



Safety Committee Meeting

March 26, 2025

**NOTICE OF A REGULAR MEETING
OF THE OLIVENHAIN MUNICIPAL WATER DISTRICT'S
SAFETY COMMITTEE**

**1966 Olivenhain Road, Encinitas, CA 92024
Tel: (760) 753-6466 • Fax: (760) 753-1578
VIA TELECONFERENCE AND IN PERSON**

Pursuant to AB 3035, effective January 1, 2003, any person who requires a disability related modification or accommodation in order to participate in a public meeting shall make such a request in writing to the District for immediate consideration.

DATE: March 26, 2025

TIME: 2:30 p.m.

PLACE: HYBRID REGULAR MEETING VIA TELECONFERENCE AND IN PERSON

The meeting is being held virtually as a convenience to the public. The meeting will not stop or suspend its in-person meeting should a technological interruption occur with respect to the Zoom or call-in options listed on the agenda.

For Zoom Participation:

www.zoom.us/join

Meeting ID: 814 6903 9086

Password: 160031

For Zoom Call-in Only:

Call: (669) 444-9171

Meeting ID: 814 6903 9086

Password: 160031

Public Participation/Comment: Members of the public can participate in the meeting by emailing your comments on an agenda item to the Safety/Risk Compliance Administrator at tschette@olivenhain.com or address the committee directly in real-time under the public comments section. If you do not receive a confirmation email that your comment has been received, please call (760) 632-4217 or address the committee under the public comments section to ensure that your comments are heard in real-time. The subject line of your email should clearly state the item number you are commenting on and should include your name and phone number. All comments will be emailed to the Safety Committee.

*Note: Items On The Agenda May Be Taken Out Of Sequential Order As Their
Priority Is Determined By The Committee*

1. Call to Order

2. Roll Call (Board Members)
3. Adoption of Agenda
4. Public Comments
5. Consider Approval of the Minutes of the January 22, 2025 Regular Safety Committee Meeting
6. Consent Calendar

NOTE: ANY ITEM MAY BE REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION

C-a. Consider Approval of the April/May 2025 Training Calendar

7. Consider an Informational Report on the “Safety Has No Quitting Time” (SHNQTT) Program
8. Consider Review of Employee Injuries, Vehicle Accidents, and Safety Reports (If Necessary)
9. Consider a Report on February and March Safety/Risk Compliance Activities
10. Consider Informational Report on the Renewal Process for Fiscal Year 2027 General Liability, Property, Automobile, Equipment, Terrorism, Excess, and Cybersecurity Insurance Policies
11. Consider an Informational Report on the Safety Sub-Committee
12. Consider Suggestions for Employee Recognition if the Staff Reaches the 1,000 Day Milestone Without a Preventable Lost Time Injury
13. Consider an Informational Report on the Remote Site Security Initiatives
14. Consider an Informational Report on the Emergency Mobile Radio Communication System Upgrade for Emergency Response

15. Consider the Safety Action-Items Assigned/Completed
16. Consider Future Agenda Items
17. Adjournment

Memo

To: Olivenhain Municipal Water District Safety Committee
From: Tim Schuette, Safety / Risk Compliance Administrator
Subject: **CONSIDER APPROVAL OF THE MINUTES OF THE JANUARY 22, 2025
REGULAR SAFETY COMMITTEE MEETING**

The Safety Committee will receive a draft copy of the meeting minutes. Following committee approval, the minutes will be posted on the District's website.



Memo

Date: March 26, 2025
To: Olivenhain Municipal Water District Safety Committee
From: Tim Schuette, Safety / Risk Compliance Administrator
Subject: **CONSIDER APPROVAL OF THE APRIL/MAY 2025 TRAINING CALENDAR**

Attached is the April/May training calendar.

