



Municipal Water District

**MINUTES OF A REGULAR
SAFETY COMMITTEE MEETING**

September 25, 2024

MEMBER REPRESENTATIVES

Chair:

Co-Chair(s):

Board Directors:

Bargaining Unit Members Association (BUMA):

Customer Services Department:

District Employees Association (DEA):

DCM Water Treatment Plant:

Engineering Department:

Finance Department:

Operations Department:

Park Operations

Water Reclamation Facility:

ATTENDEES

Kimberly A. Thorner, General Manager

Jennifer Joslin, Human Resources Manager

Tim Schuette, Safety/Risk Compliance Administrator

Matthew Hahn

Neal Meyers

Tim Sheppard, Backflow & Cross Connection Coordinator I

Brandon Barnick, Field Services Supervisor

Teresa Chase, Administrative Analyst

Evan DeWindt, Water Treatment Facilities Supervisor

Steve Weddle, Engineering Services Supervisor

Rainy Selamat, Finance Manager

Jesse Bartlett-May, Operations Manager

Jeff Anderson, Park Supervisor

John Onkka, Water Reclamation Facilities Supervisor

Safety SUB-Committee:

Joe Jansen, Administrative Analyst

Marcela Novy, Accountant I

Phillip Reed, WTP Operator Level II

Additional Employee Attendees:

Joey Randall, Assistant General Manager

Marvin Cohen, Facilities Coordinator

Brian Sodeman, Customer Service & Public Affairs
Supervisor

Mark Wilson, Operations Supervisor - Construction

Recorder:

Shawn Patterson, Records & Contracts Coordinator

Chair Thorner called the meeting to order at 2:35 p.m. Directors present were Hahn and Meyers.

3. ADOPTION OF AGENDA

Director Meyers moved to adopt the agenda, seconded by Co-Chair Joslin and approved by the following roll call vote:

AYES: Thorner, Hahn, Meyers, Joslin, Schuette

NOES: None

ABSTAIN: None

ABSENT: None

4. PUBLIC COMMENTS

There was no one present for public comment.

5. CONSIDER APPROVAL OF THE MINUTES OF THE JULY 24, 2024 REGULAR SAFETY COMMITTEE MEETING

Director Meyers moved to approve the minutes of the July 24, 2024 Regular Safety Committee meeting, seconded by Co-Chair Schuette and approved by the following roll call vote:

AYES: Thorner, Hahn, Meyers, Joslin, Schuette
NOES: None
ABSTAIN: None
ABSENT: None

6. CONSENT CALENDAR:

C-a. CONSIDER APPROVAL OF THE OCTOBER/NOVEMBER/DECEMBER 2024 TRAINING CALENDAR

Director Meyers moved to approve the Consent Calendar, seconded by Co-Chair Joslin and approved by the following roll call vote:

AYES: Thorner, Hahn, Meyers, Joslin, Schuette
NOES: None
ABSTAIN: None
ABSENT: None

7. CONSIDER AN INFORMATIONAL REPORT ON THE "SAFETY HAS NO QUITTING TIME" (SHNQT) PROGRAM AND THE RECOMMENDATION PROPOSED BY THE SAFETY SUB-COMMITTEE OF THE BENCHMARK FOR PREVENTABLE DAMAGE TO DISTRICT VEHICLES AND VEHICLE RELATED PROPERTY DAMAGE

Co-Chair Schuette provided an informational report and reviewed key statistics contained in the Safety packet including OMWD's consecutive days without a preventable lost time injury, OMWD's current safety program numbers for 2024, as well as the latest vehicle damage report.

It was also noted that the Safety Sub-Committee met and recommended keeping the limit on preventable damage to District vehicles and property at \$10,000. The Safety Committee concurred.

8. CONSIDER REVIEW OF EMPLOYEE INJURIES, VEHICLE ACCIDENTS AND SAFETY REPORTS (IF NECESSARY)

Co-Chair Schuette informed the Committee that there was one vehicle related incident and two injuries to discuss.

