaining walls in landscape slopes	Feb. 2025	3	District	\$12,292.23	3
PCO #18 Summerhill alignment changes/redesign due to utility conflicts	Feb. 2025	3	Contractor	\$3,309.67	4
PCO #16 Reduce Bid Item A.6 Calle Acervo redesign	Feb. 2025	3	District	(\$5,800.00) Credit	0
PCO #16 Reduce Bid Item A.7 Calle Acervo redesign	Feb. 2025	3	District	(\$12,800.00) Credit	0
PCO #16 Reduce Bid Item A.8 Calle Acervo redesign	Feb. 2025	3	District	(\$8,000.00) Credit	0
PCO #16 Reduce Bid Item A.15 Calle Acervo redesign	Feb. 2025	3	District	(\$16,000.00) Credit	0
PCO #16 Reduce Bid Item A.19 Calle Acervo redesign	Feb. 2025	3	District	(\$1,200.00) Credit	0
PCO #16 Reduce Bid Item A.20 Calle Acervo redesign	Feb. 2025	3	District	(\$1,280.00) Credit	0
Encinitas Fire Red Flag Warning Shutdown	Feb. 2025	3	District	\$0.00	3
<b>Subtotal CCO-03</b>				<b>\$63,690.14</b>	<b>17</b>

Proposed Change Order (PCO) and Description	Date	Associated Change Order	Initiated by	Value	Time (Consecutive Calendar Days)
PCO# 12 Additional Slurry	Feb. 2025	4	District	\$188,650.00	7
PCO# 14 Reduced Work Hours	Feb. 2025	4	Contractor	\$98,232.00	30
<b>Subtotal CCO-04</b>				<b>\$286,882.00</b>	<b>37</b>
<b>Proposed PCO Total</b>	--		--	<b>\$350,572.14</b>	<b>54</b>

Shortly after construction began in the Calle Barcelona corridor, the City significantly reduced the daily allowable work hours and extended the length of the restriction for the entire Site 1 segment, in lieu of the standard reduced hours shown within the school zones as shown in the plans. This significantly impacted the pipeline installation and lowered production while increasing the duration of work for the segment. Initially, Teichert sought \$250,254 in changed conditions and extended duration costs in September 2024, solely based upon revised projected production under the City reduced hours.

Staff continued negotiations over several meetings with the contractor through the fall, as the work progressed, and actual production rates were assessed. This resulted in a reduced second formal request of \$153,564 from Teichert in late 2024. Staff continued to negotiate with the contractor on their requested mark-up and extended overhead costs as concurrent work was occurring throughout the Project. Additional negotiations and partnering as the work neared completion for Site 1 in early 2025, resulted in the final negotiated cost of \$98,232.

Additionally during the permitting phase with the City of Carlsbad, the City required full lane pavement restoration in lieu of the narrow trench resurfacing stipulated in the Project documents. Although the Design Engineer included a City trench restoration standard, their interpretations of the City's requirements did not meet the City's expectations required during permitting.

Once the additional restoration was identified by the City, staff and Teichert negotiated to favorably reduce the unit price for trench resurfacing by approximately 15%. This resulted in a cost projection of \$284,352 in extra paving costs to complete the segment. Staff felt this was too much of a burden on the Project and immediately requested a meeting with the City to negotiate and find alternate solutions to reduce the impacts.

After several meetings, staff and Carlsbad came to a compromise of increased slurry and striping restoration in lieu of the requirement for full-lane AC grind and overlay, bringing the extra costs down to \$188,650, nearly \$100,000 less than the original extra projections.

Several contributing factors likely led to these extensive changed conditions from Carlsbad imposed upon the Project after bid completion and beginning of construction. The Design Engineer could have done a better job of getting consistent and final direction from the City to clearly reflect current City standards that would be imposed against the Project, in lieu of the assumptions used. It should also be noted that there were staffing changes at the City that were part of the pre-project planning phase.

Regardless of the additional constraints, OMWD staff vetted the increased work efforts and verified costs were fair and competitive and would have received similar results through the original bid process. The contractor was willing to negotiate, get multiple quotes from subs to demonstrate competitive pricing, and removed portions of their own overhead and profit.

The City has also been more stringent on enforcing maximum restoration requirements, even with neighboring agencies. In response, OMWD staff has since increased direct outreach and project planning efforts with Carlsbad and all other agencies of jurisdiction on future projects in an effort to minimize similar issues moving forward.

A summary of the contract and construction change orders to date, rounded to the nearest dollar, is presented in the following table.

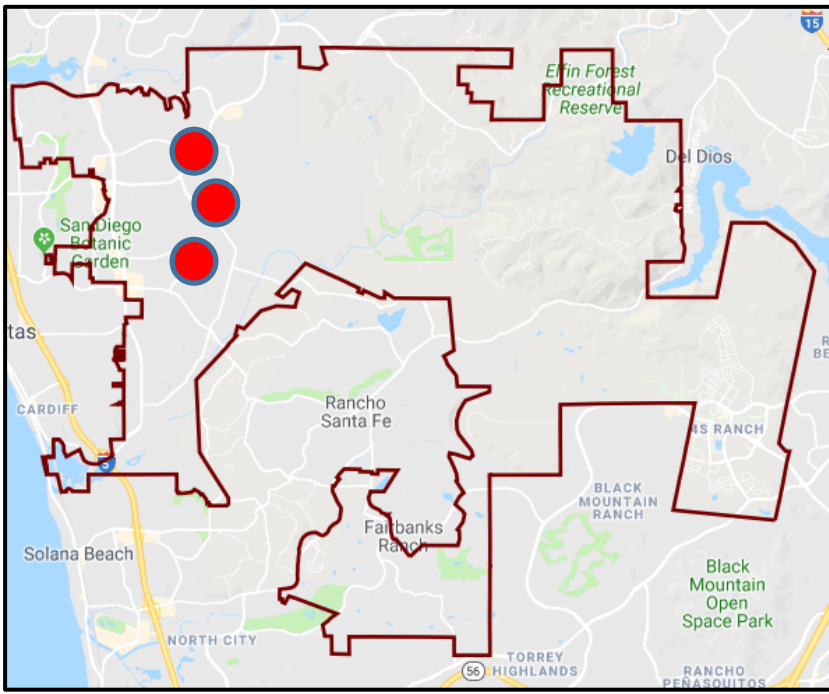


<b>Authorization</b>	<b>Date</b>	<b>Authorized by</b>	<b>Value</b>	<b>Time (Consecutive Calendar Days)</b>
Original Contract	September	Board	<b>\$2,897,777</b>	330
CCO No. 1	May-24	General Manager	<b>\$53,200</b>	132
CCO No. 2	July-24	Board	<b>\$71,341</b>	9
CCO. No.3	Proposed Feb-25	Pending Board Approval	<b>\$63,690</b>	17
CCO NO. 4	Proposed Feb-25	Pending Board Approval	<b>\$286,882</b>	37
<b>Total Previous Approved CCOs</b>	--	<b>General Manager</b>	<b>\$121,541</b>	<b>141</b>
<b>Total Proposed CCOs</b>	--	<b>Board</b>	<b>\$350,572</b>	<b>54</b>
<b>Total CCOs to Date (if Approved)</b>	--	<b>Board/General Manager</b>	<b>\$475,113</b>	<b>195</b>
<b>New Contract Value (if approved)</b>	--	--	<b>\$3,372,890</b>	<b>525</b>

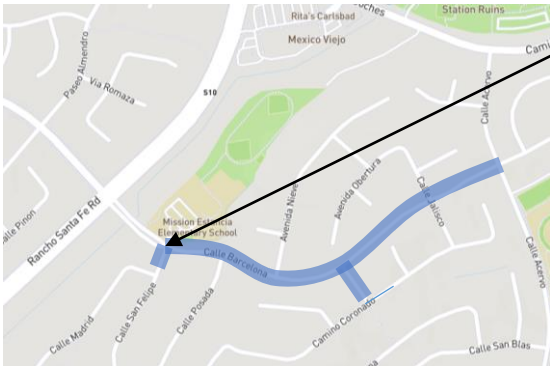
Staff recommends approval of CCO-03 and CCO-04 to Teichert in the combined amount of \$350,572.14 to account for changed work to date necessary to complete the Project, reset the General Manager’s change order authority, as well as increase the Project budget by \$250,000 and appropriate an additional \$200,000 in FY 25.

Staff is available to answer questions.

- Attachment(s):*  
*Project Site Map*  
*Proposed Construction Change Order 3*  
*Proposed Construction Change Order 4*



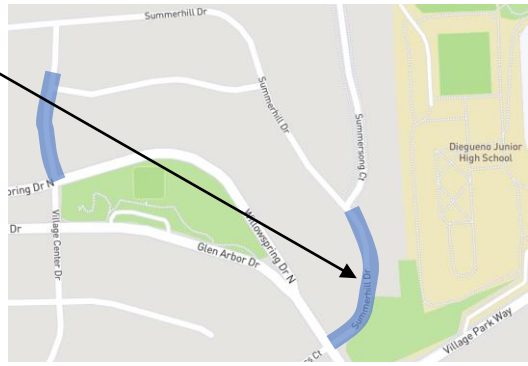
**RECYCLED WATER  
EXTENSIONS**



**SITE 1  
CALLE BARCELONA**



**SITE 2  
VILLAGE PARK**



**SITE 3  
SUMMERHILL**

**LOCATION MAP**

**RECYCLED WATER PIPELINE EXTENSIONS FOR CALLE BARCELONA,  
VILLAGE PARK, AND SUMMERHILL PROJECT**

**DISTRICT PROJECT NO. D800019**

## CONTRACT CHANGE ORDER

Owner: **OLIVENHAIN MUNICIPAL WATER DISTRICT** OMWD PN: D800019  
Project Name: Recycled Water Pipeline Extensions for Calle Barcelona, Village Park and Summerhill  
Contractor: Teichert

**CONTRACT CHANGE ORDER NO. 03**

Date: January 23, 2025

The Contractor is hereby authorized and directed to make the herein described changes from the Plans and Specifications or do the following work not included in the Plans and Specifications for the construction of this project. Payment to the contractor for these change order items shall provide full compensation for all equipment, materials, labor, field and home office overhead, indirect and consequential costs, mark-ups and profit necessary to complete the work. By executing this contract change order, the contractor agrees to proceed with this work as a change order per the contract documents and waives any rights to additional compensation arising out of work listed in this change order, including without limitation, any claims relating to any cumulative effect of change orders, delays, productivity impact or interruption.

### DESCRIPTION OF CHANGE:

1. **An unmarked sewer lateral was encountered on Park Dale Lane at Sta. 60+83 that delayed the contractor. The cost of this work is \$1,624.52. Zero (0) days are added for this work. See PCO #11 for details.**
2. **Several utilities conflicts were discovered on Calle Barcelona during pothole that required a redesign of the pipeline alignment. The redesign resulted in additional work due to increased depth and additional fittings. The cost of this work is \$27,591.00. Zero (0) days are added for this work. See PCO #13 for details.**
3. **An unmarked 12-inch water line on Calle Barcelona at Sta. 14+26 delayed the contractor. The cost of this work is \$851.72. Zero (0) days are added for this work. See PCO #15 for details.**
4. **The recycled water main connection required a redesign at Calle Acervo as the existing tie-in location was not accurately shown on the plans. Additionally, during potholing, it was discovered that the existing pipe was CMLC and not PVC which required modification of the tie-in. The cost of this work is \$63,101.00. Seven (7) calendar days are added to the contract for this work. See PCO #16 for details.**
5. **Stacking block retaining walls were required to protect the District meter boxes on Calle San Felipe at Sta. 42+64 and Calle Barcelona at Sta. 17+50. Irrigation rerouting was also required at Sta. 42+64. The cost of this work is \$12,292.23. Three (3) calendar days are added for this work. See PCO #17 for details.**
6. **Several utility conflicts were discovered on Summerhill Drive during potholing that required a redesign of the pipeline alignment. The redesign resulted in additional work due to increased depth and additional fittings. The cost of this work is \$3,309.67. Four (4) calendar days are added for this work. See PCO #18 for details.**
7. **Reduce Bid item A.6 6-inch PVC C900-DR14 by 40 LF @ \$145/LF due to revised Calle Acervo tie-in (PCO #16). The cost of this work is a credit of <\$5,800.00>. Zero (0) days are added for this work.**
8. **Reduce Bid item A.7 2-inch Blow Off by 1 Ea @ \$12,800/Ea due to revised Calle Acervo tie-in (PCO #16). The cost of this work is a credit of <\$12,800.00>. Zero (0) days are added for this work.**
9. **Reduce Bid item A.8 2-inch MAR by 1 Ea @ \$8,000/Ea due to revised Calle Acervo tie-in (PCO #16). The cost of this work is a credit of <\$8,000.00>. Zero (0) days are added for this work.**
10. **Reduce Bid item A.15 8-inch Valve by 2 Ea @ \$8,000/Ea due to revised Calle Acervo tie-in (PCO #16). The cost of this work is a credit of <\$16,000.00>. Zero (0) days are added for this work.**
11. **Reduce Bid item A.19 Base Paving Asphalt Concrete by 80 SF @ \$15/SF due to revised Calle Acervo tie-in (PCO #16). The cost of this work is a credit of <\$1,200.00>. Zero (0) days are added for this work.**
12. **Reduce Bid item A.20 Final Pavement by 160 SF @ \$8/SF due to revised Calle Acervo tie-in (PCO #16). The cost of this work is a credit of <\$1,280.00>. Zero (0) days are added for this work.**
13. **Due to Red Flag warning issued by the City of Encinitas on 12/10/24, Teichert had to stop work. A no-cost 3 calendar day time extension is granted for this stoppage.**

**Original Contract Amount: \$2,897,777.00**  
**Total Previous Change Orders (Through CCO #2): \$124,541.00**  
**Total This Change Order: \$63,690.14**  
**Revised Contract Amount: \$3,086,008.14**  
**Original Contract Duration: 330 Calendar Days**  
**Original Contract Completion Date: 10/28/2024**  
**Total Calendar Days Added from Previous Change Orders (Through CCO #2): 141**  
**Total Calendar Days Added This Change Order: 17 Calendar Days**  
**Revised Contract Duration: 488 Calendar Days**  
**Revised Contract Completion Date: 4/7/25**  
**TOTAL COST for this CHANGE ORDER is SIXTY-THREE THOUSAND, SIX-HUNDRED NINETY Dollars and FOURTEEN cents INCREASE.**

It is agreed that 17 consecutive calendar day(s) extension of time will be allowed by reason of this change. The original completion date was 10/28/24 and the revised completion date is 4/7/25. (including weather delays).

Prepared by Project Manager

Steven Weddle, OMWD



Accepted by CONTRACTOR

Approved by OWNER

By: Alejandro Suarez



By: \_\_\_\_\_

Date: 01/23/2025

Date: \_\_\_\_\_

NOTE: Attention is called to the sections in the General Provisions on Scope of Work and Estimates and Payments.

THIS CHANGE ORDER IS NOT EFFECTIVE UNTIL APPROVED BY OWNER.

IF ACCEPTABLE TO THE CONTRACTOR, THIS CHANGE ORDER IS EFFECTIVE IMMEDIATELY.

Distribution:

Owner

Contractor

Engineer

Finance

**CONTRACT CHANGE ORDER**

Owner: **OLIVENHAIN MUNICIPAL WATER DISTRICT** OMWD PN: D800019  
Project Name: Recycled Water Pipeline Extensions for Calle  
Barcelona, Village Park and Summerhill  
Contractor: Teichert

**CONTRACT CHANGE ORDER NO. 04**

Date: January 24, 2025

The Contractor is hereby authorized and directed to make the herein described changes from the Plans and Specifications or do the following work not included in the Plans and Specifications for the construction of this project. Payment to the contractor for these change order items shall provide full compensation for all equipment, materials, labor, field and home office overhead, indirect and consequential costs, mark-ups and profit necessary to complete the work. By executing this contract change order, the contractor agrees to proceed with this work as a change order per the contract documents and waives any rights to additional compensation arising out of work listed in this change order, including without limitation, any claims relating to any cumulative effect of change orders, delays, productivity impact or interruption.

**DESCRIPTION OF CHANGE:**

1. The City of Carlsbad modified their paving requirements for Calle Barcelona after the project bid and is requiring the trench to be cap paved per their standard drawing and then the entire street, full width, to be slurry sealed. This work was not called out in the bid documents. The cost of this work is \$188,650.00. Seven (7) calendar days are added for this work. See PCO #12 for details.
2. The City of Carlsbad reduced the allowable work hours on Calle Barcelona after the project bid which reduced the contractor's productivity and caused the contractor to incur additional costs. The cost of this work is \$98,232.00. Thirty (30) calendar days are added for this work. See PCO #14 for details.