Attachment: Schedule for Safety Training

**Olivenhain MWD
Training Calendar
April/May 2025**

APRIL:

Tailgate Topics:

- Heat Illness Prevention – Indoor/Outdoor (SDRMA)
- UV Safety

Events:

- Forklift Operator
- WTP EOC Cybersecurity Tabletop
- Rattlesnake Safety

MAY:

Tailgate Topics:

- Electrical Safety, Know the Ground Rules (SDRMA)
- Proper Lifting and Back Safety (OMWD)

Events:

- None

Memo

Date: March 26, 2025
To: Olivenhain Municipal Water District Safety Committee
From: Tim Schuette, Safety / Risk Compliance Administrator
Subject: **CONSIDER AN INFORMATIONAL REPORT ON THE “SAFETY HAS NO QUITTING TIME” (SHNQT) PROGRAM**

Attached is the current report for the number of injuries for years 2021-2025; consecutive number of days since the last preventable injury; and the vehicle/property damage amounts for years 2021-2025.

Note that the District just received notice from our workers’ compensation provider, Special District Risk Management Authority (SDRMA), that beginning in program year 2025-26, SDRMA will be moving away from the Workers’ Compensation Insurance Rating Bureau’s (WCIRB) rating model for calculating the ex-mod. The existing formula used the three most recent full program years of actual claims and payroll data and compared each individual member’s actual claims and payroll data to California state averages. Effective July 1, each member will have a loss ratio calculated that will be divided by the pool’s program average loss ratio to calculate a corresponding ex-mod, using the prior three years of loss history. This will eliminate the use of WCIRB’s formula that looks at the entire state’s losses, which have been historically higher on average than that of the SDRMA pooled member losses.

Under the new calculation, the new District ex-mod is anticipated to be .75 compared to the current ex-mod of .63 for 2024-25. Thus, despite our excellent safety record, the ex-mod will be increasing resulting in a higher insurance premium.

Attachments: SHNQT Report; Vehicle/Property Damage



The Injury Incident Rate (IIR) for OMWD in **2024 was 3.2 recordable injuries** based on OSHA's IIR Formula:

(Number of injuries and illnesses X 200,000)/Employee hours worked including overtime = Injury Incidence rate)

OMWD Injury Rates (Based on the 3-year avg of 88 employees)
2022 - 2.1, 2023 - 3.2, 2024 - 3.2 **3-year avg = 2.8 injuries**

NAICS OSHA Recordable Injury Rates (Based on Code 22131)
2021 - 2.6, 2022 - 2.1, 2023 - 2.2 **3-year avg = 2.3 injuries**

The Survey of Occupational Injuries and Illnesses data for 2024 are scheduled to be released in November 2025.

The "Safety Has No Quitting Time" award is based on the last recorded 3-year average national incident rate for Water Supply and Irrigation Systems

The National Injury / Illness Rate can be found at the Bureau of Labor Statistics (www.BLS.gov). The North American Industry Classification System (NAICS) code as agreed by the Safety Committee for OMWD is 22131 - Water Supply & Irrigation Systems

Last Reportable / Preventable Lost-Time Injury was
September 13, 2022

INJURY AND LOST TIME COUNT AS OF
March 26, 2025

CONSECUTIVE NUMBER OF WORK DAYS WITHOUT
A PREVENTABLE LOST TIME (Days Away from Work) INJURY
925 Days

OMWD SAFETY RECOGNITION PROGRAM 2025

NUMBER OF PREVENTABLE INJURIES IN 2025 = 0
NUMBER OF PREVENTABLE LOST DAYS IN 2025 = 0
Recordable OSHA Injuries "OSHA 300 Log" in 2025 = 0
Recordable OSHA Lost Days "OSHA 300 Log" in 2025 = 0
CURRENT Injury Illness Rate (IIR) = 0

Year-to-Date 2025 Totals:

Preventable Vehicle Incident and/or Vehicle Related Property Damage in CY 2025 = **\$0.00** See Attached

- Estimated damages will also count in this total if decided not to repair the vehicle.
- This \$10,000 was determined by the number of miles and total number of vehicles driven by the District each year.