The vehicle related incident occurred on August 23, 2024 when a District vehicle was struck by a citizen's vehicle. The citizen was attempting to make a left turn when they struck the District vehicle, impacting the driver side rear door and utility compartments. The Highway Patrol was called to conduct interviews, and the officer acknowledged that the citizen making the left turn was at fault.

Director Meyers moved that the incident was non-preventable, seconded by Co-chair Schutte and approved by the following roll call vote:

AYES: Thorner, Hahn, Meyers, Joslin, Schuette
NOES: None
ABSTAIN: None
ABSENT: None

The first employee injury occurred on August 12, 2024 when an employee was attempting to pry open a 24-inch manhole cover using a pry bar. The manhole cover slipped from the pry bar and crushed the employee's left hand.

Co-Chair Schutte moved that the incident was preventable, seconded by Director Meyers and approved by the following roll call vote:

AYES: Thorner, Hahn, Meyers, Joslin, Schuette
NOES: None
ABSTAIN: None
ABSENT: None

The second employee injury occurred on September 23, 2024 when two employees were stung by numerous bees while attempting to install a highline at a leak site. The employees identified bee activity at an Air and Vac housing then one employee donned a full bee suit while the two other employees watched from over 30 feet away. Upon opening the Air and Vac, bees immediately began swarming the employee in the bee suit and then turned on the two other employees about a minute later. Two employees were stung multiple times and needed to be rushed to receive medical attention.

Co-Chair Schutte moved that the incident was non-preventable, seconded by Director Meyers and approved by the following roll call vote:

AYES: Thorner, Hahn, Meyers, Joslin, Schuette
NOES: None
ABSTAIN: None
ABSENT: None

9. CONSIDER A REPORT ON AUGUST AND SEPTEMBER SAFETY/RISK COMPLIANCE ACTIVITIES

Co-Chair Schuette provided an informational report on the August and September Safety/Risk compliance activities.

10. CONSIDER DISCUSSION OF PROPOSED SUGGESTIONS/UPDATES TO THE 2024 RESOLUTION SUPPORTING THE DISTRICT'S SAFETY AND WELLNESS PRGRAMS TO BE PRESENTED TO THE FULL BOARD OF DIRECTORS ON DECEMBER 11, 2024

Co-Chair Schuette reviewed the proposed updates to the 2024 Resolution Supporting the District's Safety and Wellness programs. The Safety Committee recommended presenting the Resolution supporting the District's Safety and Wellness programs to the Board without any changes.

11. CONSIDER INFORMATIONAL REPORT ON FISCAL YEAR 2025 PROPERTY INSURANCE COVERAGE WITH THE ASSOCIATION OF CALIFORNIA WATER AGENCIES JOINT POWERS INSURANCE AUTHORITY

Customer Services & Public Affairs Supervisor Sodeman provided an informational report on fiscal year 2025 property insurance coverage with the Association of California Water Agencies Joint Powers Insurance Authority and covered topics such as: background information on previous property insurance coverage, a discussion on how ACWA JPIA approaches property insurance coverage differently than the District's prior insurance carrier, and the estimated property coverage costs for FY 25.

12. CONSIDER SAFETY ACTION ITEMS ASSIGNED / COMPLETED

Co-Chair Schuette reviewed the Safety action items as provided in the packet.

13. CONSIDER FUTURE AGENDA ITEMS

None at this time.

14. ADJOURNED

Chair Thorner adjourned the meeting at 3:37 p.m., noting that the Safety Committee meeting scheduled for November has been cancelled. The next Safety Committee meeting is scheduled for Wednesday, January 22, 2025 at 2:30 p.m.

Matthew Hahn
Board Director
Olivenhain Municipal Water District

ATTEST:

Kimberly A. Thorner, Assistant Secretary
General Manager
Olivenhain Municipal Water District