**Original Contract Amount: \$2,897,777.00**

**Total Previous Change Orders (Through CCO #3): \$188,231.14**

**Total This Change Order: \$286,882.00**

**Revised Contract Amount: \$3,372,890.14**

**Original Contract Duration: 330 Calendar Days**

**Original Contract Completion Date: 10/28/2024**

**Total Calendar Days Added from Previous Change Orders (Through CCO #3): 158**

**Total Calendar Days Added This Change Order: 37 Calendar Days**

**Revised Contract Duration: 525 Calendar Days**

**Revised Contract Completion Date: 5/14/25**

**TOTAL COST for this CHANGE ORDER is TWO-HUNDRED EIGHTY-SIX THOUSAND, EIGHT-HUNDRED EIGHTY-TWO Dollars and ZERO cents INCREASE.**

It is agreed that 37 consecutive calendar day(s) extension of time will be allowed by reason of this change. The original completion date was 10/28/24 and the revised completion date is 5/14/25. (including weather delays).

Prepared by Project Manager

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Accepted by CONTRACTOR

Approved by OWNER

By: Alejandro Suarez



By: \_\_\_\_\_

Date: 01/24/2025

Date: \_\_\_\_\_

NOTE: Attention is called to the sections in the General Provisions on Scope of Work and Estimates and Payments.

THIS CHANGE ORDER IS NOT EFFECTIVE UNTIL APPROVED BY OWNER.

IF ACCEPTABLE TO THE CONTRACTOR, THIS CHANGE ORDER IS EFFECTIVE IMMEDIATELY.

Distribution:

Owner

Contractor

Engineer

Finance

# Memo

Date: February 19, 2025  
To: Olivenhain Municipal Water District Board of Directors  
From: John Onkka, Water Reclamation Facilities Supervisor  
Via: Kimberly A. Thorner, General Manager  
Subject: **INFORMATIONAL UPDATE OF THE GENERAL MANAGER'S DECLARATION OF THE FIREHOUSE PUMP STATION SEWER FORCE MAIN EMERGENCY LEAK REPAIR PROJECT**

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## **Purpose**

The purpose of this agenda item is to provide an informational update on the General Manager's emergency declaration of the Firehouse Pump Station Sewer Force Main Emergency Leak Repair (Firehouse).

The General Manager declared an emergency on February 6, 2025. Pursuant to the Administrative and Ethics Code Section 3.2.1, the Board shall review the General Manager's emergency action at the next Board meeting.

## **Recommendation**

Staff recommends the Board review the General Manager's emergency declaration.

## **Alternative(s)**

No alternatives as this is just an informational item.

## **Background**

OMWD owns and operates Firehouse Sewer Pump Station, located in Director Division 4 (Hahn). The Firehouse collection area includes the 4S Ranch business park and a majority of the commercial properties in the 4S Ranch Collection System. Firehouse is the oldest pump station in the collection system, originally built by the County of San Diego in 1989, and rebuilt by OMWD in 2009. On the most recent Wastewater Master Plan, Firehouse was scheduled for a complete overhaul in Fiscal Year (FY) 31/32. It is a critical pump station that pushes roughly 200,000 gallons per day of sewage to the 4S Water Reclamation Facility (WRF).

## **Fiscal Impact**

This is an informational item, no fiscal impact at this time. At the next Board Meeting, staff will be bringing a recommendation for an appropriation and staff are currently assessing wastewater funding sources.

## **Discussion**

On the morning of Thursday, February 6, 2025, OMWD received a call of a possible sewage spill at the Firehouse Pump Station which was confirmed upon arrival to the site. Wastewater staff arrived onsite and found that the leak was emanating from the pump station forcemain. OMWD quickly turned the pump station off to control the leak. All BMPs were deployed for containment and immediately commenced trucking sewage from the pump station to the Neighborhood 3 Sewer Pump Station (SPS), as the Firehouse pump station was turned off. The leak was contained immediately. Regulators were notified per our Sewer System Management Plan (SSMP). Clean up began, including vacuuming up waste.

The sudden sewer forcemain leak posed a clear and imminent danger to property, requiring immediate action. The General Manager declared an emergency based on both the OMWD Administrative Code §3.2.1 and California Public Contract Code §1102 to prevent and mitigate the loss of property and essential services.

Staff estimates that the maximum amount spilled was 20,200 gallons and we are in the process of determining how much of that amount was recovered through our clean up and containment efforts and what amount reached a surface water.

OMWD staff determined the repairs exceeded the capabilities of OMWD owned equipment due to the depth of the forcemain, and staff called Cass Arrietta (Cass) onsite to undertake emergency repairs.



Cass mobilized and commenced construction on Friday, February 7, 2025. Waste continued to be hauled in 5,000-gallon trucks to the Neighborhood 3 SPS until 10pm Friday night. The tankers were able to be called off thanks to the innovative thinking of our Collections System Operator, Jason Emerick, who thought of a creative solution to pump from the station wetwell directly to the forcemain pipeline heading back to the WRF. This saved the District money on hauling costs and overtime for additional staff providing traffic control for the tankers.

Cass mobilized more equipment on the morning of Saturday, February 8, 2025, and continued excavation. Cass brought in a second crew and continued their excavation efforts through Saturday night and into the morning of Sunday, February 9, 2025. The source of the leak was finally discovered Sunday morning. The leak was from a silver dollar sized hole in the 10" ductile iron pipeline just downstream from the pump station wall.

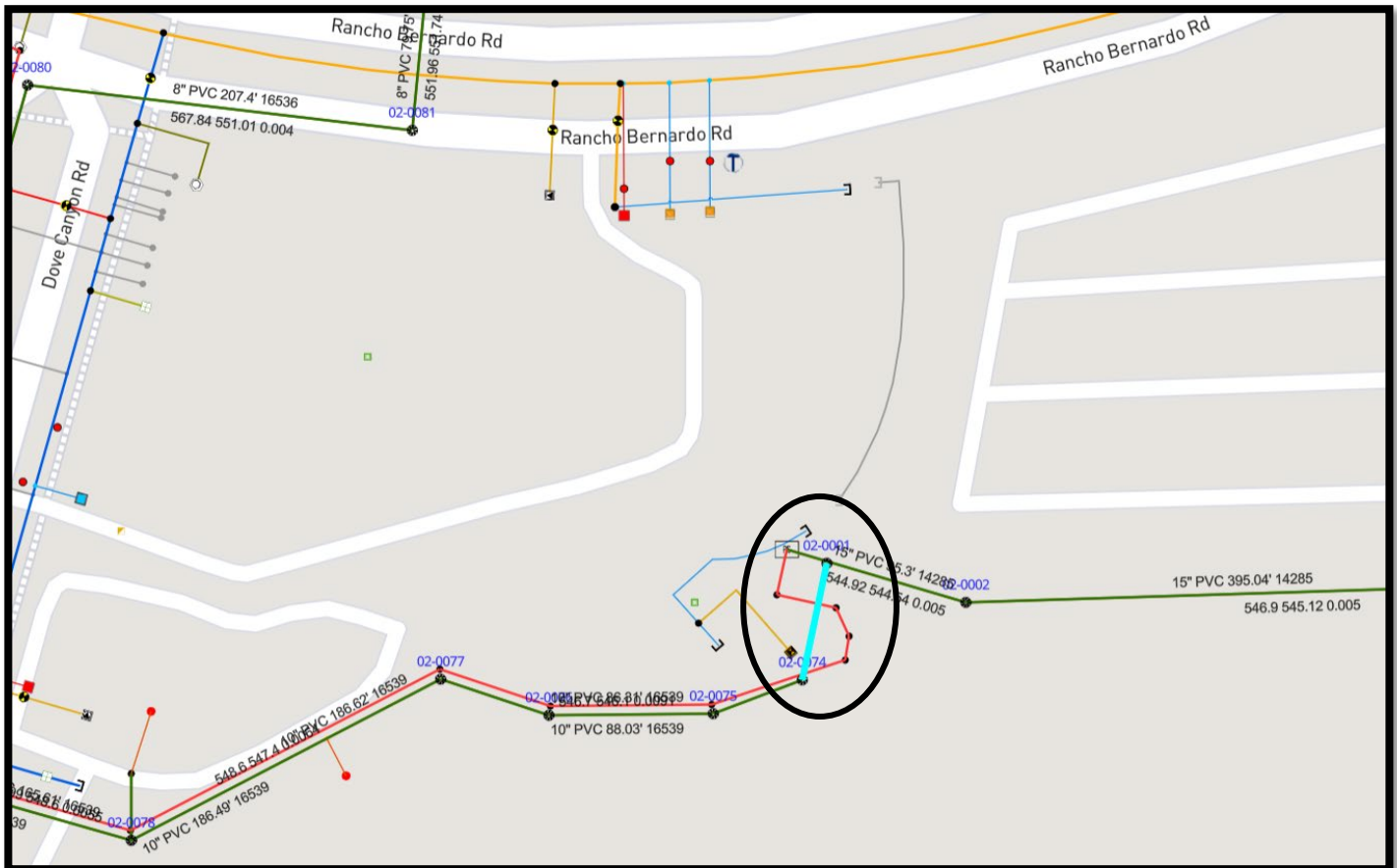
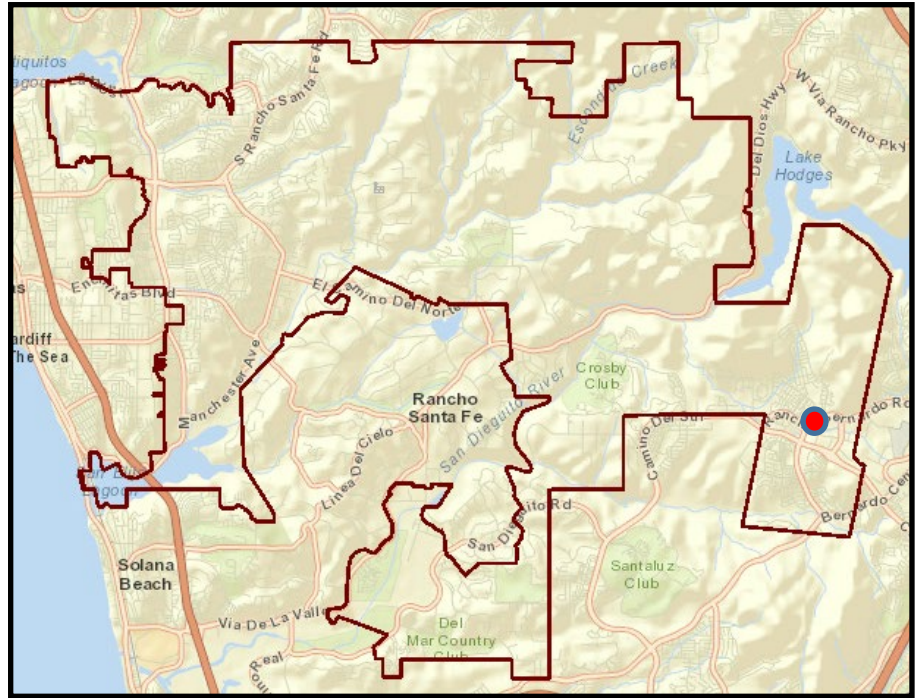
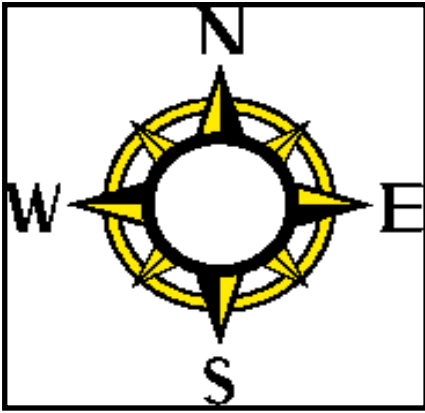
At the time of drafting this memo there is a temporary fix to the pipeline, pumping/bypass system is still in place, and Cass was mobilizing camera equipment to look for any other defects in the remaining ductile iron section of the forcemain, upon cessation of the rain. As staff has not yet ascertained the full scope of the repair until such time as the camera inspection is complete, an appropriation (if necessary) and contract will need to be brought to the board at the March 2025 Board Meeting. Staff anticipates that all work should be completed, and a Notice of completion will also be presented at the March Board Meeting.

In accordance with Section 22050(b)(3) of the Public Contract Code, staff will also present the project's status for review at subsequent regularly scheduled Board meetings until the work is complete. Staff is available to answer questions.

*Attachment(s):*

*Location Map;*

*Firehouse Pump Station Sewer Force Main Emergency Leak Repair Update PowerPoint Presentation*



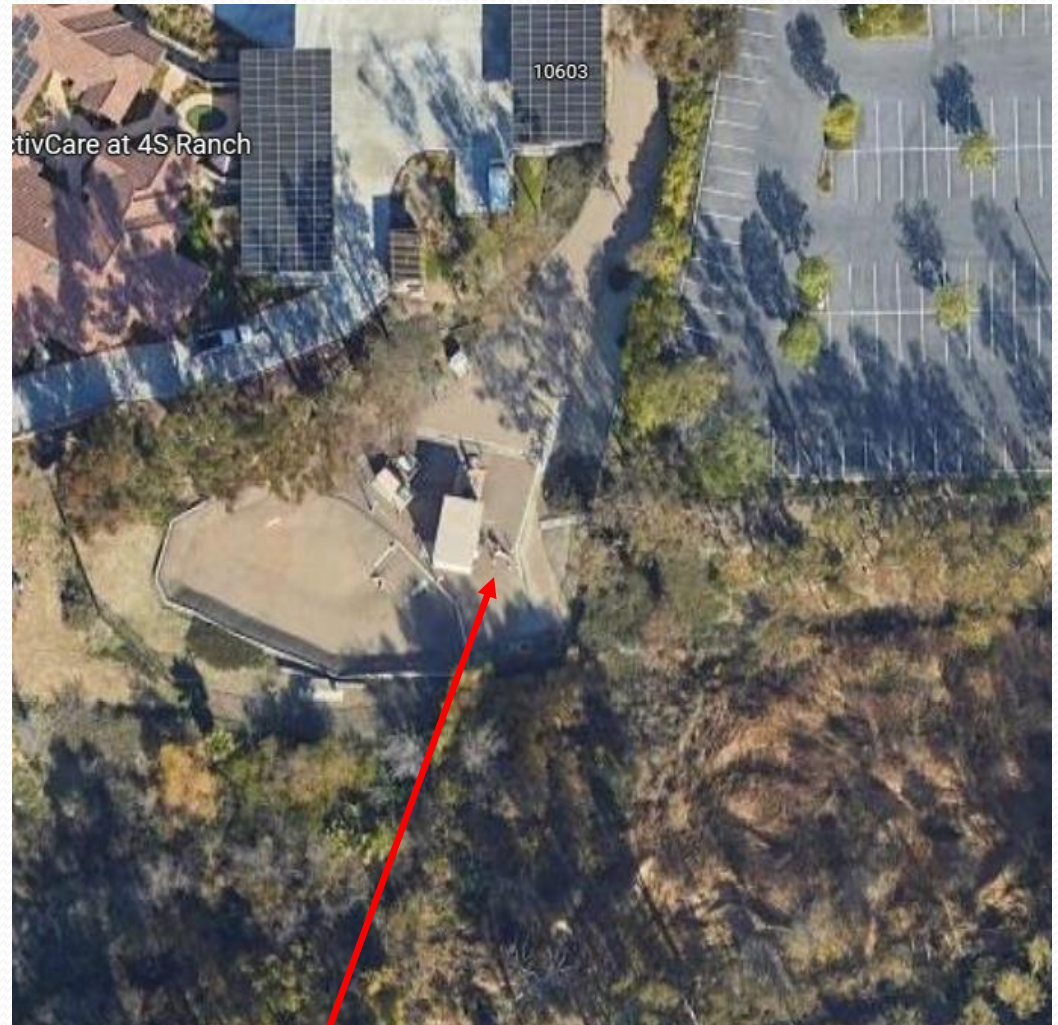
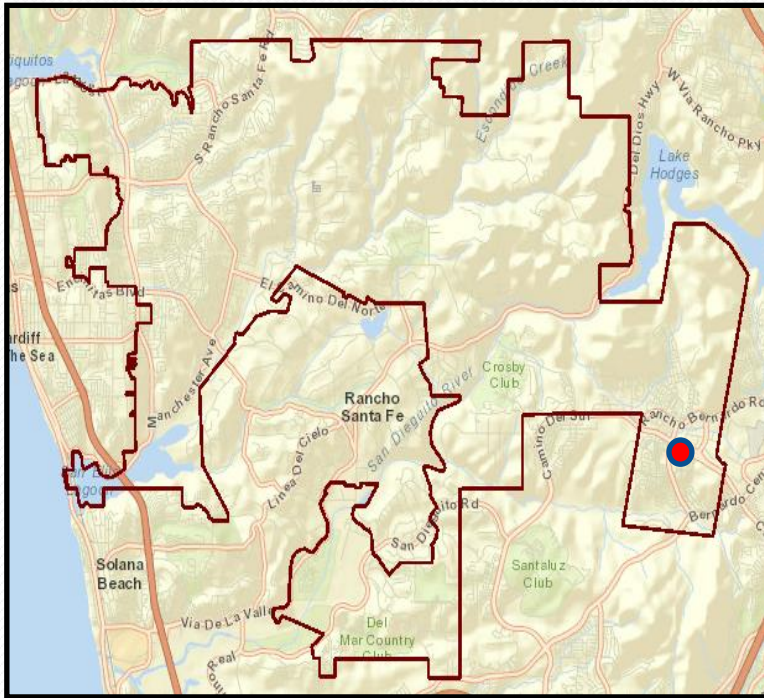
**FIREHOUSE PUMP STATION SEWER FORCE MAIN EMERGENCY LEAK REPAIR PROJECT  
COLLECTION SYSTEM PIPELINE REPLACEMENT PROJECT**

# Firehouse Pump Station Sewer Force Main Emergency Leak Repair Project Declaration

February 19, 2025



# Firehouse Sewer Pump Station



**Spill Location**

# Firehouse Sewer Forcemain 10-inch Iron Ductile Pipeline



**Pump Station Forcemain**

# Spill Response



# Leak Investigation with Cass Arrieta



# Leak Investigation





# Pump Station By-Pass System



# Pipeline Failure Point Discovered



# Temporary Repair



# Summary

- Camera inspection of remaining ductile line
- Assess footage and make repair determinations
- Complete repairs
- Pressure test repairs
- Disconnect Pump By-Pass system
- Reinststate pump station to normal operations
- Clean and restore site to previous conditions

# Thank You!

Big thank you to everyone involved in making this repair happen.  
Thank you to Cass Arrieta, Xylem, Inc and OMWD staff for all the efforts to respond  
and make the repair.