TOTAL PREVENTABLE DAMAGES

2021		
OMWD VEHICLE DAMAGED	OMWD VEHICLE DAMAGE \$ AMT	OTHER PROPERTY DMG \$ AMT
FEB - #26	\$515.50	\$0.00
MAR - #95 (DENTED TAILGATE)	\$2,377.24	\$0.00
DEC - #63	\$0.00	\$1,645.72
Total	\$2,892.74	\$1,645.72

TOTAL PREVENTABLE VEHICLE INCIDENT AND/OR VEHICLE RELATED PROPERTY DAMAGE IN 2021

\$4,538.46

2022		
OMWD VEHICLE DAMAGED	OMWD VEHICLE DAMAGE \$ AMT	OTHER PROPERTY DMG \$ AMT
DEC - #46 (LICENSE PLATE MOUNT - PRIUS)	\$0.00	\$68.00
Total	\$0.00	\$68.00

TOTAL PREVENTABLE VEHICLE INCIDENT AND/OR VEHICLE RELATED PROPERTY DAMAGE IN 2022

\$68.00

2023		
OMWD VEHICLE DAMAGED	OMWD VEHICLE DAMAGE \$ AMT	OTHER PROPERTY DMG \$ AMT
JUN - #112 (PASSENGER SIDE FENDER)	\$2,307.70	
NOV - BACKHOE HIT SUBSURFACE INSTALLATION	0.00	\$3,631.30
Total	\$2,307.70	\$3,631.30

TOTAL PREVENTABLE VEHICLE INCIDENT AND/OR VEHICLE RELATED PROPERTY DAMAGE IN 2023

\$5,939.00

2024		
OMWD VEHICLE DAMAGED	OMWD VEHICLE DAMAGE \$ AMT	OTHER PROPERTY DMG \$ AMT
APR - #115 BACKED INTO CONTRACTOR VEHICLE	\$0.00	\$1,150.61
NOV - #75 HIT LARGE ROCK IN DECORATIVE ISLAND	\$5,500.00	\$0.00
Total	\$5,500.00	\$1,150.61

TOTAL PREVENTABLE VEHICLE INCIDENT AND/OR VEHICLE RELATED PROPERTY DAMAGE IN 2024

\$6,650.61

2025		
OMWD VEHICLE DAMAGED	OMWD VEHICLE DAMAGE \$ AMT	OTHER PROPERTY DMG \$ AMT
Total	\$0.00	

TOTAL PREVENTABLE VEHICLE INCIDENT AND/OR VEHICLE RELATED PROPERTY DAMAGE YEAR TO DATE

\$0.00

Memo

Date: March 26, 2025
To: Olivenhain Municipal Water District Safety Committee
From: Tim Schuette, Safety / Risk Compliance Administrator
Subject: **CONSIDER REVIEW OF EMPLOYEE INJURIES, VEHICLE ACCIDENTS AND SAFETY REPORTS (IF NECESSARY)**

If necessary, the Safety Committee will review and discuss employee injuries, vehicle accidents and safety reports since the last committee meeting occurred.

The Safety Committee will determine if the situation was “preventable” or “non-preventable.” The committee may also develop recommendations regarding the incident.

PREVENTABLE: Could a reasonable prudent employee, or the District, in a like or similar situation, have been able to avoid or prevent the accident from occurring? If the answer is yes, the accident shall be defined as preventable.

Injuries:

- None at this time

Vehicle related property damage:

- 1 item to discuss.

Staff will be available to answer any questions.

Memo

Date: March 26, 2025
To: Olivenhain Municipal Water District Safety Committee
From: Tim Schuette, Safety / Risk Compliance Administrator
Subject: **CONSIDER A REPORT ON FEBRUARY AND MARCH SAFETY/RISK COMPLIANCE ACTIVITIES**

Attached is a list of safety/risk compliance activities for the months of February and March. Staff will be available to answer any questions.

Attachment: List of Safety / Risk Compliance Activities

Safety/Risk Compliance Activities February / March 2025

February:

- Conducted safety orientation for two SDCWA interns.
- Co-presented OMWD's Wildfire Preparedness strategy to the Board.
- Performed a test of a new potential emergency radio communication system.

