

**NOTICE OF A SPECIAL MEETING
OF THE OLIVENHAIN MUNICIPAL WATER DISTRICT'S
PERSONNEL COMMITTEE
1966 Olivenhain Road, Encinitas, CA 92024
Tel: (760) 753-6466 • Fax: (760) 753-1971
VIA TELECONFERENCE AND IN PERSON**

Pursuant to AB 3035, effective January 1, 2003, any person who requires a disability related modification or accommodation in order to participate in a public meeting shall make such a request in writing to the District for immediate consideration.

DATE: March 6, 2025

TIME: 8:30 a.m.

PLACE: HYBRID SPECIAL MEETING VIA ZOOM AND IN PERSON

The meeting is being held virtually as a convenience to the public. The meeting will not stop or suspend its in-person meeting should a technological interruption occur with respect to the Zoom or call-on options listed on the agenda.

For Zoom Participation:

www.zoom.us/join
Meeting ID: 881 3005 0068
Password: 822246

For Zoom Call-in Only:

Call: (669) 444-9171
Meeting ID: 881 3005 0068
Password: 822246

Public Participation/Comment: Members of the public can participate in the meeting by emailing your comments on an agenda item to the Human Resources Manager at jjoslin@olivenhain.com or address the committee directly in real-time under the public comments section. If you do not receive a confirmation email that your comment has been received, please call (760) 632-4210 or address the committee under the public comments section to ensure that your comments are heard in real-time. The subject line of your email should clearly state the item number you are commenting on and should include your name and phone number. All comments will be emailed to the personnel committee.

Note: Items On The Agenda May Be Taken Out Of Sequential Order As Their Priority Is Determined By The Committee

1. Call to Order
2. Roll Call (Board Members)

3. Adoption of Agenda
4. Public Comments
5. Consider Approval of the Minutes of the March 18, 2024 Regular Meeting of the Board Personnel Committee
6. Closed Session - Review the Application Materials Received and Draft Interview Questions for the Board of Directors, Division 1, Vacancy
7. Adjournment

**MEETING MINUTES OF THE
OLIVENHAIN MUNICIPAL WATER DISTRICT'S
PERSONNEL COMMITTEE**

March 18, 2024

A Personnel Committee of the Olivenhain Municipal Water District was held on March 18, 2024, at the District office, 1966 Olivenhain Road, Encinitas, California and via teleconference.

President Guerin called the meeting to order at 2:53 p.m. In attendance were Matthew Hahn, Board Vice President; Christy Guerin, Board President; Kimberly Thorner, General Manager; Jennifer Joslin, Human Resources Manager; Gabriela Saffiote, Human Resources Analyst; and Doug Johnson, Vice President Ralph Andersen & Associates.

1. ADOPTION OF THE AGENDA

President Guerin moved to adopt the agenda, seconded by Director Hahn and carried unanimously.

2. PUBLIC COMMENTS

There were no public comments.

3. APPROVAL OF THE MINUTES OF THE MARCH 30, 2023 REGULAR MEETING OF THE BOARD PERSONNEL COMMITTEE

President Guerin moved to approve the meeting minutes from March 30, 2023 and seconded by Director Hahn.

4. REVIEW COMPREHENSIVE 2024 SALARY SURVEY

The committee reviewed the market data in the 2024 Salary Survey as presented by Doug Johnson, Vice President of Ralph Anderson & Associates, who conducted the survey. Following review, the recommendation of a 4.8% salary range adjustment based on the San Diego Consumer Price Index was accepted. The Salary Survey will be brought to the full Board on April 17, 2024.

5. REVIEW THE ANNUAL UPDATE TO THE FIVE YEAR STAFFING ANALYSIS

The committee reviewed the annual update to the District's five year Staffing Analysis document. No staffing changes were requested for FY 2024-25. The Staffing Analysis will be brought to the full Board on April 17, 2024.

6. CLOSED SESSION – POTENTIAL CALPERS ISSUE

The committee discussed a potential CalPERS issue regarding reportable compensation.

7. ADJOURNMENT

The meeting was adjourned at 3:47 p.m.