# Questions?

# Memo

A

To: Olivenhain Municipal Water District Board of Directors

Subject: INFORMATIONAL REPORTS  
PRESIDENT

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Any report will be oral at the time of the Board meeting.

# Memo

**B**

To: Olivenhain Municipal Water District Board of Directors

Subject: INFORMATIONAL REPORTS  
GENERAL MANAGER

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Any written report will be attached; any oral report will be provided at the time of the Board Meeting.



February 19, 2025

Board of Directors  
 Olivenhain Municipal Water District  
 1966 Olivenhain Road  
 Encinitas, CA 92024

The following are brief highlights of the District's departmental operations for the months of **January 2025:**

<b>Operations &amp; Maintenance</b>	<b>January 2025</b>	<b>December 2024</b>
<b>David C. McCollom Water Treatment Plant (DCMWTP) Total Production</b>	528.6 million gallons	534 million gallons
<b>DCMWTP Average Daily Production</b>	17.1 million gallons	17.2 million gallons
<b>DCMWTP Peak Day Production</b>	21.3 million gallons	20.3 million gallons
<b>Source Water Blend (% State Project Water)</b>	8%	13%
<b>Total Deliveries to Vallecitos Water District</b>	329.06 acre feet 107.22 million gallons	312.01 acre feet 101.67 million gallons
<b>4S and Rancho Cielo Sewer Systems Total Inflow</b>	39.74 million gallons	40.7 million gallons
<b>4S and Rancho Cielo Sewer Systems Average Daily Inflow</b>	1,282,130 gallons	1,312,289 gallons
<b>4S and Rancho Cielo Sewer Systems Peak Day Inflow</b>	1,387,560 gallons	1,419,622 gallons
<b>4S and Rancho Cielo Sewer Systems Low Day Inflow</b>	1,178,404 gallons	1,212,202 gallons
<b>4S Water Reclamation Facility (4SWRF) Average Daily Production</b>	688,721 gallons	671,935 gallons
<b>4SWRF Peak Day Production</b>	1,061,579 gallons	966,411 gallons
<b>4SWRF Total to Recycled Water Distribution System</b>	21.35 million gallons	20.83 million gallons
<b>4S Recycled Water Storage Pond Volume</b>	74 acre feet	54 acre feet
<b>Repaired Potable Water Main Leak(s)</b>	1	2
<b>Repaired Potable Water Service Lateral Assembly Leak(s)</b>	4	2
<b>Repaired Recycled Water Main Leak(s)</b>	0	0
<b>Repaired Recycled Water Service Lateral Leak(s)</b>	0	0
<b>Repaired Hit Fire Hydrant Lateral Assembly Leak(s)</b>	2	2
<b>Replaced Valve(s) Monthly Total</b>	1	2
<b>Replaced Valve(s) Calendar Year to Date</b>	1	26
<b>Recycled Water Use Site Inspections &amp; Visits</b>	18	37
<b>Recycled Water Use Site Cross Connection Tests</b>	6	14
<b>Cross Connection Site Surveys</b>	4	4
<b>Backflow Inspections &amp; Testing (New)</b>	13	6
<b>IT Help Requests</b>	25	20
<b>Customer Services</b>	<b>January 2025</b>	<b>December 2024</b>
<b>Customer Calls and Inquiries</b>	1,682	1,632
<b>Total Monthly Bills Issued</b>	23,019	23,001
<b>Service Orders</b>	456	549
<b>New Potable Meters</b>	1	2
<b>New Fire Meters</b>	0	1
<b>New Recycled Water Meters</b>	1	0

Advanced Metering Infrastructure (AMI) Troubleshooting Investigations	78	125
<b>Customer Services - Continued</b>	<b>January 2025</b>	<b>December 2024</b>
Stopped/Underperforming Meters Replaced	97	142
Meter Accuracy Tests Performed	0	11
Water Use Evaluations	11	18
Water Use Violation Reports	4	2
Workshops, Events, and Tours	2	0
High-Efficiency Clothes Washer Rebate Applications	4	6
Weather-Based Irrigation Controller Rebate Applications	1	6
Hose Irrigation Controller Rebate Applications	0	3
High-Efficiency Rotating Nozzle Rebate Applications	0	0
High-Efficiency Toilet Rebate Applications	0	0
Rain Barrel Rebate Applications	0	0
Flow Monitor Device Rebate Applications	2	4
Turf Removal Project Rebate Applications	0	1
Social Media Posts	24	22
News Releases/Media Advisories	4	1
<b>EFRR</b>	<b>January 2025</b>	<b>December 2024</b>
Special Use/Event Permits	2	4
Parking Notices	195	146
Incident Reports	10	12
Vehicle Count	4,096	4,288
Trail Use Count	10,240	10,720
Days Closed Due to Rain/Red Flag	10	2
Days Interpretive Center (IC) Open	11	13
Number of IC Visitors	658	387
Volunteer Trail Patrol Shifts	10	9
Volunteer Docent Hours	61	84
Total Number of Docents	68	68
<b>Finance</b>	<b>January 2025</b>	<b>December 2024</b>
Infosend Payments (ACH and Credit Card)	15,346	13,415
California Bank & Trust Lockbox Payments	2,126	2,136
Over the Counter Payments	527	357
Check-free, Metavante and Chase	4,306	4,375
Finance Calls and Walk-ins	52	26
Service Orders/New Meters Processed	13	8
Service Orders Closed Out	0	1
Purchase Orders	19	15
Inventory Items Received	319	127
Invoices Processed	472	395
Payroll Direct Deposits Processed	242	240
Payments to Vendors	247	309

**ENGINEERING DEPARTMENT**

**Engineering Manager Lindsey Stephenson Highlights for January 2025:**

Unit A Potable Water Pipeline Replacement Project is complete and Notice of Completion will be considered by the Board at February meeting. The Recycled Water Pipeline Extensions Project continues to progress with pipeline installations underway in Carlsbad and Encinitas. Activities related to the construction of the DCMWTP 4<sup>th</sup> Stage Plant Improvement Project continue to progress. Gardendale and Village Park West Pressure Reducing Stations Replacement Project continues through City of Encinitas permitting processes. Construction of the Reservoirs Safety Improvements Project continues through contracting phase. Staff continued planning and design efforts on multiple CIP projects, processed developer requests, continued to assist other departments with engineering-related work, and continued to manage OMWD’s facilities, cathodic systems, cell sites, and right of ways.

**HUMAN RESOURCES DEPARTMENT**

**Human Resources Manager Jennifer Joslin Highlights for January 2025:**

Reviewed, approved, and printed all employee mid-year performance reviews for presentation by the Supervisors and Managers. Hosted the January Employee Forum. Human Resources staff continued recruitment for the vacant Utility I, II, and III positions. Conducted new hire and safety orientations for the new Utility I. Human Resources and payroll staff created and distributed the required Affordable Care Act (ACA) 1095 forms for all employees regarding their health insurance coverage for 2024. Participated in Annual Employment Law Update and Vacancy Reporting under AB 2561 webinars. Records staff participated in a records management training webinar. Safety staff performed an occupation noise survey at the Neighborhood 1 pump station. Hosted a compliance inspection by the Department of Environmental Health, Hazardous Material Division, at the Water Reclamation Facility. Participated in a Rapid Recovery for Water Utilities Affected by Wildfires webinar. Researched methods to enhance security measures at remote sites such as tanks and pump stations. Hosted the January Safety Committee meeting.

**Requests Received Pursuant to the Public Records Act (January 1-31):**

<u>Requestor</u>	<u>Documents Requested</u>
Construction Laborers Trust Fund for Southern California (CLTF)	Certified Payroll Records for Stanek Construction, Inc. on the 4S WRF UV Disinfection System Replacement Project
Sally Reed	Copies of a neighbor’s water bills

**OPERATIONS & MAINTENANCE**

**Operations Manager Jesse Bartlett-May Highlights for January 2025:**

The David C. McCollom Water Treatment Plant on-site chlorine generation and fluoridation systems are back online after repairs to the chlorine generation room floor were completed. As

part of the Membrane Replacement Project, first stage membrane train 10 and second stage membrane train 1 refurbishments are underway and halfway complete. The plant remained online when San Diego Gas & Electric performed Public Safety Power Shutoffs (PSPS) due to high-risk weather conditions that hit San Diego County and only impacted the Ammonia Feed Injection Facility, which was able to run on the backup generator. 4S Water Reclamation Facility (WRF) staff assisted the Engineering Department during the mandatory pre-bid meeting for the headworks project. The WRF staff attended the CWEA Award Banquet to accept the award for Small Plant of the Year. The Lakes Unit 6 (Wellington) has successfully completed the recycled water use certification and is now utilizing recycled water for landscape irrigation. Instrument Control Technicians (ICT) staff continue to support the Programmable Logic Controllers (PLC) Replacement Project. Eight (8) sewer lift stations have been upgraded with new PLCs as part of the Project. IT supervisor monitored and reported to management on the Red Flag Warning and San Diego Gas and Electric's PSPS events. IT staff commissioned the firewall "Hot Standby" hardware. System Operations extensively worked with USG to implement and improve security measures at the Wiegand, Wanket, Denk, and 4S-1 reservoirs. Operators also provided support to Engineering for the Recycled Water Pipeline Extensions Capital Improvement Project (CIP), assisted with turn-on/off throughout Village Park and Calle Barcelona, and began work on the Gano and San Dieguito Access Improvements CIP. Construction, with support from Engineering and TC Construction, completed the asphalt restoration work as part of the 12" recycled water main break on El Camino Real and Mountain Vista in Encinitas that occurred at the end of November. Construction completed a repair on a 10-inch lateral leak at Flora Vista Elementary, replaced two leaking 8-inch service saddles in Del Mar Country Club and on Jasmine Crest and repaired a nylon bushing leak on Elfin Forest Road. Operations staff members attended American Water Works Association's (AWWA) Water Education Seminar on January 15 at Cuyamaca College, partaking in a variety of industry specific discussions.

## **CUSTOMER SERVICES DEPARTMENT**

### **Customer Services Manager John Carnegie Highlights for January 2025:**

Completed the National Environmental Policy Act process for Elfin Forest Recreational Reserve (EFRR) Visitor Access Improvement and Trail Expansion Project grant administered by California Department of Parks and Recreation; submitted to Senator Durazo a water agency coalition letter providing feedback on a potential low-income water rate assistance program; held rain harvesting workshop in partnership with San Dieguito Water District and Santa Fe Irrigation District ; sent e-newsletters on January 2 and January 28; hosted a public facilities tour; presented at City of Encinitas Senior Citizens Commission meeting, highlighting facilities tours and EFRR volunteer opportunities; submitted to SWRCB an Annual Inventory Report including monthly supply and demand figures for CY 2024; and submitted to ACWA an award application for OMWD advocacy efforts at the federal level.

At EFRR, responded to EMS medical rescue incident at Harmony Grove Overlook on January 1; held quarterly meeting and training for EFRR volunteers; hosted mountain lion talk at interpretive center in partnership with Escondido Creek Conservancy; held five "Habitat" field trips for Escondido Unified School District students; hosted San Diego Audubon Society's annual bird count; and presented on Olivenhain Reservoir and EFRR at construction/engineering mentorship event at San Marcos High School.

## **FINANCE DEPARTMENT**

### **Finance Manager Rainy Selamat Highlights for January 2025:**

Attended LAFCO's MSR meeting with GM Thorner; Drafted finance responses to LAFCO's Municipal Service Review questionnaires for GM's review; discussed 2025 payroll tax changes with GM Thorner and HR Manager Joslin; reviewed and discussed cashout policy and recommendations with Tax Attorney; reviewed and provided comments on SDCWA's board meeting packet for consideration; staff began collecting data and continued working with Tax Attorney to claim COVID tax credits; reviewed proposed revision to OMWD's sick and vacation buy-back policies to comply with IRS rules (annual goal); reviewed and discussed OMWD's VEBA plan for potential 115 Trust switch with HR Manager Joslin; updated Finance briefing presentation for new board member; staff completed report and submitted OMWD's and OMWD Financing Authority's financial transactions for fiscal year 2024 to the State Controller's Office; completed mid-year performance reviews; filed IRS Form 8038-T and sent arbitrage payment to IRS on 2021A Sewer Bonds; filed SF-405 and SI-100 forms with the State of California for OMWD Financing Authority and Financing Corporation to reflect new officers of the Board; attended Safety Committee meeting; and attended AMI lunch and learn and various regularly scheduled OMWD's internal meetings.

## **ASSISTANT GENERAL MANAGER:**

### **The Assistant General Manager reports the following for January 2025:**

Attended San Diego North Economic Development Council Board of Director's Meeting, New Director Briefing of Engineering Department, Advanced Metering Infrastructure (AMI) Lunch and Learn, Recycled Water Project meeting at San Elijo Water Campus and OMWD Public Policy Committee Meeting. Ongoing coordination with USBR on behalf of North San Diego Water Reuse Coalition (NSDWRC) and continued project management efforts on San Dieguito Valley Brackish Groundwater Project and coordination with US EPA on Community Partner Grant. Monitored multiple SDG&E Public Safety Power Shutoffs (PSPS) and restorations within District Boundaries in response to increased emergency preparedness. Personnel matters including completing mid-year employee reviews, review and preparation of upcoming projects including EV Fleet Migration, NSDWRC coordination and claims management.

## **GENERAL MANAGER:**

### **The General Manager reports the following for January 2025:**

General Manager Thorner hosted a Public Policy Committee Meeting, hosted an Employee Forum, met with Senator Durazo regarding Low Income Water Rate Assistance, attended the Member Agency Managers meeting, chaired the San Diego Local Agency Formation Commission Ad Hoc Committee Rules Review meeting, met with the ACWA JPIA CEO, attended the North County Managers Breakfast Meeting, held an Engineering briefing, attended former Consulting Engineer Jerry Campbell's memorial service, attended a Field Services Advanced Metering Infrastructure Lunch & Learn, attended a recycled water meeting with San Elijo JPA and Escondido, held a Safety Committee Meeting, met with Water Treatment Plant staff, completed Harassment Training for Supervisors, held a Staff Leadership Meeting, held a legal briefing, held

an OMWD Facilities Tour, and dedicated significant time to Board Member briefings, OMWD's Municipal Service Review meeting and data collection, tank security and safety, the Division 1 vacancy preparation, personnel matters, and coordinating legal matters with the General Counsel on outstanding litigation.

# Memo

C

To: Olivenhain Municipal Water District Board of Directors

Subject: INFORMATIONAL REPORTS

CONSULTING ENGINEER

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Any written report will be attached; any oral report will be provided at the time of the Board Meeting.

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## MEMORANDUM

To: Kimberly Thorner, Esq., Olivenhain MWD Board of Directors

From: Don MacFarlane, Consulting Engineer

Subject: Metropolitan Water District of Southern California (MWD)  
Committee Meetings

Date: February 10, 2025

This is a report on the Finance and Asset Management Committee, One Water and Stewardship Committee, and the Engineering, Operations, and Technology Committee meetings held on February 10 and 11, 2025. This report is based on the webcast, Board presentations and reports.

### Finance and Asset Management Committee – 2<sup>nd</sup> Quarter Financial Report

1. Cumulative water transactions are projected to exceed the budget by 14 TAF at year-end, due to Reverse Cyclic Program (RCP) sales of 100 TAF, as of December 2024. RCP allows member agencies to buy water at current rates during a wet year, while they have capacity limitations or operational constraints to take the water, and instead take delivery in the future.
2. Unrestricted reserves are projected to increase by \$143.8 million by year-end, due to lower expenditures and higher water sales.