General Duties

- Project Heartbeat – Automatic Emergency Defibrillator (AED) Monthly Check List
- Facilitated tailgate training to all departments
- Member Area Communication System (MACS) Radio Test
- Completed fire extinguisher inspections
- Completed emergency shower/eye wash station inspections

March:

- Hosted the Air Pollution Control District (APCD) at District headquarters for an inspection of the emergency generator and fuel storage tank.
- Performed an investigation regarding a vehicle related property damage incident.
- Worked on various property damage claims.
- Facilitated the annual fire extinguisher inspection and recharge event for all District fire extinguishers.
- Hosted Pacific Safety Center for on-site respirator fit testing for necessary staff.

General Duties

- Project Heartbeat – Automatic Emergency Defibrillator (AED) Monthly Check List
- Facilitated tailgate training to all departments
- Member Area Communication System (MACS) Radio Test
- Completed fire extinguisher inspections
- Completed emergency shower/eye wash station inspections

Memo

Date: March 26, 2025
To: Olivenhain Municipal Water District Safety Committee
From: Brian Sodeman, Customer Service/Public Affairs Supervisor
John Carnegie, Customer Services Manager
Via: Kimberly A. Thorner, General Manager
Subject: **CONSIDER INFORMATIONAL REPORT ON THE RENEWAL PROCESS FOR FISCAL YEAR 2027 GENERAL LIABILITY, PROPERTY, AUTOMOBILE, EQUIPMENT, TERRORISM, EXCESS, AND CYBERSECURITY INSURANCE POLICIES**

Purpose

The purpose of this item is to provide the Safety Committee with an update on the renewal process for OMWD's FY 2027 general liability, property, automobile, equipment, terrorism, excess, and cybersecurity insurance policies.

Recommendation

Not applicable; this is an informational item only.

Alternative(s)

None.

Background

From 2013 through 2023, OMWD's insurance coverage had been provided through the WaterPlus program. Year-over-year increases in premiums had been flat or modest until 2021, with FY 2022 premiums increasing by over 13%. This increase was primarily due to the rise in coverage costs being experienced nationwide, attributed to factors such as COVID-19, extreme weather, and wildfires.

In March 2022, staff submitted application packages to Glatfelter, Grundy, and Allied World for FY 2023 insurance coverage. Two of these three carriers had insured OMWD in years past, and traditionally, all three had provided quotes upon request. However, Glatfelter and Grundy declined to provide a quote because of wildfire risk at several OMWD facilities. OMWD's insurance broker subsequently reached out to the underwriter for two additional carriers—Liberty Mutual and Travelers—and both carriers also declined to provide a quote based on wildfire scores. Of the five carriers from which staff solicited quotes, staff received one responsive quote from Allied World for their WaterPlus program.

At the May 2022 board meeting, the board instructed staff to obtain quotes from both independent carriers and risk-sharing pools for FY 2024 insurance coverage, and to begin the eligibility assessment process with ACWA JPIA.

In November 2022, staff began compiling application documentation for six insurance programs – California Joint Powers Insurance Authority, Golden State Risk Management Authority, Special District Risk Management Authority, American Family's CalMutuals Joint Powers Risk and Insurance Management Authority, Association of California Water Agencies Joint Powers Insurance Authority, and American Family's WaterPlus.

Of the six insurance providers, only three submitted quotes to provide insurance coverage in FY 24. California Joint Powers Insurance Authority advised that it prefers to focus on cities and special districts organized similarly to cities, rather than water districts, and did not submit a quote. Golden State Risk Management Authority advised that it was not a good fit for OMWD and did not provide a quote. Special District Risk Management Authority advised that it was unable to provide a quote due to OMWD's loss history, but that OMWD could be eligible to reapply in future years.

At the April 2023 board meeting, the board considered quotes from three providers:

- CalMutuals JPRIMA provided a quote from its risk-sharing pool in the amount of \$483,707 for the commercial package. Adding cybersecurity and additional excess liability coverage brought the total cost to approximately \$612,461.
- ACWA JPIA submitted a quote from its risk-sharing pool for \$447,758 for general liability, property, automobile, equipment, terrorism, and excess, and cybersecurity policies.
- American Family's WaterPlus submitted a renewal quote in the amount of \$537,452 for general liability, property, automobile, equipment, terrorism, and excess insurance policies. Adding cybersecurity and additional excess liability coverage brought the total cost to approximately \$667,916.