### One Water and Stewardship Committee –

1. Authorize the GM to Execute Transfers of Surplus SWP Water in 2025 and 2026 –
  - a. The Committee unanimously approved this authorization.
  - b. Staff developed several guidelines including:
    - i. MWD must have four years of dry-weather storage and must be adding to its storage.
    - ii. Supply and storage must be adequate to supply the SWP dependent areas.
    - iii. The sales price must be at least as high as the member agency base supply rate.
2. Water Surplus and Drought Management –
  - a. The SWP allocation increased from 15 to 20 percent in January. With recent and forecasted storms, the allocation should continue to increase, possibly as high as 50 percent.



## MEMORANDUM

Metropolitan Water District of Southern California

February 10, 2025 Committee Meetings

Page 2

2/11/2025

- b. Currently, staff is estimating that 2025 demands are approximately 289 TAF greater than supplies. This amount could be met through dry-year storage, but increases in the SWP allocation will reduce this gap.
- c. A summary of hydrologic conditions is attached.

### Engineering, Operations, and Technology Committee –

1. January 2025 Demands - 84 TAF, approximately 17 TAF more than in 2024.
2. Target Percentage of SWP Water Delivered to the Skinner Water Treatment Plant (and OMWD Raw Water Supply) – 0 percent.
3. MWD Response to January 2025 Wildfires – MWD staff covered their activities during the fires and noted that:
  - a. Homes that were destroyed became leaks on the water system.
  - b. Some water districts had old reservoirs with wood roofs that burned and became inoperable.
  - c. MWD switched from Ozone to Chlorine for disinfection, to reduce the power requirements for emergency generators.
  - d. Gas and diesel-powered vehicles and generators were critically important in responding to the fires.
  - e. MWD staff prepared GIS-based mapping for water districts to use to inform their customers about areas with safe water quality.

AVEK – Antelope Valley -East Kern

CWA – San Diego County Water Authority

DCP – Delta Conveyance Project

EIR – Environmental Impact Statement

DWR – California Department of Water Resources

EIS – Environmental Impact Statement

IID - Imperial Irrigation District

MCL – Maximum Contaminant Level

MGD – Million Gallons per Day

MAF – Million acre-feet

MWD – Metropolitan Water District of Southern California

PFAS – Per- and Polyfluoroalkyl Substances

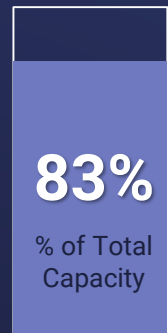
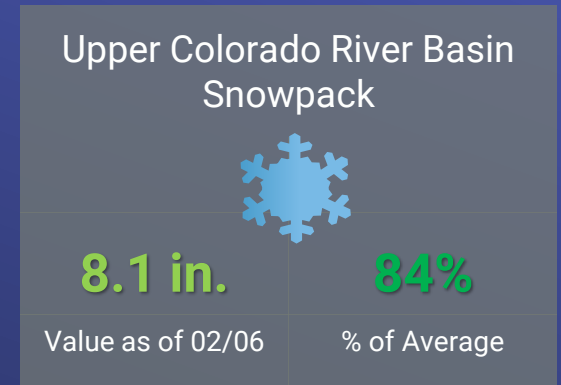
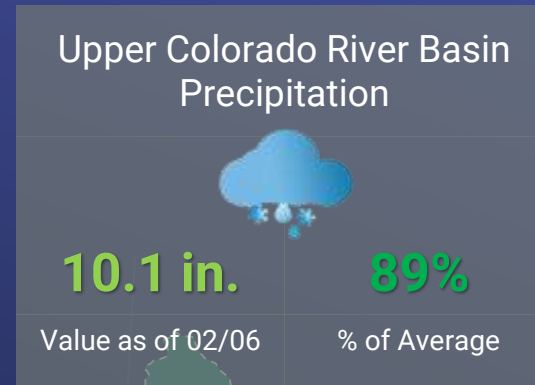
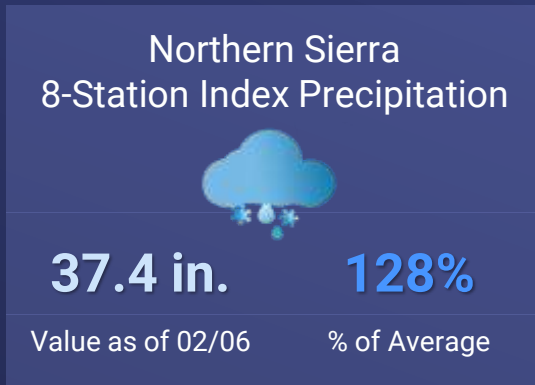
PWSC – Pure Water Southern California

SWP – State Water Project

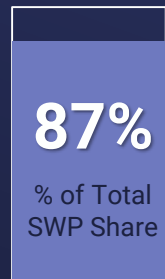
TAF – Thousand acre-feet

USBR – United States Bureau of Reclamation

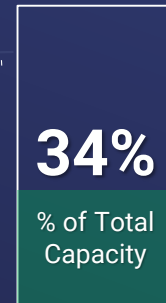
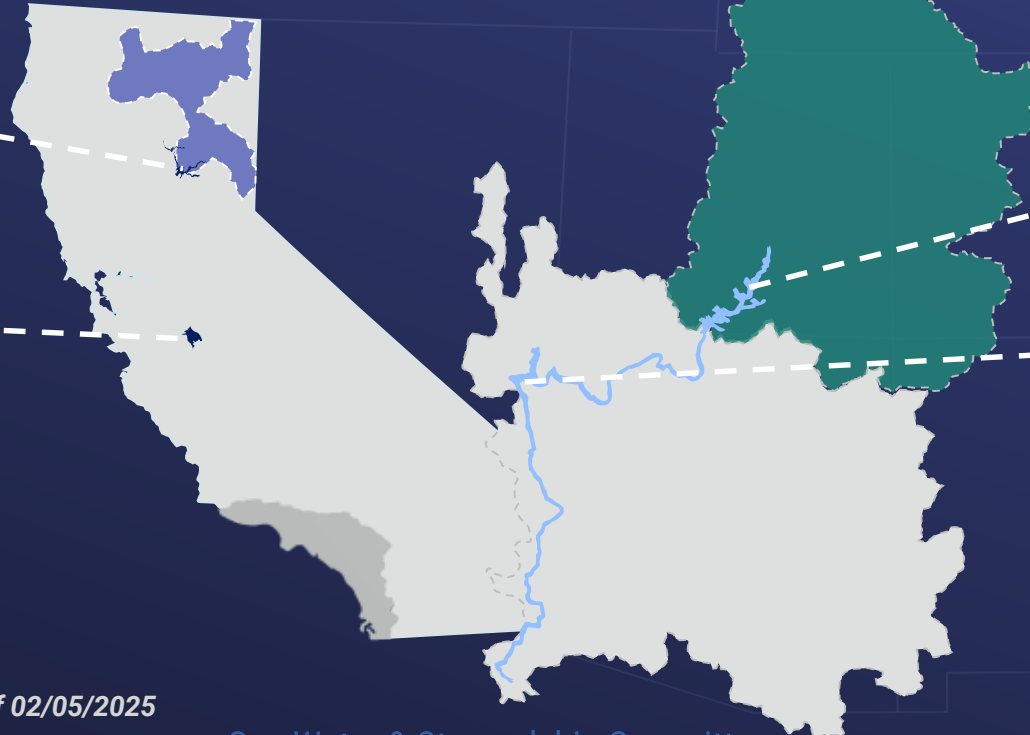
# Hydrologic Conditions Summary



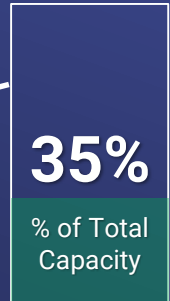
**Oroville**  
2.86 MAF



**SWP San Luis**  
0.93 MAF



**Mead**  
8.95 MAF



**Powell**  
8.22 MAF

Note: Images not drawn to scale. Storage data as of 02/05/2025

February 10, 2025

One Water & Stewardship Committee

Item # 6d Slide 4

# Memo

D

To: Olivenhain Municipal Water District Board of Directors

Subject: INFORMATIONAL REPORTS

GENERAL COUNSEL

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Any written report will be attached; any oral report will be provided at the time of the Board Meeting.



**TO:** Olivenhain Municipal Water District  
**FROM:** Alfred Smith  
**DATE:** February 19, 2025  
**RE:** Attorney Report: Employment Law Update  
150152-0005

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**I. INTRODUCTION.**

This attorney report provides an employment law update on Assembly Bill 2561. This bill adds section 3502.3 to the California Government Code requiring public agencies, including water districts, to hold yearly public hearings on specified topics relating to recruitment, retention and vacancy rates. The author's stated purpose of the bill was "to address the critical issue of high vacancy rates within local public agencies in California."

**II. BACKGROUND.**

The Meyers-Milias-Brown Act (the "Act") authorizes local public employees to form, join, and participate in the activities of employee organizations of their choosing for representation on matters of labor relations. The Act requires the governing body of a public agency to meet and confer in good faith regarding wages, hours, and other terms and conditions of employment with representatives of employee organizations and to consider fully presentations that are made by the employee organization on behalf of its members before arriving at a determination of policy or course of action. To address ongoing job vacancy issues in local government throughout the state, AB 2561 makes various changes to the Act regarding efforts to curb the Legislature's perceived statewide job vacancy problem.

**III. SCOPE OF AB 2561**

AB 2561 is broad in scope applying to a broad range of public agencies, including water districts. The legislation defines "public agencies" to include:

"Every governmental subdivision, every district, every public and quasi-public corporation, every public agency and public service corporation and every town, city, county, city and county and municipal corporation, whether incorporated or not and whether chartered or not. As used in this chapter, 'public agency' does not mean a school district or a county board of education or a county superintendent of schools."

AB 2561 also broadly applies to public agencies, including those with non-unionized employee organizations. AB 2561 defines 'employee organization' to include either of the following:

- “1. Any organization that includes employees of a public agency and that has as one of its primary purposes representing those employees in their relations with that public agency.
2. Any organization that seeks to represent employees of a public agency in their relations with that public agency.”

### **III. AB 2561 AND NEW GOVERNMENT CODE SECTION 3502.3**

#### **A. Changes to Public Meetings**

AB 2561 requires public agencies to present the status of their vacancies, recruitment and retention efforts in a public hearing before their governing body at least once per fiscal year. The presentation must be made before the adoption of a final budget for the fiscal year. During this presentation, public agencies are required to identify any changes to policies, procedures, or recruitment activities that may lead to obstacles in the hiring process.

AB 2561 also allows employee organizations to make a presentation during the public hearing where recruitment, retention and vacancy rates are discussed. AB 2561 does not define, or establish parameters for, the nature of the presentations to be made at the public meeting. Nor does AB 2561 define the amount of notice that must be provided to employee organizations.

#### **B. Special Requirements for Significant Vacancies**

In addition to the general requirement of an annual presentation on job vacancies, the new law places specific requirements on public agencies if vacancies in a particular employee organization meet or exceed 20 percent of the total number of authorized full-time positions within that single bargaining unit. In such a case, public agencies shall, upon request of the recognized employee organization, include all of the following information during the public hearing at which the presentation on job vacancies is conducted:

1. The total number of job vacancies within the employee organization;

2. The total number of applicants for vacant positions within the employee organization;
3. The average number of days to complete the hiring process from when a position is posted; and
4. Opportunities to improve compensation and other working conditions.

### **C. California Public Records Act and Brown Act Implications**

AB 2561 also includes a legislative finding and declaration that the new law “furthers the purposes” of the California Constitution, Article I, section 3, subdivision (b)(7), which is the constitutional requirement that public agencies meet the requirements of the California Public Records Act and the Ralph M. Brown Act. Accordingly, most public agency documents regarding job vacancies will likely be considered public records, and presentations on that topic are intended to be covered by the Brown Act’s open meeting requirements.

### **IV. CONCLUSION.**

AB 2651 imposes new procedural requirements on water districts and other public agencies across the state. Effective January 1, 2025, AB 2651 requires local agencies to present the status of vacancies, recruitment, and retention efforts during a public hearing at least once per fiscal year.

AB 2561 was one of a number of bills considered by the State Legislature in 2024 in connection with vacancy rate concerns, which also included Assembly Bill 2557 and Assembly Bill 2489. In response to significant opposition, including by CSDA and a coalition of local agency organizations, AB 2557 and AB 2489 were defeated during the legislative process. AB 2561 passed the Legislature; however, the scope of the legislation was amended. Notably, the chaptered version of AB 2651 removed the meet and confer requirement, which in addition to the requirements discussed above, would have also required water districts to “meet and confer” with employee organizations on recruitment, retention and vacancy efforts taken by the agency.

AES

# Memo

E

To: Olivenhain Municipal Water District Board of Directors

Subject: INFORMATIONAL REPORTS

SAN DIEGO COUNTY WATER AUTHORITY REPRESENTATIVE

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Any report will be oral at the time of the Board meeting.



**SUMMARY OF FORMAL BOARD OF DIRECTORS' MEETING  
JANUARY 23, 2025**

1. Monthly Treasurer's Report on Investments and Cash Flow.  
The Board noted and filed the Treasurer's report.
  
2. Design professional services contract with Ferguson Pape Baldwin Architects Inc., for architectural design, engineering, and construction management services.  
The Board awarded a design professional services contract, with non-material modifications as approved by the General Manager or General Counsel, to Ferguson Pape Baldwin Architects Inc., for a not-to-exceed amount of \$2,466,894 for architectural design, engineering, and construction management services, and authorized the General Manager, or designee, to execute the contract.



# Memo

F

To: Olivenhain Municipal Water District Board of Directors

Subject: INFORMATIONAL REPORTS  
LEGISLATIVE REPORT

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Any written report will be attached; any oral report will be provided at the time of the Board Meeting.



# NOSSAMAN LLP | Memorandum

**TO:** Olivenhain Municipal Water District

**FROM:** Ashley Walker, Senior Policy Advisor, Nossaman LLP  
Jennifer Capitolo, Jennifer M. Capitolo and Associates LLC

**DATE:** February 5, 2025

**RE:** February 2025 Public Policy Report

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## **State Legislative Updates:**

**Status of the Legislature:** On January 10, the governor released his state budget proposal, which projected a positive outcome for the state with a minor surplus. Shortly thereafter, the horrific wildfire disaster in Los Angeles County turned the legislature and governor's attention to emergency response. We are seeing a trend in introduced bills focused on wildfire prevention, insurance, protecting Californians from the new Trump Administration's federal policies, and streamlining rebuilding measures. The bill introduction deadline is approaching, falling on February 21. The legislature will begin holding committee hearings in the coming months.

**Legislation:** We are currently tracking about 21 bills for OMWD. However, most bills will be amended in the coming months and/or are spot bills. Below are bills with recommended positions:

- **AB 259 (Rubio) Open meetings: local agencies: teleconferences:** Current law, until January 1, 2026, authorizes the legislative body of a local agency to use alternative teleconferencing if, during the teleconference meeting, at least a quorum of the members of the legislative body participates in person from a singular physical location clearly identified on the agenda that is open to the public and situated within the boundaries of the territory over which the local agency exercises jurisdiction, and the legislative body complies with prescribed requirements. Current law requires a member to satisfy specified requirements to participate in a meeting remotely pursuant to these alternative teleconferencing provisions, including that specified circumstances apply. Current law establishes limits on the number of meetings a member may participate in solely by teleconference from a remote location pursuant to these alternative teleconferencing provisions, including prohibiting such participation for more than 2 meetings per year if the legislative body regularly meets once per month or less. This bill would remove the January 1,

2026, date from those provisions, thereby extending the alternative teleconferencing procedures indefinitely.

*Suggested Position: Support*

- **SB 72 (Caballero) The California Water Plan: long-term supply targets:** As promised, Senator Caballero brought back the “Solve the Water Crisis” bill, which was SB 366 last year, with California Municipal Utilities Association again as the sponsor. The governor vetoed SB 366 last session citing cost concerns. SB 72 would modernize the California Water Plan to reflect California’s new climate reality and establish long-term water supply targets that, when met, will ensure sufficient, high-quality water for urban, environmental, and agricultural needs across the state. The sponsor has revised SB 72 to address cost concerns associated with SB 366. Slight revisions to the language to address costs associated with State Water Resources Control Board actions have been stricken from SB 72 to reduce overall cost. In addition, Senator Caballero has submitted a budget request to cover Department of Water Resources’ projected costs. A cost inaction study has been commissioned by bill sponsors that will show that SB 72 will be less costly.

*Current Position: Support*

**Proposition 4 - Safe Drinking Water, Wildfire Prevention, Drought Preparedness, and Clean Air Bond Act of 2024:** Nossaman participated in California Natural Resources Agency Proposition 4 briefing that was held in January. The Agency has begun working with several departments on drafting grant solicitations for these allocations, and once the FY 2025-26 state budget is passed, departments will be prepared to begin the grant process immediately. The recently published Budget Change Proposal submitted by the governor’s office to Department of Finance indicates that Proposition 4 funds would not be available until spring or early summer of 2026. This is due to new programs requiring more time for community outreach and guideline development.

**Low-Income Water Rate Assistance Program:** Nossaman coordinated a meeting with Senator Durazo and Senate Local Government Committee staff in January to discuss potential low-income water rate assistance program legislation. Nossaman worked with OMWD to gather follow-up information that was requested by committee staff during that meeting. Relevant information was also provided to the Senator’s office that will be considered as legislation is being developed. On February 6, Nossaman coordinated a call on behalf of OMWD with the sponsors of the unsuccessful SB 1255 low-income water rate assistance legislation from last year that was not adopted. While a bill has not been introduced yet, we expect California Municipal Utilities Association to introduce one soon, and it is also expected that Senator

Durazo will author her own version. Nossaman will remain actively engaged on this topic and engage in advocacy efforts on all bills introduced related to this topic.

**SB 659 (Ashby) California Water Supply Solutions Act of 2023:** This bill requires the Department of Water Resources, as part of the 2028 update to the California Water Plan, and each subsequent update thereafter to the plan, to provide actionable recommendations to develop additional groundwater recharge opportunities that increase the recharge of the state's groundwater basins. Nossaman has communicated with DWR to ensure they are aware that OMWD would like to be included in the advisory committee that will be set up to implement SB 659.

**Water Theft Preliminary Bill:** Association of California Water Agencies is looking for an author for its sponsored legislation to deter water theft from fire hydrants. The bill would impose significantly higher penalties than the statutory \$1,000 in current law. ACWA voted to sponsor the bill before the Los Angeles fires and may consider amendments related to penalties for damaging or stealing a fire hydrant following accounts of fire hydrants being out of service at critical times.

**Special Session Updates:** In response to Los Angeles County wildfires, the governor swiftly opened his special session focused on "Protecting California Values from the Trump Administration" to include wildfire recovery. The legislature passed, and the governor signed a \$2.5 billion package for wildfire recovery in January. The legislature also passed two budget bills in the Special Session related to defending California values, and the governor is expected to sign these bills in the coming week to fund litigation expenses for California Department of Justice against the Trump Administration.

**Governor's Actions and Executive Orders:** The following actions have been taken by the state since the last report. This list is compiled from CalOES, California Health and Human Services, California Department of Public Health, and FEMA.

- **February 1** - At the direction of Governor Newsom, the state augmented flood fighting and swift water resources across Northern and Central California to protect communities from the significant wet weather event expected through the upcoming days.
- **January 31** - Governor Newsom issued an executive order that would make it easier to divert and store excess water from incoming winter storms.
- **January 30** - Governor Newsom is deployed resources and thousands of personnel to communities throughout Northern California in anticipation of a potentially major storm system.

- **January 29** - Governor Newsom issued an executive order to support small business owners and workers impacted by Los Angeles-area firestorms.
- **January 27** – Governor Newsom signed an executive order that cut red tape, and further suspended Coastal Commission rules to help LA firestorm survivors rebuild.
- **January 22** - With anticipated rain in the forecast, Governor Newsom mobilized the full-force of the state government to protect recent burn scar areas and prepare for mudslides.
- **January 20** - Governor Newsom signed an executive order to help protect Southern California communities from landslides and flooding as they continue to recover from recent firestorms.
- **January 19** – Governor Newsom signed an executive order to protect public safety in firestorm-devastated communities.
- **January 19:** Governor Newsom announced moving additional personnel, engines, and aircraft to rapidly attack any new fires as continued extreme weather arrives.
- **January 18** – Governor Newsom announced commitment from major lenders to provide firestorm survivors with mortgage relief.
- **January 17** – Governor Newsom issued an executive order that expanded eviction protections for tenants who provide shelter to survivors of the Los Angeles-area firestorms.
- **January 16** – Governor Newsom signed an executive order to extend property tax deadline for LA firestorm communities until April 2026.
- **January 16** – Governor Newsom signed an executive order to fast-track temporary housing for Los Angeles firestorm area.
- **January 15** – Governor Newsom deployed additional CHP officers to protect firestorm-devastated communities.
- **January 15** - FEMA announced that FEMA Transitional Sheltering Assistance is available for Los Angeles County residents.
- **January 15** - Governor Newsom issued an executive order allowing expert federal hazmat crews to start cleaning up properties. This is a key step to getting people back to their properties safely and begin rebuilding.
- **January 14** - Governor Newsom issued an executive order barring opportunist and predatory investors from making unsolicited, undervalued offers to families impacted by the firestorms to buy their land, taking advantage by offering fast cash for destroyed property.
- **January 14:** Governor Newsom signed an executive order to quickly help L.A. schools, children, and families affected by the firestorms. This executive order aims to assist schools and get children back in the classroom.
- **January 13** – Governor Newsom announced that California Department of Tax and Fee Administration has automatically extended the tax filing deadline for three months for taxpayers within Los Angeles County.

- **January 12** – Governor Newsom signed an executive order to suspend permitting and review requirements under California Environmental Quality Act and California Coastal Act to allow victims of the recent fires to restore their homes and businesses faster.
- **January 12:** Governor Newsom announced increased numbers of California National Guard personnel activated to support the response efforts to about 2,500 service members.
- **January 12**—Governor Newsom issued an executive order to direct fast action on debris removal work and mitigate the potential for mudslides and flooding in burned areas.
- **January 11** – Governor Newsom announced increased California National Guard personnel activated to support Los Angeles responders to 1,680 service members.

**Regulatory Updates:**

California Air Resources Control Board has withdrawn the request for a waiver from Environmental Protection Agency that is required to implement the governor’s Advanced Clean Fleets program. The waiver, however, was only necessary to impose the requirement to purchase Zero Emission Vehicles on private industry. The governor can rely on his executive authority to impose regulations on public agencies, and CARB has stated that those regulations will remain in effect.



**Olivenhain Legislative Report 2025-26**  
**Report as of 2/7/2025**

**Support**

**SB 72**      **(Caballero, D) The California Water Plan: long-term supply targets.**

**Current Text:** 01/15/2025 - Introduced [HTML](#) [PDF](#)

**Introduced:** 01/15/2025

**Summary:** Current law requires the Department of Water Resources to update every 5 years the plan for the orderly and coordinated control, protection, conservation, development, and use of the water resources of the state, which is known as "The California Water Plan." Current law requires the department to include a discussion of various strategies in the plan update, including, but not limited to, strategies relating to the development of new water storage facilities, water conservation, water recycling, desalination, conjunctive use, and water transfers, that may be pursued in order to meet the future needs of the state. Current law requires the department to establish an advisory committee to assist the department in updating the plan. This bill would revise and recast certain provisions regarding The California Water Plan to, among other things, require the department to expand the membership of the advisory committee to include tribes, labor, and environmental justice interests. The bill would require the department, as part of the 2033 update to the plan, to update the interim planning target for 2050, as provided. The bill would require the target to consider the identified and future water needs for a sustainable urban sector, agricultural sector, and environment, and ensure safe drinking water for all Californians, among other things. (Based on 01/15/2025 text)

**Position:** Support

**Watch**

**AB 13**      **(Ransom, D) Public Utilities Commission: reports.**

**Current Text:** 12/02/2024 - Introduced [HTML](#) [PDF](#)

**Introduced:** 12/02/2024

**Summary:** Current law requires the Public Utilities Commission to annually prepare a written report on the costs of programs and activities conducted by certain electrical corporations and gas corporations. Current law requires the report to identify specified information, including, among other information, each program mandated by statute or by the commission and its annual cost to ratepayers. Current law requires the commission to complete the report on an annual basis before April 1 of each year, and to submit the report to the Governor and the Legislature on an annual basis no later than April 1 of each year. This bill would require the commission to instead complete and submit the above-described report on a biannual basis. (Based on 12/02/2024 text)

**Position:** Watch

**AB 43**      **(Schultz, D) Wild and scenic rivers.**

**Current Text:** 12/02/2024 - Introduced [HTML](#) [PDF](#)

**Introduced:** 12/02/2024

**Summary:** Current law requires the Secretary of the Natural Resources Agency to take specified actions relating to the addition of rivers or segments of rivers to the state's wild and scenic rivers system if, among other things, the federal government enacts a statute that, upon enactment, would require the removal or delisting of any river or segment of a river in the state that was included in the national wild and scenic rivers system and not in the state wild and scenic rivers system. Current law authorizes, only until December 31, 2025, the secretary to take action under these provisions to add a river or segment of a river to the state wild and scenic rivers system. Current law requires those actions to remain in effect until December 31, 2025, except as otherwise provided. This bill would indefinitely extend the date by which the secretary is authorized to take the specified actions relating to the addition of rivers or segments of rivers to the state's wild and scenic rivers system, as described above. (Based on 12/02/2024 text)

**Position:** Watch

**AB 93**      **(Papan, D) Water resources: demands: artificial intelligence.**

**Current Text:** 01/07/2025 - Introduced [HTML](#) [PDF](#)

**Introduced:** 01/07/2025

**Summary:** Would express the intent of the Legislature to enact future legislation that would maintain water and energy efficiency to the extent that new technology, including, but not limited to, artificial intelligence, increases the demands on already limited resources. (Based on 01/07/2025 text)

**Position:** Watch

**AB 259**     **(Rubio, Blanca, D) Open meetings: local agencies: teleconferences.**

**Current Text:** 01/16/2025 - Introduced [HTML](#) [PDF](#)

**Introduced:** 01/16/2025

**Summary:** The Ralph M. Brown Act authorizes the legislative body of a local agency to use teleconferencing, as specified, and requires a legislative body of a local agency that elects to use teleconferencing to comply with specified requirements, including that the local agency post agendas at all teleconference locations, identify each teleconference location in the notice and agenda of the meeting or proceeding, and have each teleconference location be accessible to the public. Current law, until January 1, 2026, authorizes the legislative body of a local agency to use alternative teleconferencing if, during the teleconference meeting, at least a quorum of the members of the legislative body participates in person from a singular physical location clearly identified on the agenda that is open to the public and situated within the boundaries of the territory over which the local agency exercises jurisdiction, and the legislative body complies with prescribed requirements. Current law requires a member to satisfy specified requirements to participate in a meeting remotely pursuant to these alternative teleconferencing provisions, including that specified circumstances apply. Current law establishes limits on the number of meetings a member may participate in solely by teleconference from a remote location pursuant to these alternative teleconferencing provisions, including prohibiting such participation for more than 2 meetings per year if the legislative body regularly meets once per month or less. This bill would remove the January 1, 2026, date from those provisions, thereby extending the alternative teleconferencing procedures indefinitely. (Based on 01/16/2025 text)

**Position:** Watch

**AB 267**     **(Macedo, R) Greenhouse Gas Reduction Fund: high-speed rail: water infrastructure and wildfire prevention.**

**Current Text:** 01/17/2025 - Introduced [HTML](#) [PDF](#)

**Introduced:** 01/17/2025

**Summary:** Would suspend the appropriation to the High-Speed Rail Authority for the 2026–27 and 2027–28 fiscal years and would instead require those amounts from moneys collected by the State Air Resources Board to be transferred to the General Fund. The bill would specify that the transferred amounts shall be available, upon appropriation by the Legislature, to augment funding for water infrastructure and wildfire prevention. (Based on 01/17/2025 text)

**Position:** Watch

**AB 293**     **(Bennett, D) Groundwater sustainability agency: transparency.**

**Current Text:** 01/22/2025 - Introduced [HTML](#) [PDF](#)

**Introduced:** 01/22/2025

**Summary:** Current law requires a groundwater sustainability plan to be developed and implemented for each medium- or high-priority basin by a groundwater sustainability agency. Current law authorizes any local agency or combination of local agencies overlying a groundwater basin to decide to become a groundwater sustainability agency for that basin, as provided. Current law requires members of the board of directors and the executive, as defined, of a groundwater sustainability agency to file statements of economic interests with the Fair Political Practices Commission using the commission's online system for filing statements of economic interests. This bill would require each groundwater sustainability agency to publish the membership of its board of directors on its internet website, or on the local agency's internet website, as provided. The bill would also require each groundwater sustainability agency to publish a link on its internet website or its local agency's internet website to the location on the Fair Political Practices Commission's internet website where the statements of economic interests, filed by the members of the board and executives of the agency, can be viewed. (Based on 01/22/2025 text)

**Position:** Watch

**AB 295**     **(Macedo, R) California Environmental Quality Act: environmental leadership development projects: water storage, water conveyance, and groundwater recharge projects: streamlined review.**

**Current Text:** 01/23/2025 - Introduced [HTML](#) [PDF](#)

**Introduced:** 01/23/2025



**Summary:** The Jobs and Economic Improvement Through Environmental Leadership Act of 2021 authorizes the Governor, until January 1, 2032, to certify environmental leadership development projects that meet specified requirements for certain streamlining benefits related to the California Environmental Quality Act (CEQA). The act, among other things, requires a lead agency to prepare the record of proceedings for an environmental leadership development project, as provided, and to provide a specified notice within 10 days of the Governor certifying the project. The act is repealed by its own term on January 1, 2034. This bill would extend the application of the act to water storage projects, water conveyance projects, and groundwater recharge projects that provide public benefits and drought preparedness. Because a lead agency would be required to prepare the record of proceedings for water storage projects, water conveyance projects, and groundwater recharge projects pursuant to the act, this bill would impose a state-mandated local program. (Based on 01/23/2025 text)

**Position:** Watch

**AB 307**     **(Petrie-Norris, D) Safe Drinking Water, Wildfire Prevention, Drought Preparedness, and Clean Air Bond Act of 2024: Department of Forestry and Fire Protection: fire camera mapping system.**

**Current Text:** 01/23/2025 - Introduced [HTML](#) [PDF](#)

**Introduced:** 01/23/2025

**Summary:** The Safe Drinking Water, Wildfire Prevention, Drought Preparedness, and Clean Air Bond Act of 2024 authorized the issuance of bonds in the amount of \$10,000,000,000 pursuant to the State General Obligation Bond Law to finance projects for safe drinking water, drought, flood, and water resilience, wildfire and forest resilience, coastal resilience, extreme heat mitigation, biodiversity and nature-based climate solutions, climate-smart, sustainable, and resilient farms, ranches, and working lands, park creation and outdoor access, and clean air programs. Of these funds, the act makes available \$1,500,000,000, upon appropriation by the Legislature, for wildfire prevention, including, among other things, by making \$25,000,000 available, upon appropriation by the Legislature, to the Department of Forestry and Fire Protection for technologies that improve detection and assessment of new fire ignitions. This bill would require, of the \$25,000,000 made available to the department, \$10,000,000 be allocated for purposes of the ALERTCalifornia fire camera mapping system. (Based on 01/23/2025 text)

**Position:** Watch

**AB 339**     **(Ortega, D) Local public employee organizations: notice requirements.**

**Current Text:** 01/28/2025 - Introduced [HTML](#) [PDF](#)

**Introduced:** 01/28/2025

**Summary:** The Meyers-Milias-Brown Act contains various provisions that govern collective bargaining of local represented employees and delegates jurisdiction to the Public Employment Relations Board to resolve disputes and enforce the statutory duties and rights of local public agency employers and employees. Current law requires the governing body of a public agency to meet and confer in good faith regarding wages, hours, and other terms and conditions of employment with representatives of recognized employee organizations. Current law requires the governing body of a public agency, and boards and commissions designated by law or by the governing body, to give reasonable written notice, except in cases of emergency, as specified, to each recognized employee organization affected of any ordinance, rule, resolution, or regulation directly relating to matters within the scope of representation proposed to be adopted by the governing body or the designated boards and commissions. This bill would require the governing body of a public agency, and boards and commissions designated by law or by the governing body of a public agency, to give the recognized employee organization no less than 120 days' written notice before issuing a request for proposals, request for quotes, or renewing or extending an existing contract to perform services that are within the scope of work of the job classifications represented by the recognized employee organization. The bill would require the notice to include specified information, including the anticipated duration of the contract. (Based on 01/28/2025 text)

**Position:** Watch

**AB 362**     **(Ramos, D) Water policy: California tribal communities.**

**Current Text:** 01/30/2025 - Introduced [HTML](#) [PDF](#)

**Introduced:** 01/30/2025

**Summary:** The Porter-Cologne Water Quality Control Act establishes a statewide program for the control of the quality of all the waters in the state and makes certain legislative findings and declarations. Current law defines the term "beneficial uses" for the purposes of water quality as certain waters of the state that may be protected against quality degradation, to include, among others, domestic, municipal, agricultural, and industrial supplies. This bill would add findings and declarations related to California tribal communities and the importance of protecting tribal water use, as those terms are defined. The bill would add tribal water uses as waters of the state that may be protected against quality degradation for purposes of the defined term "beneficial uses." (Based on 01/30/2025 text)