The staff recommendation at the April 2023 meeting was to renew with WaterPlus, stating that staff was satisfied with the method by which WaterPlus had historically handled claims, and that staff had determined that the WaterPlus insurance product would continue to satisfy OMWD's insurance needs. Further, staff expressed concerns with both risk-pool options due to ongoing litigation at the time, and that JPRIMA was not obligated to allow for OMWD's General Counsel's representation and ACWA JPIA would not allow it.

ACWA JPIA's lower premium (\$447,758 versus \$667,916 with WaterPlus) and higher liability coverage (\$55 million versus \$16 million with WaterPlus) was discussed at the April 2023 meeting. Ultimately, the board voted 3-2 to execute an insurance agreement with the ACWA JPIA for OMWD's general liability, property, automobile, equipment, terrorism, excess, and cybersecurity coverage for a term of no less than three years.

At the September 2024 meeting of the Safety Committee, then consisting of Director Hahn and Director Meyers, staff presented an informational report on FY 2025 insurance renewal, discussing the higher than budgeted increase in property coverage premiums (66% increase versus FY 2024).

At the January 2025 meeting of the Safety Committee, now consisting of Director Hahn and Director Guerin, staff presented an informational report on the renewal process for fiscal year 2027, which is the first year that OMWD would be eligible to explore insurance providers other than ACWA JPIA. The report addressed the overall 40% increase in premiums for FY 2025 (from \$447,758 to \$625,257), the 250% increase in deductible (from \$10,000 to \$25,000), JPIA's exclusion of coverage on four incidents that totaled approximately \$300,000, and JPIA's requirement to provide a one-year advance notice of intent to exit the program. To explore alternative insurers for FY 2027,

OMWD would need to notify ACWA JPIA by July 1, 2025 of intent to exit. Staff discussed the effort and challenges with obtaining quotes for FY 2027 before July 2025, the issues caused by the misalignment of the coverage period for liability, and the possibility of being denied coverage from other insurers due to fire risk and/or no longer having reinsurance status. The committee directed staff to research which insurance providers might be willing to provide FY 2027 coverage, determine without asking JPIA if the notice of intent to exit is revocable, estimate the cost associated with obtaining insurance quotes, and report back to the committee.

Fiscal Impact

There are no costs directly associated with this informational report.

Discussion

To determine viable alternative providers for FY 2027, staff reached out to OMWD's former insurance broker and inquired if WaterPlus and/or the traditional insurance market would be a competitive option. The broker advised that due to the increased fire damage throughout the state, OMWD's claim history, and OMWD's loss of reinsurance status, he would have a difficult time finding an insurance provider that would be willing to take on new risk, and if successful, it would not be as favorable of a rate as before.

Similarly, the broker advised that American Family's CalMutuals Joint Powers Risk and Insurance Management Authority would not likely take on the risk without OMWD bundling other insurance programs, specifically mentioning workers' compensation. OMWD is currently contracted with Special District Risk Management Authority for workers' compensation and remains satisfied with their service.

Special District Risk Management Authority advised that OMWD could submit a request for a quote for insurance for FY 2027; however, SDRMA previously denied providing a quote due to OMWD's loss history, which was similar to OMWD's current losses.

Staff did not reach out to California Joint Powers Insurance Authority and Golden State Risk Management Authority as they both previously declined to provide a quote to OMWD due to the structure of their programs not including water agencies of OMWD's size.

Based on these investigations, staff cannot advise with certainty that OMWD has a competitive alternative to ACWA JPIA for insurance coverages in FY 2027.

Nevertheless, if the board were to direct staff to prepare applications for other insurance providers for FY 2027, staff estimates this would take an investment in staff time of approximately \$6,000.