**Position:** Watch

**AB 368**     **(Ward, D) Energy: building standards: passive house standards.**

**Current Text:** 02/03/2025 - Introduced [HTML](#) [PDF](#)

**Introduced:** 02/03/2025

**Summary:** Current law requires the State Energy Resources Conservation and Development Commission to prescribe, by regulation, lighting, insulation, climate control system, and other building design and construction standards, and energy and water conservation design standards, for new residential and new nonresidential buildings to reduce the wasteful, uneconomic, inefficient, or unnecessary consumption of energy, as specified. This bill would require the commission to evaluate the passive house energy efficiency standards, and, if appropriate, adopt those standards, or any elements that align with the state's existing requirements, as an alternative compliance pathway for the building efficiency standards established by the Energy Commission. (Based on 02/03/2025 text)

**Position:** Watch

**AB 372**     **(Bennett, D) Office of Emergency Services: state matching funds: water system infrastructure improvements.**

**Current Text:** 02/03/2025 - Introduced [HTML](#) [PDF](#)

**Introduced:** 02/03/2025

**Summary:** Current law establishes, within the office of the Governor, the Office of Emergency Services (OES), under the direction of the Director of Emergency Services. Current law charges the OES with coordinating various emergency activities within the state. The California Emergency Services Act, contingent upon an appropriation by the Legislature, requires the OES to enter into a joint powers agreement pursuant to the Joint Exercise of Powers Act with the Department of Forestry and Fire Protection to develop and administer a comprehensive wildfire mitigation program relating to structure hardening and retrofitting and prescribed fuel modification activities. Current law authorizes the joint powers authority to establish financial assistance limits and matching funding or other recipient contribution requirements for the program, as provided. This bill, contingent on funding being appropriated pursuant to a bond act, as specified, would establish the Rural Water Infrastructure for Wildfire Resilience Program within the OES for the distribution of state matching funds to communities within the Wildland Urban Interface in designated high fire hazard severity zones or very high fire hazard severity zones to improve water system infrastructure, as prescribed. (Based on 02/03/2025 text)

**Position:** Watch

**AB 428**     **(Rubio, Blanca, D) Joint powers agreements: water corporations.**

**Current Text:** 02/05/2025 - Introduced [HTML](#) [PDF](#)

**Introduced:** 02/05/2025

**Summary:** The Joint Exercise of Powers Act authorizes 2 or more public agencies, if authorized by their governing bodies, by agreement to jointly exercise any power common to the contracting parties. Existing law authorizes 2 or more local public entities, or a mutual water company, as defined, and a public agency, to provide insurance, as specified, by a joint powers agreement. Current law authorizes a mutual water company and a public agency to enter into a joint powers agreement for the purposes of risk pooling, as specified. Current law vests the Public Utilities Commission with regulatory authority over public utilities, including water corporations. This bill would authorize a water corporation, as defined, a mutual water company, and one or more public agencies to provide insurance, as specified, by a joint powers agreement. The bill would also authorize a water corporation, a mutual water company, and one or more public agencies to enter into a joint powers agreement for the purposes of risk pooling, as specified. The bill would require the joint powers agency to be 100% reinsured with no joint and several liability, no assessments, and no financial liability attributable to the participating members, as provided. (Based on 02/05/2025 text)

**Position:** Watch

**AB 430**     **(Alanis, R) State Water Resources Control Board: emergency regulations.**

**Current Text:** 02/05/2025 - Introduced [HTML](#) [PDF](#)

**Introduced:** 02/05/2025

**Summary:** Current law provides that an emergency regulation adopted by the State Water Resources Control Board following a Governor's proclamation of a state of emergency based on drought conditions, for which the board makes specified findings, may remain in effect for up to one year, as provided, and may be renewed if the board determines that specified conditions relating to precipitation are still in effect. This bill would require the board, before the 2nd renewal of any emergency regulation or upon its repeal, to conduct a comprehensive economic study assessing the impacts of the regulation and would require the board to make the study publicly available on its internet website (Based on 02/05/2025 text)

**Position:** Watch

**SB 2**      **(Jones, R) Low-carbon fuel standard: regulations.**

**Current Text:** 12/02/2024 - Introduced [HTML](#) [PDF](#)

**Introduced:** 12/02/2024

**Summary:** The California Global Warming Solutions Act of 2006 establishes the State Air Resources Board as the state agency responsible for monitoring and regulating sources emitting greenhouse gases. The act requires the state board to adopt rules and regulations to achieve the maximum technologically feasible and cost-effective greenhouse gas emissions reductions to ensure that the statewide greenhouse gas emissions are reduced to at least 40% below the statewide greenhouse gas emissions limit, as defined, no later than December 31, 2030. Pursuant to the act, the state board has adopted the Low-Carbon Fuel Standard regulations. This bill would void specified amendments to the Low-Carbon Fuel Standard regulations adopted by the state board on November 8, 2024. (Based on 12/02/2024 text)

**Position:** Watch

**SB 31**      **(McNerney, D) Water quality: water recycling facilities: state policy.**

**Current Text:** 12/02/2024 - Introduced [HTML](#) [PDF](#)

**Introduced:** 12/02/2024

**Summary:** Current law states the intention of the Legislature that the state undertake all possible steps to encourage development of water recycling facilities so that recycled water may be made available to help meet the growing water requirements of the state. This bill would make a nonsubstantive change to that statement. (Based on 12/02/2024 text)

**Position:** Watch

**SB 90**      **(Seyarto, R) Safe Drinking Water, Wildfire Prevention, Drought Preparedness, and Clean Air Bond Act of 2024: grants: improvements to public evacuation routes: mobile rigid water storage.**

**Current Text:** 01/22/2025 - Introduced [HTML](#) [PDF](#)

**Introduced:** 01/22/2025

**Summary:** The Safe Drinking Water, Wildfire Prevention, Drought Preparedness, and Clean Air Bond Act of 2024 makes \$135,000,000 available, upon appropriation by the Legislature, to the Office of Emergency Services for a wildfire mitigation grant program to provide, among other things, loans, direct assistance, and matching funds for projects that prevent wildfires, increase resilience, maintain existing wildfire risk reduction projects, reduce the risk of wildfires to communities, or increase home or community hardening. The act provides that eligible projects include, but are not limited to, grants to local agencies, state agencies, joint powers authorities, tribes, resource conservation districts, fire safe councils, and nonprofit organizations for structure hardening of critical community infrastructure, wildfire smoke mitigation, evacuation centers, including community clean air centers, structure hardening projects that reduce the risk of wildfire for entire neighborhoods and communities, water delivery system improvements for fire suppression purposes for communities in very high or high fire hazard areas, wildfire buffers, and incentives to remove structures that significantly increase hazard risk. This bill would include in the list of eligible projects grants to the above-mentioned entities for improvements to public evacuation routes in very high and high fire hazard severity zones, mobile rigid dip tanks, as defined, to support firefighting efforts, prepositioned mobile rigid water storage, as defined, and improvements to the response and effectiveness of fire engines and helicopters. (Based on 01/22/2025 text)

**Position:** Watch

**SB 224**      **(Hurtado, D) Department of Water Resources: water supply forecasting.**

**Current Text:** 01/27/2025 - Introduced [HTML](#) [PDF](#)

**Introduced:** 01/27/2025

**Summary:** Current law requires the Department of Water Resources to gather and correlate information and data pertinent to an annual forecast of seasonal water crop. Current law also requires the department to update every 5 years the plan for the orderly and coordinated control, protection, conservation, development, and use of the water resources of the state, which is known as "The California Water Plan." This bill would require the department, on or before January 1, 2027, to adopt a new water supply forecasting model and procedures that better address the effects of climate change and implement a formal policy and procedures for documenting the department's operational plans and the department's rationale for its operating procedures, including the department's rationale for water releases from reservoirs. (Based on 01/27/2025 text)

**Position:** Watch

**SB 239**      **(Arreguín, D) Open meetings: teleconferencing: subsidiary body.**

**Current Text:** 01/30/2025 - Introduced [HTML](#) [PDF](#)

**Introduced:** 01/30/2025

**Summary:** The Ralph M. Brown Act requires, with specified exceptions, that all meetings of a legislative body, as defined, of a local agency be open and public and that all persons be permitted to attend and participate. The act generally requires for teleconferencing that the legislative body of a local agency that elects to use teleconferencing post agendas at all teleconference locations, identify each teleconference location in the notice and agenda of the meeting or proceeding, and have each teleconference location be accessible to the public. Current law also requires that, during the teleconference, at least a quorum of the members of the legislative body participate from locations within the boundaries of the territory over which the local agency exercises jurisdiction, except as specified. Current law, until January 1, 2026, authorizes specified neighborhood city councils to use alternate teleconferencing provisions related to notice, agenda, and public participation, as prescribed, if, among other requirements, the city council has adopted an authorizing resolution and 2/3 of the neighborhood city council votes to use alternate teleconference provisions, as specified. This bill would authorize a subsidiary body, as defined, to use alternative teleconferencing provisions and would impose requirements for notice, agenda, and public participation, as prescribed. The bill would require the subsidiary body to post the agenda at the primary physical meeting location. The bill would require the members of the subsidiary body to visibly appear on camera during the open portion of a meeting that is publicly accessible via the internet or other online platform, as specified. (Based on 01/30/2025 text)

**Position:** Watch

**SCR 3**     **(Laird, D) Safe Drinking Water Act: 50th anniversary.**

**Current Text:** 12/02/2024 - Introduced [HTML](#) [PDF](#)

**Introduced:** 12/02/2024

**Summary:** Would commemorate the 50th anniversary of the Safe Drinking Water Act. (Based on 12/02/2024 text)

**Position:** Watch

Total Measures: 21

Total Tracking Forms: 21

# Memo

G, H

To: Olivenhain Municipal Water District Board of Directors

Subject: INFORMATIONAL REPORTS

TWELVE MONTH CALENDAR / OTHER MEETINGS /

REPORTS / BOARD COMMENTS

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Any report will be oral at the time of the Board meeting. Please refer to the TWELVE MONTH Calendar (attached) for meetings attended.

**TWELVE MONTH CALENDAR OF EVENTS (AS OF 2/6/25)**

Date(s)	Event	Time	Location	Attending Board Member(s)	Additional Information (Speakers' Topic, Cohosts, etc.)
<b><u>JANUARY 2025</u></b>					
21-Jan	Engineering Briefing	3:00 PM		Maloni	
22-Jan	Safety Committee Meeting	2:30 PM		Guerin, Hahn	
22-Jan	AB 1234 Ethics Training			Maloni	
23-Jan	Conference Call with the General Manager RE: Division 1 Vacancy			Hahn	
24-Jan	AB 1825 Harassment Prevention Training			Maloni	
28-Jan	Conference Call with the General Manager RE: CalDesal and Wildfire Preparedness			Maloni	
29-Jan	Conference Call with the General Manager RE: Federal Funding and Division 1 Vacancy			Hahn	
29-Jan	Legal Briefing	2:00 PM		Maloni	
30-Jan	Facilities Tour	12:00 PM		Maloni	
30-Jan	Conference Call with the General Manager RE: CWA, Division 1 Vacancy, CalDesal			Meyers	
<b><u>FEBRUARY 2025</u></b>					
3-Feb	Finance Briefing	3:00 PM		Maloni	
4-Feb	CWEA Plant of the Year Tour/Judging	9:00 AM	4SRWRF	Hahn	
5-Feb	Conference Call with the General Manager RE: Division 1 Vacancy			Guerin	
Feb 5-6	CalDesal Conference		Temecula, CA	Meyers	
6-Feb	Reception for 2025-2026 Water Authority Chair		The Butcher Shop	Maloni	
7-Feb	Cybersecurity Trainings			Maloni	
10-Feb	Conference Call with the General Manager RE: Sewer Emergency			Hahn	
10-Feb	Finance Committee Meeting	2:00 PM		Meyers	

**TWELVE MONTH CALENDAR OF EVENTS (AS OF 2/6/25)**

Date(s)	Event	Time	Location	Attending Board Member(s)	Additional Information (Speakers' Topic, Cohosts, etc.)
11-Feb	Meeting with the General Manager RE: SDCWA Proxy			Meyers	
18-Feb	Board Meeting Pre-Briefing	3:00 PM		Hahn	

# Memo

To: Olivenhain Municipal Water District Board of Directors

Subject: INFORMATIONAL REPORTS

CORRESPONDENCE

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Any correspondence is attached.





January 31, 2025

Kim Thorner  
 Olivenhain Municipal Water District and Employees  
 1966 Olivenhain Road  
 Encinitas, CA 92024-5699

Dear Kim,

Happy New Year from Water For People! We are grateful to you for your partnership to end the global water crisis and improve the lives of millions of people across Latin America, Asia, and Africa. We're pleased to share this receipt of your giving in 2024 for your tax purposes.

Thank you, Kim, for your donations totaling \$1,670.00 in calendar year 2024. Your gifts have enabled remarkable progress toward sustainable safe-water access and sanitation solutions in the countries where we work. This work includes:

- Building clean-water and sanitation infrastructure in clinics to ensure a higher quality of sanitation, reduce the spread of infection, and improve health outcomes.
- Working with local communities to ensure each household has a reliable water point nearby, eliminating the need to walk miles for water every day.
- Educating teachers and students in schools about menstrual hygiene and including menstrual-hygiene sanitation stations in school bathrooms.
- Fostering collaboration across communities and local governments to ensure the sustainability of water access, sanitation services, and hygiene.



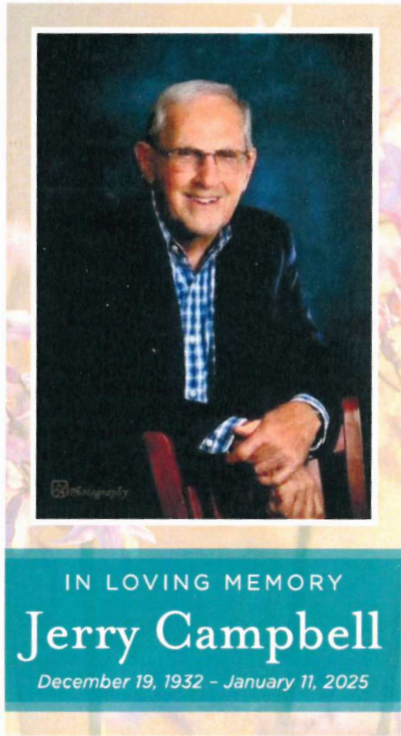
**In rural Bolivia, people like Inés and her son are healthier and happier because of a new piped-water system near their home.**

These efforts are resulting in measurable, lasting change and are made possible thanks to donors like you. As a valued member of our supporter community, I look forward to sharing our continued progress with you in the year ahead.

With gratitude and best wishes for a healthy and happy 2025.

Mark Duey  
 Chief Executive Officer

*No goods or services were provided in exchange for the donations indicated above. Water For People is a charitable 501(c)3 organization with Tax ID 84-1166148. All gifts are tax-deductible within the extent of the law.*



IN LOVING MEMORY

**Jerry Campbell**

*December 19, 1932 - January 11, 2025*

**Board of Directors**

Matthew R. Hahn, President  
Neal Meyers, Vice President  
Christy Guerin, Secretary  
Scott Maloni, Director



**General Manager**  
Kimberly A. Thorner, Esq.  
**General Counsel**  
Alfred Smith, Esq.

February 12, 2025

The Honorable Anna Caballero  
California State Senate  
1021 O Street, Room 7620  
Sacramento, CA 95814

**RE: SB 72 (Caballero) California Water for All - SUPPORT**

Dear Senator Caballero,

On behalf of Olivenhain Municipal Water District, I am writing in support of your measure SB 72. OMWD provides 87,000 northern San Diego County customers with water, wastewater, recycled water, hydroelectric, and recreational services.

Given the extreme climate impacts of the current times, California needs to align its water supply strategy and policies with a target that will result in an adequate and reliable water supply for all Californians. Action is essential to ensure we are not managing scarcity but working toward a future with enough water for all. SB 72 will bring the fundamental changes necessary to achieve this goal.

SB 72 will ensure the following:

- Transform water management in California, taking us from a perpetual state of supply vulnerability to a reliable and sufficient water supply that is adequate for all Californians.
- Create an interim planning target for 2040 that the state will need to work toward along with a process to develop a target for 2050. This will complement and amplify Governor Newsom's Water Supply Strategy and extend beyond any single administration.
- Preserve the California way of life, supplying water to our homes and communities, habitat and environment, recreation and tourism, business, and economic success.
- Support economic vitality for all businesses, from restaurants to technology companies, and employers that depend on a reliable water supply.
- Fulfill the generational responsibility to develop a water system that will adapt to changes in the environment and allow the state to thrive now and for future generations.

SB 72's modernization of the California Water Plan, while updating its provisions to address the extreme climate impacts of the 21st century, is necessary. Additionally, we support that the measure would ensure that these targets are developed in consultation with local water agencies, wastewater service providers, and other stakeholders.



1966 Olivenhain Road • Encinitas, CA 92024 • 760-753-6466 • [www.olivenhain.com](http://www.olivenhain.com)

A Public Agency Providing Water Wastewater Services Recycled Water Hydroelectricity Elfin Forest Recreational Reserve



For the reasons stated above, OMWD supports SB 72, and applauds its efforts to take this important step toward securing the state's water supply future. If you or your staff need additional details, please do not hesitate to contact me at 760-753-6466 or [kthorner@olivenhain.com](mailto:kthorner@olivenhain.com).

Regards,



Kimberly A. Thorner  
General Manager

cc: Senator Brian Jones  
Senator Catherine Blakespear  
Assemblymember Darshana Patel  
Assemblymember Tasha Boerner  
Ashley Walker, Nossaman, LLP ([awalker@nossaman.com](mailto:awalker@nossaman.com))

**Board of Directors**

Matthew R. Hahn, President  
Neal Meyers, Vice President  
Christy Guerin, Secretary  
Scott Maloni, Director



**General Manager**  
Kimberly A. Thorner, Esq.  
**General Counsel**  
Alfred Smith, Esq.

February 12, 2025

The Honorable Scott Wiener  
Chair, Senate Budget and Fiscal Review Committee  
1020 N Street, Room 502  
Sacramento, CA 95814

The Honorable Benjamin Allen  
Chair, Senate Budget Sub 2  
1020 N Street, Room 502  
Sacramento, CA 95814

The Honorable Jesse Gabriel  
Chair, Assembly Budget Committee  
1021 O Street, Room 8230  
Sacramento, CA 95814

The Honorable Steve Bennett  
Chair, Assembly Budget Sub 4  
1021 O Street, Room 4710  
Sacramento, CA 95814

**RE: California Water Plan Budget Request – SB 72 (Caballero)**

Dear Honorable Chairs,

I write on behalf of Olivenhain Municipal Water District. We provide 87,000 northern San Diego County customers with water, wastewater, recycled water, hydroelectric, and recreational services.

SB 72 (Caballero), which has been introduced in the 2025-2026 legislative session, would modernize the California Water Plan to reflect California's new climate reality and establish long-term water supply targets that will ensure an adequate and reliable water supply for all Californians. Major revisions to the Water Plan have not been made for at least 20 years. During those same 20 years, extreme weather resulting from climate change has profoundly impacted the state's ability to provide adequate water supplies. SB 72 is a logical and timely first step in securing California's water future amidst increasingly devastating climate change events.

We support Senator Caballero's request that the 2025-26 Budget include \$6.8 million in ongoing funds for five years, and \$3.4 million ongoing for the Department of Water Resources to update and modernize the California Water Plan and develop long-term targets for the state's future water supply, in support of SB 72.

Without clearly defined water supply targets and strategic planning to achieve them, the state will continue to experience devastating regional water shortages in the future. Adequate funding for DWR is critical to update and modernize the California Water Plan to develop a water system that will adapt to changes in the environment and allow the state to thrive now and for future generations.



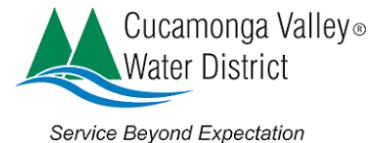
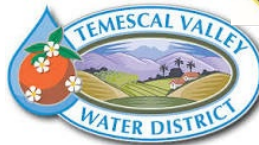
For the reasons stated above, OMWD requests that the 2025-26 Budget include funds to support SB 72. If you or your staff need any additional details, please do not hesitate to contact me at 760-753-6466 or [kthorner@olivenhain.com](mailto:kthorner@olivenhain.com).

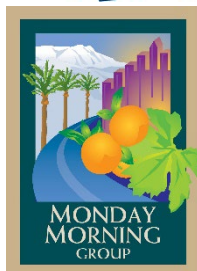
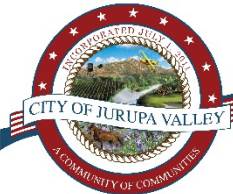
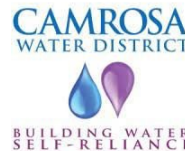
Regards,



Kimberly A. Thorner  
General Manager

cc: Senator Anna Caballero (Author)  
Senator Brian Jones  
Senator Catherine Blakespear  
Assemblymember Darshana Patel  
Assemblymember Tasha Boerner  
Ashley Walker, Nossaman, LLP ([awalker@nossaman.com](mailto:awalker@nossaman.com))









February 12, 2025

The Honorable Scott Weiner  
Chair, Senate Budget and Fiscal Review Committee  
1020 N Street, Room 502  
Sacramento, CA 95814

The Honorable Ben Allen  
Chair, Senate Budget Sub 2  
1021 O Street, Suite 4024  
Sacramento, CA 95814

The Honorable Jesse Gabriel  
Chair, Assembly Budget Committee  
1021 O Street, Suite 8230  
Sacramento, CA 95814

The Honorable Steve Bennett  
Chair, Assembly Budget Sub 4  
1021 O Street, Suite 4710  
Sacramento, CA 95814

**RE: California Water Plan Budget Request – SUPPORT**

Dear Honorable Chairs,

The California Municipal Utilities Association (CMUA), California State Association of Counties (CSAC), and California Council for Environmental and Economic Balance (CCEEB), co-sponsors of SB 72 (Caballero), and the coalition of organizations above, are pleased to support Senator Caballero's California Water Plan Budget Request submitted to your respective committees on January 17, 2025.

We support the request that the 2025-26 Budget include \$6.8 million in ongoing funds for five years and \$3.4 million ongoing for the Department of Water Resources (DWR) to update and modernize the California Water Plan and develop long-term targets for the state's future water supply.

There is an urgent need for California to develop reasonable targets that will complement and amplify Governor Newsom's Water Supply Strategy and extend beyond any single Administration. Given the extreme climate impacts of the 21st century, an expanding economy, a growing population, the anticipated reductions from existing water resources, and the controls on the use of groundwater,

California must align the state's water supply strategy and policies with a complementary target that will result in an adequate and reliable water supply for the environment, agriculture, and the economy. SB 72 would modernize the California Water Plan statute and its provisions by establishing long-term water supply targets for the state to achieve and would update the requirement that state agencies develop a plan to achieve those targets in consultation with local water agencies, wastewater service providers, irrigation districts, and others.

DWR has identified the funding needed to implement the update to the California Water Plan to be \$6.8 million in ongoing funding for the first five years and \$3.4 million in ongoing funding. Without clearly defined water supply targets and strategic planning to achieve the targets, the state will continue to experience devastating water shortages in the future. Adequate funding for DWR to update and modernize the California Water Plan will help us avoid water scarcity and help to ensure a drought-proof future.

We are pleased to support this budget request and urge your consideration to allocate this funding in the 2025-26 Budget. If you have any questions about our position, please contact Andrea Abergel with CMUA at [aabergel@cmua.org](mailto:aabergel@cmua.org) or (916) 841-4060.

Sincerely,

Andrea Abergel  
Director of Water  
California Municipal Utilities Association

Nicole Helms  
Executive Director  
California Alfalfa and Forage Association

Graham Knaus  
Executive Director  
California State Association of Counties

Todd W. Sanders  
Executive Director  
California Apple Commission

Tim Carmichael  
President/CEO  
CCEEB

Claudia Carter  
Executive Director  
California Association of Wheat Growers

Debbie Murdock  
Executive Director  
Association of California Egg Farmers

John Aguirre  
President  
California Association of Winegrape Growers

Julia Bishop Hall  
Senior Legislative Advocate  
Association of California Water Agencies

Jane Townsend  
Executive Director  
California Bean Shippers Association

Adrian Covert  
Senior VP, Public Policy  
Bay Area Council

Todd Sanders  
Executive Director  
California Blueberry Association

Steve Lenton  
General Manager  
Bellflower Somerset Mutual Water Company

Dan Dunmoyer  
President and CEO  
California Building Industry Association

Kristopher Anderson  
Policy Advocate  
California Chamber of Commerce

Roger Isom  
President/CEO  
California Cotton Ginners and Growers Assoc.

Alex Biering  
Senior Policy Advocate  
California Farm Bureau

Daniel Hartwig  
President  
California Fresh Fruit Association

Chris Zanobini  
President/CEO  
California Grain and Feed Association

Lance Hastings  
President & CEO  
California Manufacturers & Technology Assoc.

Chris Zanobini  
Executive Director  
California Pear Growers Association

Chris Zanobini  
Executive Vice-President  
California Seed Association

Ann Quinn  
Executive Vice President  
California State Floral Association

Robert Verloop  
Executive Director/CEO  
California Walnuts

Ann Quinn  
Executive Vice President  
California Warehouse Association

Sharron Zoller  
President  
California Women for Agriculture

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Calleguas Municipal Water District

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General Manager  
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Mayor  
City of Riverside

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County of Riverside

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General Manager  
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General Manager and CEO  
Cucamonga Valley Water District

Mark Orcutt  
President & CEO  
East Bay Leadership Council

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General Manager  
Eastern Municipal Water District

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General Manager  
El Dorado Irrigation District

Greg Thomas  
General Manager  
Elsinore Valley Municipal Water District

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President & CEO  
Farwest Equipment Dealers Association

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Chief Executive Officer  
Folsom Chamber of Commerce

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CEO  
Friant Water Authority

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Grower-Shipper Association

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David Pedersen  
General Manager  
Las Virgenes Municipal Water District

Matt Hurley  
General Manager  
McMullin Area GSA

Paul Schoenberger, P.E.  
General Manager  
Mesa Water District

Kevin Abernathy  
Manager  
Milk Producers Council

Jimi Netniss  
General Manager  
Modesto Irrigation District

Justin Scott-Coe  
General Manager  
Monte Vista Water District

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ACE/ President/CEO  
Murrieta/Wildomar Chamber of Commerce

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State Director  
National Federation of Independent Business

Joanne Webster  
Chief Executive Officer  
North Bay Leadership Council

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Executive Director  
Northern California Water Association

Todd Sanders  
Executive Director  
Olive Growers Council of California

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Pacific Coast Renderers Association

Debbie Murdock  
Executive Director  
Pacific Egg and Poultry Association

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Palmdale Water District

Jason Martin  
Interim General Manager  
Rancho California Water District

Jon Switalski  
Executive Director  
Rebuild So-Cal Partnership

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General Manager  
Rowland Water District

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General Manager  
Rubio Cañon Land and Water Association

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President & CEO  
Sac Metropolitan Chamber of Commerce

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San Bernardino Valley Municipal Water District

Paul Helliker  
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San Juan Water District

Matt Stone  
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Santa Clarita Valley Water District

Chris Lee  
General Manager  
Solano County Water Agency

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General Manager  
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Southwest California Legislative Council

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Trabuco Canyon Water District

Brad Koehn  
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United Ag

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P.E. General Manager  
Walnut Valley Water District

E.J. Caldwell  
Acting General Manager  
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Zone 7 Water Agency

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Western Agricultural Processors Association

Dave Puglia  
President & CEO  
Western Growers

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Director, Administrative Services  
Western Plant Health

Craig Miller  
General Manager  
Western Water

Norman Huff  
General Manager  
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Jurupa Community Services District

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Rubidoux Community Services District

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General Manager  
Santa Ana Watershed Project Authority

Jose Martinez  
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Valley County Water District

John Thiel  
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West Valley Water District

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Amber Bolden  
Director of Communications  
Black Voice News

Dr. Lisa DeForest  
Mayor Pro Tem  
City of Murrieta

Jeff Montejano  
CEO  
Building Industry Assoc. of Southern CA

Paul Leon  
Mayor  
City of Ontario

Joseph Lillio  
Interim General Manager  
Burbank Water and Power

Daniel E. Garcia  
Interim General Manager  
City of Riverside Public Utilities

Melanie Barker  
President  
California Association of Realtors

Connie Stopher  
Executive Director  
Economic Development Coalition

Robert C. Lapsley  
President  
California Business Roundtable

Ana Martin  
Governmental Affairs Manager  
Greater Riverside Chambers of Commerce

Greg Johnson  
President  
California Farm Water Coalition

Eric Keen  
Chairman of Board of Directors  
HDR Engineering

Julian Canete  
President and CEO  
California Hispanic Chambers of Commerce

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CEO  
Industrial Environmental Association

Jennifer Capitolo  
Executive Director  
California Water Association

Wes Andree  
Executive Director  
Jurupa Mountain Discovery Center

Sheri Merrick  
Executive Director  
Citrus Heights Chamber of Commerce

Ana Martin  
Staff Liaison  
Monday Morning Group of Riverside

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Council Member  
City of Canyon Lake

Judi Penman  
President & CEO  
San Bernardino Area Chamber of Commerce

Joe Males  
Mayor  
City of Hemet

Luis Portillo  
President & CEO  
San Gabriel Valley Economic Partnership

Natasha Johnson  
Council Member  
City of Lake Elsinore

Aziz Amiri  
CEO  
San Gabriel Valley Regional Chamber of Commerce

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Governmental Affairs Director  
SRCAR

Molly Kirkland  
Director of Public Affairs  
Southern CA Rental Housing Association

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General Manager  
Water Replenishment District

Steve Johnson  
General Manager  
Desert Water Agency

Erik Hitchman  
Administrative Office  
Puente Basin Water Agency

Melissa Sparks-Kranz, MPP  
Legislative Affairs Lobbyist  
League of California Cities

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San Diego County Water Authority

David M. Merritt  
General Manager  
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Steven Haugen  
Watermaster  
Kings River Water Association

Kat Wuelfing  
General Manager  
Mid-Peninsula Water District

Jennifer Pierre  
General Manager  
State Water Contractors

Mauricio Guardado  
General Manager  
United Water Conservation District

Nicole Stanfield  
Public Information Officer  
Santa Margarita Water District

Harvey De La Torre  
General Manager  
Municipal Water District of Orange County

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Executive Director  
Southern California Water Coalition

Glenn Farrel  
Executive Director  
CalDesal

Casey Creamer  
President  
California Citrus Mutual

Tricia Geringer  
Vice President of Government Affairs  
Agricultural Council of California

John Urdi  
Executive Director  
Mammoth Lakes Tourism

Lacy Schoen  
President/CEO  
Brea Chamber of Commerce

Gina Molinaro-Cardera  
Board Supervisor  
Dublin Chamber of Commerce

Lance Eckhart  
General Manager  
San Geronio Pass Water Agency

Jim Ferrin  
President  
California Alliance for Golf

Jim Piefer  
Executive Director  
Regional Water Authority

Federico Barajas  
Executive Director  
San Luis & Delta Mendota Water Authority

# Memo

To: Olivenhain Municipal Water District Board of Directors

Subject: AUTHORIZATION TO ATTEND UPCOMING MEETINGS /  
CONFERENCES / SEMINARS

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The Board may desire to attend a meeting that requires Board approval.



# Memo

To: Olivenhain Municipal Water District Board of Directors

Subject: FUTURE AGENDA ITEMS

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The Board may have items to be considered at a Future Board meeting.

# Memo

To: Olivenhain Municipal Water District Board of Directors

Subject: CONSIDER PUBLIC COMMENTS

---

There may be public comments before the Board meeting is adjourned.

# Memo

To: Olivenhain Municipal Water District Board of Directors

Subject: CLOSED SESSION

---

It may be necessary to go into Closed Session.

# Memo

To: Olivenhain Municipal Water District Board of Directors

Subject: OPEN SESSION

---

# Memo

To: Olivenhain Municipal Water District Board of Directors

Subject: ADJOURNMENT

---

We are adjourned.

# ENCINITAS: Free rain harvesting workshop Jan. 25

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 [northcoastcurrent.com/encinitas/2025/01/encinitas-free-rain-harvesting-workshop-jan-25](http://northcoastcurrent.com/encinitas/2025/01/encinitas-free-rain-harvesting-workshop-jan-25)

January 9, 2025

ENCINITAS — Olivenhain Municipal Water District, San Dieguito Water District and Santa Fe Irrigation District have partnered to offer a free workshop for area residents to learn about the benefits of rain barrels and best practices for rainwater collection on Jan. 25 from 10 to 11:30 a.m. at its headquarters, 1966 Olivenhain Road.

Steve Sherman of California Landscape Technologies will provide an informative and interactive workshop including a tour of OMWD's California-Friendly Demonstration Garden. Topics to be covered include installation and maintenance, design concepts and styles, downspouts and connections to rain barrels, rain chains in connection with rain barrels, and how to apply for rebates.

Collecting rainwater for future use not only can save drinking water but also reduces irrigation runoff that can carry pollutants into local waterways and beaches. Average rainfall in San Diego County is roughly 10 inches annually and even light rain events can provide a sufficient amount of water for later use. For example, a roof with a 2,000-square-foot surface area can capture 300 gallons from only a quarter inch of rain.

Registration for the workshop is offered at [olivenhain.com/events](http://olivenhain.com/events).

Visit [socialwatersmart.com](http://socialwatersmart.com) to apply for the rebate on rain barrels or other water-saving devices.