To determine, without asking JPIA, if the notice of intent to exit is revocable, staff reached out to SDCWA on their experience exiting ACWA JPIA. SDCWA replied that when it has explored coverage outside of its incumbent pool, it submits an intent to withdraw letter that includes the following language: “This notice is provided in order to keep in compliance with the Membership Agreement. The Water Authority has not made any decisions regarding insurance for future years, and is planning to engage in a fair process to gather bids for coverage from various providers, including (incumbent carrier).” SDCWA mentioned that it hasn’t had any issue withdrawing the letter once its board had made a decision about coverage.

In terms of being able to revoke a notice of intent to exit, OMWD has two options for committee consideration:

1. OMWD could include similar language as SDCWA’s as a means to provide the option to revoke the notice, without obtaining confirmation from JPIA.
2. OMWD could engage JPIA staff and/or the Executive Officer to ask if the notice of intent to exit is revocable and if so, how much notice is required; however, this would put ACWA JPIA on notice.

If the committee desires to seek insurance coverage for FY 2027 from a provider other than ACWA JPIA, OMWD will need to notify ACWA JPIA by July 1, 2025 of its intent to exit. Should the committee determine that it wishes to pursue this approach, an agenda item would be brought to the full board for concurrence on May 21, 2025.

A strong likelihood exists that OMWD will not receive other quotes based on input received from other carriers.

Memo

Date: March 26, 2025
To: Olivenhain Municipal Water District Safety Committee
From: Tim Schuette, Safety / Risk Compliance Administrator
Subject: **CONSIDER AN INFORMATIONAL REPORT ON THE SAFETY SUB-COMMITTEE**

The Safety Sub-Committee meets at least quarterly to bring safety issues and suggestions from the employees to the group for consideration. Safety ideas and suggestions may be implemented immediately or referred to the full Safety Committee for consideration and approval. The sub-committee also makes recommendations to the full committee for safety recognition, performs safety inspections, and conducts other safety related duties as assigned.

Members of the sub-committee are voluntary employees from various departments that provide valuable input and are extremely beneficial in keeping the District one of the safest places to work. Safety Sub-Committee members typically serve two-year terms. The new members are composed of staff from the main headquarters facility, as well as the water reclamation facility and water treatment plant.

The new Safety Sub-Committee members are as follows:

Adam Calm – Term Ends 3/1/27	George Lomeli – Term Ends 3/1/27
Nick Boess – Term Ends 3/1/27	Sean Peterson – Term Ends 3/1/27
Lori Ayres – Term Ends 3/1/27	Ernesto Fuentes – Term Ends 3/1/27

Memo

Date: March 26, 2025
To: Olivenhain Municipal Water District Safety Committee
From: Tim Schuette, Safety / Risk Compliance Administrator
Subject: **CONSIDER SUGGESTIONS FOR EMPLOYEE RECOGNITION IF THE STAFF REACHES THE 1,000 DAY MILESTONE WITHOUT A PREVENTABLE LOST TIME INJURY**

At the January 22, 2025 Safety Committee Meeting, Chair Thorner requested that the 1,000 days of no preventable lost time injuries recognition be discussed at the March Safety Committee Meeting. This item is an opportunity for the Safety Committee to identify potential safety recognition award ideas (if the milestone is achieved on June 9, 2025). Past safety awards have included items such as jackets, first aid kits, emergency preparedness kits, flashlights, etc. The current available budget is approximately \$50 per employee towards a special 1,000 day milestone safety recognition award.

Staff recommends that the Committee discuss and provide direction.

Memo

Date: March 26, 2025
To: Olivenhain Municipal Water District Safety Committee
From: Tim Schuette, Safety / Risk Compliance Administrator
Subject: **CONSIDER AN INFORMATIONAL REPORT ON REMOTE SITE SECURITY INITIATIVES**

During the January 22, 2025, Safety Committee meeting, a request was made for an update on the initiatives that staff is considering to address the increasing incidents of remote site intrusions. Initially, staff considered utilizing a third-party security company and obtained estimates for daily remote site security inspections. However, the proposals exceeded \$200,000 annually, proving to be financially unfeasible.