---

*Nonprofit groups, public agencies, local businesses and organizations of varying interests are welcome to share their news by submitting press releases for publication. Send yours to [news\[at\]northcoastcurrent.com](mailto:news[at]northcoastcurrent.com). Submissions are edited for news style and brevity.*

# Escondido Guide: Things to Do, Restaurants, Shops, and More

SD  
MAG sandiegomagazine.com/things-to-do/escondido-neighborhood-guide/

January 20, 2025



Escondido may mean “hidden” in Spanish, but its scenic rolling hills, abundance of quality eateries, and downtown revitalization have made it much more visible as a North County destination in recent years. As one of the oldest cities in San Diego County, it has a rich history fueled by the citrus and grape industries, and it now attracts a diverse population of entrepreneurs, outdoor enthusiasts and families.

Here’s where to eat, explore and shop next time you’re wandering this hidden gem.



Courtesy of Four Tunas Fish & Bar

## Escondido Restaurants and Bars

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### Cordiano Winery

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Get the best views in town from this hilltop winery in Highland Valley. The family-owned and operated [Cordiano Winery](#) offers a wide selection of estate wines—the Tempranillo and Trinity Red Blend are some popular ones—but the oven-fired pizza is the star of the show. The owners, Gerardo and Rosa Cordiano, emigrated from Italy in the 1970s and bring decades of experience working in New York-style pizzerias to this passion project. The outdoor patio faces west, so it's the perfect spot to watch the sun set.



Subscribe and get 1 year for \$18  
*15732 Highland Valley Road*

### EscoGelato

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This downtown Esco staple has practically had a line out the door since it opened in 2012. [EscoGelato](#) celebrates the agricultural heritage of the area by sourcing gelato ingredients from local farmers. You'll find 14-18 [gelato and sorbet flavors](#) that change daily in flavors ranging from the classic (Stracciatella, pistachio) to the creative (apricot goat cheese or strawberry balsamic sorbet). Pair your gelato with an espresso drink made with [Zumbar's locally roasted beans](#).

*122 South Kalmia*

## **Stone Brewing World Bistro & Gardens**

---

An Escondido guide would be remiss to exclude [Stone Brewery](#), the iconic craft brewing giant that started in the neighboring community of [San Marcos](#) in 1996. In 2006, it moved its headquarters to Escondido, where it established a unique restaurant experience featuring lush gardens, koi ponds and, of course, an [extensive tap list](#). You can wander the grounds, glass in hand, while you wait for your meal, or take a brewery tour. While this restaurant might be a bit commercialized (see: large on-site gift shop), it's still a must-see when in town.

*1999 Citracado Parkway*

## **O'Sullivan's Irish Pub and Restaurant**

---

A mainstay on Escondido's Grand Avenue, [O'Sullivan's](#) is a prime spot for people-watching from the [dog-friendly](#) patio on Cruisin' Grand nights. It offers traditional Irish fare, like shepherd's pie and corned beef with cabbage, as well as some Irish-inspired fusions—try the Irish nachos, thin-sliced potato chips topped with traditional nacho fixings. Sip on your Guinness while you listen to live music on weekend nights.

*118 East Grand Avenue*

## **Craft & Taco Lounge**

---

A laid-back little spot just west of downtown Escondido, [Craft & Taco](#) serves up flavor-packed gourmet tacos alongside [local craft brews](#). Try the Escondido coco loco taco (with coconut shrimp, bay scallops, micro greens and sweet and sour sauce) or vegan buffalo zucchini taco, both served on homemade tortillas.

*511 West Valley Parkway*

## **Four Tunas Fish & Bar**

---

The family-owned [Four Tunas](#) offers fresh seafood in multiple Mexican-style preparations. Try the shrimp and [fish aguachiles](#) (similar to ceviche), the charbroiled octopus taco, or the ahi tuna tostada. Pair it with a fruity michelada or a flavored margarita with house-made syrup.

601 North Broadway, Suite D

## **A Delight of France Bakery & Bistro**

---

You pretty much can't go wrong when having breakfast or brunch at A Delight of France. This Grand Avenue staple offers crepes, brioche French toast, eggs benedict and croissant bechamel, which are all top-notch. Or you can take your breakfast to go by selecting a pastry, like a fruit tart or chocolate croissant, from the display case.

126 West Grand Avenue

## **Burger Bench**

---

When this family-owned burger joint opened on Grand Avenue in 2015, it filled a much-needed void in the neighborhood for good burgers at a family-friendly restaurant. Burger Bench serves specialties such as the spicy Chorizo Diablo and handmade black bean burger alongside crispy tots or truffle Parmesan fries. For drinks, you can select from 20 taps of local craft brews or a hand-mixed milkshake. Burger Bench is set to open their second North County location in downtown Vista in 2025.

237 East Grand Avenue

## **Sunny Side Kitchen**

---

A few blocks from Grand Avenue you'll find the tiny mom-and-pop panini shop Sunny Side Kitchen. The owners pride themselves in doing everything the right way—sourcing the best local ingredients (including artisan sourdough from Bread & Cie), making every sandwich to order, and making every lemonade from scratch. Try their famous breakfast panini or crustless quiche, followed by a homemade bite-sized cookie.

155 South Orange Street

## **TJ Tacos**

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While the ambiance gives greasy fast food joint, don't let that stop you from swinging by TJ Tacos. This is perhaps as close as you'll get to authentic Tijuana street tacos without crossing the border. Popular picks are the adobada (marinated pork) taco, lengua (beef tongue) taco, and asada taco.

802 East Valley Parkway

## **Lourdes Mexican Food**

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On any cold and rainy day in Escondido, the phones ring nonstop for orders of the famous Lourdes chicken soup, made with hearty chunks of chicken, rice, cilantro, onions and avocado and served with to-die-for tortillas. You can order from the counter then enjoy your soup at a booth, but most patrons take their meal to go.

*650 South Escondido Blvd.*

## **Forgotten Barrel Winery**

---

You'll find this historic winery—whose site dates back to the 1880s—tucked in a residential neighborhood. Forgotten Barrel restored the former Prohibition Era–founded Ferrara Winery and uses the priceless old growth Sequoia redwood barrels that were left (i.e., *forgotten*) on the property when Ferrara closed. Not only are the grounds a stunning backdrop for a date night, but the fruit-forward handcrafted wines are surprisingly good, thanks to the skills of the winery's Napa-trained master winemaker.

*1120 West 15<sup>th</sup> Avenue*

## **Rock n' Jenny's Italian Subs**

---

Tucked in a strip mall right off the freeway, Rock n' Jenny's Italian Subs is named for the father-daughter duo who've run it since 1989. They serve up authentic East Coast–style Italian sandwiches that are hard to find on this coast—customer favorites include the hot pastrami grinder, the meatball sub, and Italian cold cuts.

*1044 West Valley Parkway*



Courtesy of San Diego Zoo

## Things to Do in Escondido

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### San Diego Zoo Safari Park

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The biggest draw for visitors to Escondido is the counterpart to the San Diego Zoo. The 1,800-acre San Diego Zoo Safari Park in the San Pasqual Valley is home to more than 3,000 animals and 300 species, including the only two platypuses living outside of Australia.

*15500 San Pasqual Valley Road*

### Cruisin' Grand

---

Every Friday night from April to September, Grand Avenue is packed with locals for the free community favorite Cruisin' Grand. Pre-1974 hot rods line the streets on display (usually with their owners sitting in camping chairs on the sidewalk) as musicians and DJs entertain the crowds. It's a worthwhile weekly event for car enthusiasts and people watchers.

*Grand Avenue*

### EcoVivarium

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You can't tell from the old office building exterior, but the little EcoVivarium nonprofit museum has one of the largest reptile and amphibian sanctuaries in the country, giving you and the kids a hands-on experience with rescued big lizards, snakes, tortoises and other cold-blooded critters.

641 East Pennsylvania Avenue

## Children's Discovery Museum

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Across the street from Grape Day Park and the California Center for the Arts, the Children's Discovery Museum offers an interactive, hands-on learning experience both indoors and outdoors for toddler and preschool-aged kids.

320 North Broadway

## Hiking Elfin Forest Recreational Reserve

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If you want to enjoy the great outdoors, take on a hike on the 11 miles of trails in the 784-acre Elfin Forest Recreational Reserve. The views from the Lake Hodges Overlook and the Way Up Trail are well worth it but are a bit challenging.

8833 Harmony Grove Road

## Queen Califia's Magical Circle

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Niki de Saint Phalle's mosaic sculpture garden is composed of nine colorful large-scale sculptures, a circular snake wall and a maze entryway. The garden was inspired by California's mythic, historic and cultural roots. It's located within Kit Carson Park and is only open very limited hours, so check the schedule before you make the trek.

3333 Bear Valley Parkway

## Kit Carson Park

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The largest park in Escondido, Kit Carson is a community hub for family barbecues, exercise (tennis courts, softball fields, hiking trails, skate park, etc.) and dog walking. It also houses the only disc golf course in North County.

3333 Bear Valley Parkway

## California Center for the Arts, Escondido

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From Broadway musicals to classical ballets, the California Center for the Arts features a full lineup of world-class entertainment in its concert hall and 400-seat theater. Located on a 12-acre campus, the Center for the Arts is a community hub for a number of free events through the year, like on Independence Day and Dia De Los Muertos.

340 North Escondido Blvd.

## CuppaPug

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The England-based café concept just opened its first location in the U.S., which happens to be in Escondido. For a fee, you can visit and play with CuppaPug's resident grumble (the word for a group of pugs). While there, indulge in a menu of pug-themed drinks and snacks.

*607 West 9<sup>th</sup> Avenue*

## **Deer Park Winery & Auto Museum**

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As the name implies, the Deer Park Winery & Auto Museum gives you a chance to both enjoy a glass of award-winning local estate wines and explore a massive collection of autos, from 19<sup>th</sup>-century carriages to one of the largest American convertible collections in the world.

*29013 Champagne Blvd.*



Courtesy of Escondido Antique Mall

## **Escondido Shops & Boutiques**

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### **Daydream Here Boutique**

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An Asian, WOC-owned boutique in the heart of downtown, Daydream Here is a one-stop shop selling clothing, accessories and gifts from multiple vendors.

*227 East Grand Avenue*

### **Urban Barn**

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At the east end of Grand Avenue, you'll find the seemingly endless labyrinth that is Urban Barn. It's a unique retail experience that offers a mix of vintage treasures, antiques, home décor, clothing and locally made goods from multiple vendors.

*404 East Grand Avenue*

## **The Hidden**

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Founded by a floral and event designer as a tribute to her mom, the small business The Hidden offers a one-stop shop for gifts, plants and florals in northern Escondido.

*1872 West El Norte Parkway*

## **Escondido Antique Mall**

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Browse the vintage, antique and collectible goods from a wide variety of vendors in the 10,000-square-foot Escondido Antique Mall on Grand Avenue.

*135 West Grand Avenue*

# Who's News: 1/24/25

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 [thecoastnews.com/whos-news-1-24-25](https://thecoastnews.com/whos-news-1-24-25)

staff

January 20, 2025



## OLIVENHAIN BOARD

Matthew R. Hahn has been appointed president of the Olivenhain Municipal Water District Board of Directors. He represents Division 4 of the water district's service area, which includes the 4S Ranch community.



# Board Chair Announces Committee Leadership for 2025-2026

[waternewsnetwork.com/new\\_committee\\_leadership](https://waternewsnetwork.com/new_committee_leadership)

January 22, 2025



San Diego County Water Authority Board Chair Nick Serrano has appointed new leadership for the Board's committees and regional boards. These positions are responsible for running vital committees that impact all aspects of the Water Authority's operations and representing the Water Authority on key regional bodies.

"I am proud to announce these appointments, which reflect the expertise, dedication, and leadership needed to advance our priorities for the San Diego region," said Chair Serrano. "This group of leaders brings diverse perspectives to the table and shares my commitment to keeping water rates low, ending the era of litigation that has stood in the way of collaborative decision-making for the Southwest, fostering regional collaboration across Southern California, and ensuring a sustainable future for San Diego County."

The new San Diego County Water Authority committee chairs are:

- **Ismahan Abdullahi (City of San Diego) – Administrative & Finance Committee**
- **Amy Reeh (Yuima Municipal Water District) – Engineering & Operations Committee**
- **Neal Meyers (Olivenhain Municipal Water District) – Imported Water Committee**
- **Valentine Macedo, Jr. (City of San Diego) – Legislation & Public Outreach Committee**
- **Marty Miller (Vista Irrigation District) – Water Planning & Environmental Committee**

Chair Serrano also appointed Chair Emeritus Mel Katz (City of Del Mar) to be San Diego's new delegate to the Metropolitan Water District (MWD) of Southern California. Katz replaces former MWD Director Tim Smith (Otay Water District), who retired from this position late last year. Katz was officially sworn-in to his new role as an MWD delegate last week.

In addition, Board Secretary Joy Lyndes (San Dieguito Water District) will serve as the Water Authority's primary representative to SANDAG.

"Together, we will continue to build on the progress we've made, tackle the challenges ahead, and deliver innovative solutions that meet the needs of our communities," Serrano said. "I have full confidence in this team's ability to advance our collective vision for a stronger, more affordable, and more resilient water future."

The Water Authority's 22 member agencies are represented through a 34-member Water Authority Board of Directors. At least one director from each agency sits on the Board. The Board establishes and administers policies for the Water Authority, and generally holds its regular meetings on the fourth Thursday of every month with special workshops and other meetings as needed.

# Who's News: 2/7/25

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 thecoastnews.com/whos-news-2-7-25

staff

February 3, 2025

## OLIVENHAIN WATER

The Olivenhain Municipal Water District is seeking a new member of the board to replace Marco San Antonio, who resigned in January after he was appointed to Encinitas City Council. Candidates must submit their application to the district's general manager by 5 p.m. on March 3. The board will conduct interviews at its March 19 meeting. The newly appointed director will represent Division 1 through Dec. 4, 2026, which covers Encinitas, Elfin Forest, Harmony Grove, Rancho Santa Fe, Rancho Cielo, 4S Ranch and Fairbanks Ranch. Applications, a map of Division 1, and additional information about the appointment process are available at [www.olivenhain.com/division1](http://www.olivenhain.com/division1).

# New Encinitas council member brings business experience, family connections to the job

[sandiegouniontribune.com/2025/02/05/new-encinitas-council-member-brings-business-experience-family-connections-to-the-job](https://www.sandiegouniontribune.com/2025/02/05/new-encinitas-council-member-brings-business-experience-family-connections-to-the-job)

Barbara Henry

February 5, 2025



Encinitas City Councilmember Marco San Antonio (Courtesy photo)

Newly appointed Encinitas City Councilmember Marco San Antonio, 49, initially arrived in San Diego County in the manner that many other longtime residents have — he came through a connection to the military.

His dad, a native of the Philippines, served 22 years in the U.S. Navy, and then founded a sign shop in Encinitas in 1989 after retiring, he said.

“And, we’ve been doing (the business) ever since,” he said.

The family company — One Day Signs on Coast Highway 101 in downtown Encinitas — makes large vinyl banners and many other types of signs, except electrical ones and campaign stake-based signs. One Day Signs probably has done “everything you’ve seen from lower Oceanside through to Del Mar,” San Antonio said.

These days, since his dad retired, it’s a one-man operation and that may prove a little challenging in his new role as a council member.

“I’m used to having my dad here,” he said, adding, “Now, I just have to be really good about managing my time.”

The former Olivenhain Municipal Water District board member was selected by the council to fill the District 4 seat, previously held by the city’s newly elected Mayor Bruce Ehlers. He’ll be formally sworn into office at the council’s Feb. 12 meeting, and he’ll be representing an area that covers Olivenhain as well as parts of New Encinitas.

Going into the sign-making business was a family tradition, beginning when his relatives lived in the Philippines, San Antonio said. Various family members currently own nine sign shops, with eight of them in Hawaii, he added.

And, there’s even the possibility of another sign-making generation. San Antonio and his wife, Noelle, a former nurse, have two children — a 4-year-old boy, Ryder, and a 20-month-old girl, Georgia Saylor. He also has plenty of other relatives in town; his sister lives in Olivenhain and his parents live in Encinitas Ranch.

Longtime friend David Forester met San Antonio when they both attended what was then called San Dieguito High School.

“For the life of me, I can’t tell you how we met, (but) once we did we were inseparable,” Forester recalled.

Forester later joined the U.S. Army, while San Antonio attended various colleges. He received an associate degree in fine arts from the Art Institute of California’s San Diego campus, and also later took classes at Palomar College and Santa Barbara’s City College. When San Antonio took classes at Cal State San Marcos in the early 2000s, he and Forester shared housing for a while, Forester recalled. They also both share a connection to the Orange County Fire Authority — Forester has worked there since 2006, and San Antonio was a volunteer reserve firefighter with the agency until 2021, doing weekend and evening shifts for a small fire station in Emerald Bay.

He’s a close enough friend that he was one of just a few people that Forester celebrated his 50th birthday with earlier this year.

“He is one of the most genuine, caring guys that I have known,” Forester said, adding that he expects that as a council member San Antonio will be good at listening to other people’s viewpoints.