The supervisors and managers also discussed potential initiatives to address these incidents. In response, staff is developing a Remote Site Security Response Plan to enhance security measures and improve incident response. This plan will outline:

- **Inspection Procedures** – Establishing protocols for assessing the adequacy and integrity of security controls at remote sites.
- **Incident Reporting** – Defining clear procedures for reporting active intrusion incidents to the appropriate authorities (based on location) and staff leadership.
- **Security Assessment Volunteer Inspection** – Implementing a new after-hours paid volunteer staff duty rotation focused on conducting site inspections of sensitive locations with elevated intrusion risk with the goal of increasing District visibility and deterrence. Volunteers will not be comprised of staff that are already included in the duty rotation to avoid any emergency response conflicts. Many years ago, staff checked remote sites as part of duty rotation.

- **Staff Training** – Reviewing inspection frequency, methodology, response and reporting procedures. Training will be conducted at remote site locations.

Additional details regarding the new volunteer rotation are currently being explored with the new Remote Site Security Response Plan. The Remote Site Security Response Plan will be presented to the Safety Committee at the next meeting.

Staff will be available to answer any questions.

Memo

Date: March 26, 2025
To: Olivenhain Municipal Water District Safety Committee
From: Tim Schuette, Safety / Risk Compliance Administrator
Subject: **CONSIDER AN INFORMATIONAL REPORT ON THE EMERGENCY MOBILE RADIO COMMUNICATION SYSTEM UPGRADE FOR EMERGENCY RESPONSE**

In collaboration with Information Technology staff, the SRCA has been researching potential replacements for the emergency radios used in District vehicles. The goal is to enhance communication capabilities, ensuring that radios are both vehicle-mounted and portable for use during emergency situations and during activation of the Emergency Operations Center (EOC).

As part of this effort, staff conducted field tests with potential radio models at multiple locations across the service area to evaluate coverage, clarity, and reliability under various conditions. These tests provided valuable insights into the effectiveness of the proposed solution.

Additionally, staff obtained a vendor quote and estimated the total cost for the radio replacement project at approximately \$85,000 for forty-four radios and all other necessary equipment. Given the critical nature of this investment in emergency preparedness, there are plans to request a budget adjustment at mid-year with the Board in May 2025 to cover the cost. If approved, staff plan to purchase the radio equipment in FY 2025-2026.

Staff will be available to answers any questions.



Memo

Date: March 26, 2025
To: Olivenhain Municipal Water District Safety Committee
From: Tim Schuette, Safety / Risk Compliance Administrator
Subject: **CONSIDER THE SAFETY ACTION-ITEMS ASSIGNED / COMPLETED**

Attached is the list of action items assigned and their current status.

Attachment: Safety Meeting Action Items

SAFETY MEETING ACTION ITEMS

Safety Meeting Date	Discussion/Agenda Item	Assigned To	Deadline/Timeline	Completed	Additional Comments
9/25/2024	(SHNQT) Revisit the dollar \$ amount for preventable damage to District vehicles/property; and the language for preventable accidents and/or vehicle incident damage annually in October or November.	Tim Schuette	11/26/2025	Annually	September 25, 2024, the Safety Committee agreed to keep the \$10,000 cap.
Standing Item	Caught Being Safe (CBS) Program.	Tim Schuette	Report at Meeting	As needed	None at this time.
10/29/2020	Conduct review for vegetation brush clearing requirements for fire mitigation around the DCMWTP with local fire department.	Tim Schuette	Ongoing	Annually	Ongoing, waiting on Fire Department and requesting environmental impact study info.
Ongoing	Safety Suggestions	Tim Schuette	Ongoing	As needed	No new suggestions.
5/22/2024	Review the draft Workplace Violence Prevention Plan (WVPP).	Tim Schuette	5/28/2025	Annually	Plan to be reviewed on an annual basis.

Memo

Date: March 26, 2025
To: Olivenhain Municipal Water District Safety Committee
From: Tim Schuette, Safety / Risk Compliance Administrator
Subject: **CONSIDER FUTURE AGENDA ITEMS**

This is an opportunity for anyone who may have an item for consideration at a future Safety Committee meeting.

WE ARE NOW ADJOURNED

THE NEXT SAFETY COMMITTEE MEETING
WILL BE HELD ON **MAY 28, 2025**